River Forest Park District
Regular Board Meeting
January 13, 2025, 6:00 PM
The Depot
401 Thatcher Avenue, River Forest, Illinois

Agenda

If you would like to make the comment via Zoom, phone or email please email Michael Sletten at msletten@rfparks.com by 4:00 PM on Monday, January 13, 2025.

Join Zoom Meeting
https://us06web.zoom.us/j/89042576562?pwd=mrbbMmUBirMQ0bbimmr1SxRSy9bGcb.1
Meeting ID: 890 4257 6562
Passcode: 024324

Join by Phone
312 626 6799
Meeting ID: 890 4257 6562
Passcode: 024324

1. Call to Order

2. Roll Call – Bade, Healy, Libera, Roche and Grant

3. Approval of Minutes

   - December 9, 2024 (motion, discussion, voice vote)

4. Financial Statements Review

   - Financial Statement Discussion

5. Approval of Disbursements, December (motion, discussion, roll call vote)

6. Public Comment

7. Correspondence to the Board

8. Board Reports

   - General Comments (non-agenda items)
   - Liaisons
     a. Village Collaboration Committee: Roche
     b. Village: Grant
     c. Library: Libera
     d. Schools: Roche
     e. Affiliates: Bade
   - Park Captains

9. Staff Reports

   - Park Services
   - Recreation Services
   - Administration and Finance
   - Executive Director

10. WSSRA Report

11. New Business

- Constitution Park Project – Construction Services Documents (motion, discussion, roll call vote)
- Board Meeting Recordings (motion, discussion, voice vote)
- WSSRA Board Appointments (motion, discussion, voice vote)

12. Old Business

- Keystone Ballfield #2 Project (discussion)
- Dominican Keystone Ballfield #2 Agreement (discussion)
- Priory Park Project (discussion)
- Park Security Cameras (discussion)
- Capital Projects
    a. Constitution Park Project
        i. Village DRB Approval: TBD
        ii. Village Board Approval: TBD
        iii. Estimated construction start date: 6/15/25
    b. Keystone Ballfield #2 Project
        i. Request to Village Board a minor amendment to the Planned Development Ordinance: 1/27/25
        ii. Estimated construction start date: 7/1/25
    c. Priory Park Project
        i. Introduce project to the Village Board: TBD
        ii. Introduce project to Village DRB: TBD
        iii. Estimated construction start date: 8/15/25

13. Closed Session

- Approval of Minutes – November 1, 2024 (motion, discussion, voice vote)
- The Appointment, Employment, Compensation, Discipline, Dismissal, Performance or Personal Status of Employees, Officers, and Legal Counsel for the Park District

14. Adjournment

River Forest Park District
Regular Board Meeting Minutes of
December 9, 2024

The Board of Commissioners of the River Forest Park District convened at 6:02 PM on Monday, December 9, 2024 at the River Forest Park District, 401 Thatcher Avenue, River Forest, Illinois.

Roll call was taken with Commissioners Bade, Healy, Libera, Roche, and Grant present. Also present was Director Sletten, Dominican AD John Planek, Dominican Women's Softball Coach Christina Lukas, and approximately 55 attendees.

Public Comment: Tom Ford, River Forest, opposes an agreement with Dominican regarding Keystone #2. He stated RFYBS should not lose priority field access to a private organization.

Mary Shoemaker, River Forest, opposes an agreement with Dominican regarding Keystone #2. She stated the agreement has no benefit to the residents of River Forest. She discussed problems she has experienced with Trinity High School having rights to the Keystone tennis courts.

Lindsay Rask, River Forest, appreciated the Board's efforts and listening to the community's concerns. She opposes an agreement with Dominican, as it pushes out RFYBS. She has issues with branding in the park.

David Glawe, River Forest, stated he is open to partnerships; however, he opposes a partnership with a Catholic university.

Chris Cheney, River Forest, noted he signed an online petition. He had hoped for more community engagement on this issue. He opposes the rental of public space for private use and opposes any branding. He stated the Park District has the funds available for this project.

David Melford, River Forest, stated he has reservations on this agreement and questions why Dominican can have access to a field that is closed to everyone else prior to April 1st. He stated Dominican pays little fees for an unfair advantage, including a marketing advantage to commuters on the METRA line who will see the Dominican branding.

Jean Buckley, River Forest, stated that River Forest is a landlock community struggling with space, and the Park District has funds available to spend. She opposes the agreement with Dominican, and opposes a partnership with a religious organization. She stated the agreement is counter to the Park District's Vision and Mission Statement.

Joe Shaker, River Forest, opposes an agreement with Dominican regarding Keystone #2; however, is in favor of working with Dominican in other areas. He asked the Board to pause the process and create a resident committee to review the agreement.

Steve Boal, River Forest, stated he agrees with the Public Comment points that have already been presented, and he does not know anyone who supports this agreement.

Jan Seagar, River Forest, stated she agrees with the Public Comment points that have already been presented, and especially disagrees with allowing signage in the park.

Steve Goldhaber, River Forest, opposes an agreement with Dominican regarding Keystone #2. He asked if Dominican had not approached the Park District, would have the Park District approached Dominican? He asked for a community survey be conducted for resident feedback.

Sheba Chiplunkar, River Forest, opposes an agreement with Dominican regarding Keystone #2, and opposes private organization logos in the parks.

Gregory Abcarian, River Forest, opposes an agreement with Dominican regarding Keystone #2. He stated Dominican pays no taxes, $200,000 can be fundraised, and he opposes Catholic signage on public lands. He stated that none of River Forest government agencies talk to/work with each other.

Carly Grant, River Forest, asked how this agreement fits in the Park District's Vision & Mission Statements. She is opposed to Catholic signage on public lands.

Juany Honeycutt, River Forest, opposes an agreement with Dominican regarding Keystone #2. She stated there are limited resources available for everyone to share.

President Grant read a summary of written comments received.

The Park District has 3 FOIA requests for documentation on the Dominican Partnership from:

- Emma Gaddipati, River Forest
- Matthew Dvorak, River Forest
- Daniel Kirschner, River Forest

The Pak District has received the following written comments:

1. Greg White, River Forest, opposes a partnership with Dominican regarding Keystone #2.
2. Greg White, River Forest, requested he be involved in any Dominican partnership discussions, and notifying the Park Board that he and RFYBS will not make any concessions regarding a partnership with Dominican regarding Keystone #2.
3. Christopher Cheney, opposes a partnership with Dominican regarding Keystone #2.
4. Sheba Chiplunkar, River Forest, requested Park District Meeting Minutes and audio files for 2024.
5. Lindsay Rask opposes a partnership with Dominican regarding Keystone #2.
6. Sheba Chiplunkar, River Forest, requesting Park District Board Meetings be recorded and published on the website.
7. Sheba Chiplunkar, River Forest, requesting the cost for the Keystone #1 Ballfield Project.
8. The Treatman Family opposes a partnership with Dominican regarding Keystone #2.
9. Steve Goldhaber, expressed concerns with a 10-year agreement with Dominican and submitted a letter with his concerns and lack of transparency.
10. Ross Lissuzzo, River Forest, submitted a number of questions he is hearing from others.
11. Barbara Stoldt, River Forest, opposes a partnership with Dominican regarding Keystone #2.
12. Eric Simon, River Forest, opposes a partnership with Dominican regarding Keystone #2.
13. Sheba Chiplunkar, River Forest, requested the quote to turf the Keystone #2 Project.
14. Lailani Workman, River Forest, opposes a partnership with Dominican regarding Keystone #2.
15. Sheba Chiplunkar, River Forest, asked for a copy for the Park District's Bylaws.
16. Toni Todoric, asking to discuss with the Board the change of contracted Pros for the platform tennis program.
17. Janet Saeger, River Forest, ask that all written public comment be included in the Board Packet and access to the Board Packet should be 1 click on the website.
18. Nancy Jorgenson, River Forest, opposes a partnership with Dominican regarding Keystone #2 ballfield.
19. Susan Wolf, River Forest, opposes a partnership with Dominican regarding Keystone #2 ballfield, and has concern for lack of transparency.
20. Jarod Larson, River Forest, supports the idea of closing Keystone Avenue between Lake and Central to create a unified park.
21. Corina Davis, River Forest, opposes a partnership with Dominican allowing Dominican access to Keystone #2, and asks that the Park District Board Meetings be recorded ad published on the website.
22. Sheba Chiplunkar, River Forest, asked if RFYBS or RFYS have ever requested their logos be place on a field?
23. Dan & Emily Kirscher, River Forest, opposes a partnership with Dominican allowing Dominican access to Keystone #2.
24. Louis Leonardi, opposes a partnership with Dominican regarding Keystone #2.
25. Patty Henek, River Forest, opposes a partnership with Dominican regarding Keystone #2.
26. Camille McLamb opposes a partnership with Dominican regarding Keystone #2, and questions if the community wants a synthetic turf infield.
27. Katie Krickbaum opposes a partnership with Dominican regarding Keystone #2.
28. Roshni Ricchetti opposes a partnership with Dominican regarding Keystone #2.
29. Rabbi Max Wiess has concerns with allowing a Dominican to brand on Park District property.

Old Business: President Grant opened Board discussion on an agreement with Dominican regarding Keystone #2. President Grant discussed the online petition opposing an agreement with Dominican regarding Keystone #2. He noted that he may have signed the petition as it is drafted; however, the petition includes numerous mis-information items. His preference would have been to see a petition that included actual contact with residents, and only signed by residents.

He discussed that there is little difference between the synthetic infield of a Little League field and an NCAA field, and there has never been any discussion to build a NCAA compliant complex. To accommodate Dominican field needs, 2 foul poles will be added to the project.

He discussed that while the Park District has $6M in the bank, much of these funds are already committed for other capital projects and to maintain the Park District's fund balance. He noted it's the Board fiduciary responsibility to consider the agreement.

He agreed the Board must get better with communicating to the Village, and discussed the timeline since March, 2024 regarding the agreement.

He discussed misperceptions & miscommunication that he has read online, and is troubled by the online behavior of some residents. He discussed the Park District is not selling land, giving up control of land, or losing space in general. He disputed comments that weekday softball practices completed by 4PM on Keystone #2 in February-March would have any impact to resident's use of the park. This field accounts of 10% of the field space in the park. He walks the park daily, and notes the park is quiet before 4PM on weekdays. He discussed the game conflict is minimal, with a possible 2 Saturday (possibly Monday) doubleheader in conflict with RFYBS games. RFYBS has an estimated 208 hours of games scheduled on Keystone #2 in the spring, and Dominican's conflict would be 6-12 hours a year. He disagrees that his project has no benefit for the youth in the Village.

He disagrees with Public Comments that everyone is against the agreement, as he has talked to many people who think this agreement with Dominican is a good idea. He discussed previous community opposition to adding the 3rd/4th platform tennis courts and the Keystone #1 synthetic infield project, and the results of those projects have been highly successful.

He asked Director Sletten what would be the next step for this project, and Director Sletten stated that if the agreement is approved, the Park District would present the project to the Village Board in January/February for a minor amendment to the Keystone Planned Development Ordinance, allowing the Keystone #2 infield to be converted to synthetic turf. Also, engineering would begin on the project and bid documents would be completed and posted in February, with a planned bid opening in March. Construction of the project would begin in July.

Commissioner Libera discussed the field use schedules between Dominican and RFYBS, noted how well they dovetail together.

Commissioner Healy asked about artwork and the logos size, and Director Sletten stated that they would be restricted to the back stop pad size (4' high pads) and windscreen height (6' high).

Commissioner Bade noted that only 4 residents contacted him regarding the agreement. With all the activity on social media regarding this agreement, he was surprised why so few residents contacted him. He stated that while the Park District can do better with communicating to the Village, it is a 2-way street, and residents do have some responsibility keep themselves informed. He stated he is not in favor of allowing Dominican logos and he is not comfortable taking action on the agreement until he see an attorney's opinion regarding Dominican's logo's being allowed at Keystone #2. He believes the process is moving too fast, and this project could be paused for a year.

Commissioner Roche agreed with Commissioner Bade to pause the agreement for transparency. Commissioner Roche discussed his shock at what was being posted on social media, and the personal attacks at individuals. He

noted that he also was contacted by 2 residents; however, he reached out to about 40 residents to discuss this issue. He believes RFYBS is being ill-served by its leadership.

John Planek, Dominican University Athletic Director, discussed the partnership discussions/process between the Park District and Dominican since March, 2024. He stated Dominican has been in River Forest for 125 years, wants to be a good neighbor in the community. He discussed that Dominican wants to do the right thing, and has no intension of trying to take over ballfields. He discussed they are very willing to work with other field use groups to make sure a field schedule works for everyone. He discussed Dominican and the Park District already work together on programs and Dominican is providing the Park District with indoor space, and the partnership will continue regardless of the agreement.

The Board agreed to pause any action on the agreement, and asked staff to:

- Set up a schedule on the process for this project
- Set up a meeting with Dominican and RFYBS to discuss field scheduling.
- Solicit an Attorney's Opinion if Dominican can logo the backstop pads and windscreen on Keystone #2 for the baseball/softball season.
- Solicit quotes for a traffic/parking study.

Director Sletten presented the 2024 Tax Levy Ordinance, the Tax Levy Narrative, and the Capital Projects Budget. President Grant moved to approve the 2024 Tax Levy Ordinance, seconded by Commissioner Heay. A roll call vote followed, and the motion was approved 5-0.

Director Sletten presented the 2024 Tax Levy Reduction Ordinance. President Grant moved to approve the 2024 Tax Levy Reduction Ordinance, seconded by Commissioner Heay. A roll call vote followed, and the motion was approved 5-0.

Director Sletten presented the Paid Leave for All Workers Act. He noted that while the State has exempted schools and park districts from this Act, Cook County did not. President Grant moved to approve the Paid Leave for All Workers Act, seconded by Commissioner Healy. A voice vote followed, and the motion was approved 4-1 (Roche)

Director Sletten noted that he had met with Gino Viele and discussed the Park District's tennis program.

New Business: Director Sletten presented the 2025 Board Meeting Schedule. Commissioner Bade requested the meeting times in the summer months be 6:30pm. Commissioner Libera requested the document be title Board Meeting Dates. Commissioner Bade moved to approve the amended 2025 Board Meeting Dates, seconded by President Grant. A voice vote followed, and the motion was approved 5-0.

Director Sletten presented the 2025 Board Meeting Calendar. Commissioner Libera requested the document be titled Board Calendar Topics. Commissioner Healy moved to approve the 2025 Board Calendar Topics, seconded by Commissioner Libera. A voice vote followed, with the motion approved 5-0.

Commissioner Bade moved to approve the November 11, 2024 Board Meeting Minutes, seconded by President Grant. Commissioner Bade noted one change in the Minutes. A voice vote followed, and the motion was approved 5-0.

The Board reviewed the November, 2024 Financial Statements.

Commissioner Libera moved to approve the November, 2024 Vendor Disbursements for $62,258.21, seconded by Commissioner Healy. A roll call vote followed, and the motion was approved 5-0.

Board Reports: Commissioner Roche noted he attended the Village Collaboration Meeting.

WSSRA Reports: The next WSSRA Board Meeting is on 12/10 at the Village of Elmwood Park Recreation Center

Staff Reports: Staff Reports were submitted to the Board.

Commissioner Libera moved to adjourn at 9:35PM, seconded by President Grant. A voice vote followed, and the motion was approved 5-0.

Respectfully submitted,

Michael J. Sletten, Secretary

RIVER FOREST PARK DISTRICT
FINANCIAL STATEMENT
For the Month Ending
December 2024

LIQUID CASH	DEBIT	CREDIT	BALANCE
FOREST PARK NATIONAL BANK GENERAL FUND			
Beginning Balance			384,912.25
Total Revenue			
Disbursements		67,658.04	
Total Disbursments		***67,658.04***	
ENDING CASH IN BANK			***317,254.21***
FOREST PARK NATIONAL BANK PAYROLL			
Beginning Balance			181,374.44
Program Revenue	43,609.76		
Miscellaneous Revenue	1,446.73		
Total Revenue	***45,056.49***		
Credit Card Transaction Fees		3,598.02	
Payroll Expense		63,612.43	
Total Disbursements		***67,210.45***	
ENDING CASH IN BANK			***159,220.48***
IPDLAF CERTIFICATES OF DEPOSIT			
Beginning Balance			**995,719.33**
Interest	3,745.71		
Total Revenue	***3,745.71***		
Total Disbursements			
ENDING CASH IN BANK			***999,465.04***

LIQUID CASH	DEBIT	CREDIT	BALANCE
ILLINOIS FUNDS MONEY MARKET			
Beginning Balance			1,350,624.44
Share Purchase Reinvestment	-		
Received Interest	5,677.42		
Total Revenue	***5,677.42***		
Total Disbursments			
ENDING CASH IN BANK			***1,356,301.86***
FOREST PARK NATIONAL BANK MONEY MARKET			
Beginning Balance			855,730.35
Received Interest	2,454.96		
Total Revenue	***2,454.96***		
Total Disbursements			
ENDING CASH IN BANK			***858,185.31***
HINSDALE BANK & TRUST MONEY MARKET			
Beginning Balance			**1,093,712.79**
Received Interest	4,486.14		
Total Revenue	***4,486.14***		
Total Disbursements			
ENDING CASH IN BANK			***1,098,198.93***
BYLINE BANK MONEY MARKET			
Beginning Balance			**910,630.13**
Received Interest	3,036.29		
Total Revenue	***3,036.29***		
Total Disbursements			
ENDING CASH IN BANK			***913,666.42***
TOTAL LIQUID ENDING CASH IN BANK			***5,702,292.25***

INVESTMENTS

BYLINE BANK - CERTIFICATES OF DEPOSIT	
6 Month CD @ 4.4% - Maturity 4/8/2025 - 7317500149	***150,000.00***
6 Month CD @ 4.4% - Maturity 4/8/2025 - 7447436250	***250,000.00***
TOTAL BYLINE BANK INVESTMENTS	***400,000.00***
TOTAL MONIES AS OF DECEMBER 2024	***6,102,292.25***

RIVER FOREST PARK DISTRICT

December 31, 2024 BUDGET REPORT
For the Period: May 1, 2024 - April 30, 2025

		FY 2024-2025 FISCAL YEAR BUDGET	CURRENT FISCAL YEAR 2024 DECEMBER 2024	PREVIOUS FISCAL YEAR 2023 DECEMBER 2023	CURRENT MONTH ACTUAL	PREVIOUS MONTH YTD ACTUAL	FY 2024-2025 YTD ACTUAL % OF BUDGET
CORPORATE FUND (10)							
INCOME SOURCES							
4100	Prior Years Real Estate Tax	0.00	0.00	0.00	0.00	0.00	0.00%
4101	Tax Levy	1,309,905.00	620,043.83	0.00	2,199.23	617,844.60	47.34%
Total Tax Levy		**$ 1,309,905.00**	**$ 620,043.83**	**$ -**	**$ 2,199.23**	**$ -**	**47.34%**
4102	State Replacement Tax	40,000.00	22,034.42	12,163.49	0.00	22,034.42	55.09%
4103	Interest Revenue	28,000.00	23,876.47	25,183.38	2,730.33	21,146.14	85.27%
4233	Platform Tennis Membership Fees	63,000.00	54,766.02	50,934.40	4,053.83	50,712.19	86.93%
4234	Platform Tennis Summer Fees	100.00	0.00	86.24	0.00	0.00	0.00%
4235	Platform Tennis Guest Fees	0.00	30.00	0.00	15.00	15.00	0.00%
4236	Platform Tennis Non-Res. Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00%
4302	Building Rental Revenue	0.00	0.00	0.00	0.00	0.00	0.00%
4304	Misc Field / Facility Rentals	0.00	140.00	0.00	0.00	140.00	0.00%
4305	Depot Program Room Rental Revenue	8,000.00	0.00	0.00	0.00	0.00	0.00%
4306	Keystone Center Program Room Rental	2,000.00	0.00	0.00	0.00	0.00	0.00%
4307	Birthday Party Room Rental Revenue	600.00	0.00	0.00	0.00	0.00	0.00%
4308	Priory Room Rental Revenue	2,000.00	0.00	0.00	0.00	0.00	0.00%
4310	Athletic Field Rentals	60,000.00	26,870.00	39,445.00	0.00	26,870.00	44.78%
4311	Athletic Field Lights Rentals	10,000.00	8,372.60	8,948.80	0.00	8,372.60	83.73%
4312	Concordia Agreement Rental Revenue	0.00	0.00	3,036.00	0.00	0.00	0.00%
4313	Garden Plots	775.00	787.50	0.00	0.00	787.50	101.61%
4321	Platform Tennis Court Rental Revenue	13,000.00	630.00	720.00	0.00	630.00	4.85%
4401	Memorial Tree Donations	2,000.00	1,860.00	630.00	0.00	1,860.00	93.00%
4402	Memorial Brick Donations	0.00	0.00	0.00	0.00	0.00	0.00%
4403	Donations	0.00	0.00	0.00	0.00	0.00	0.00%
4501	Sale of Used Equipment	0.00	0.00	2,890.50	0.00	0.00	0.00%
4502	Miscellaneous	0.00	5,935.07	6,251.75	0.00	5,935.07	0.00%
4505	PATH Incentives Awards	0.00	0.00	0.00	0.00	0.00	0.00%
4509	Platform Tennis Special Event Revenue	240.00	0.00	160.00	0.00	0.00	0.00%
4510	Platform Tennis Merchandise Sales	3,600.00	3,342.31	6,984.80	267.17	3,075.14	92.84%
4511	RFYBS Revenue	1,000.00	1,485.00	0.00	0.00	1,485.00	148.50%
4512	RFYS Revenue	1,000.00	0.00	210.00	0.00	0.00	0.00%
4513	Referee Account	0.00	0.00	0.00	0.00	0.00	0.00%
Total Other Income		**$ 235,315.00**	**$ 150,129.39**	**$ 157,644.36**	**$ 7,066.33**	**$ 143,063.06**	**63.80%**
Total Income w/Tax Levy		**$ 1,545,220.00**	**$ 770,173.22**	**$ 157,644.36**	**$ 9,265.56**	**$ -**	**49.84%**
ADMINISTRATIVE EXPENSES (10)							
Administrative Salaries & Wages							
510-101	Executive Director - Corp	88,000.00	61,753.12	64,898.67	6,329.08	55,424.04	70.17%
510-102	Finance Supervisor - Corp	35,500.00	25,364.27	24,945.76	2,552.80	22,811.47	71.45%
510-110	Director's Auto Reimbursement	3,000.00	2,077.02	576.95	230.78	1,846.24	69.23%
510-122	Health Insurance	80,000.00	49,802.46	62,508.33	7,946.25	41,856.21	62.25%
510-123	Employer FICA & Medicare	55,000.00	43,857.92	41,218.11	3,476.14	40,381.78	79.74%
510-124	Health / Wellness Incentive	1,000.00	299.97	519.50	0.00	299.97	30.00%
510-125	Health OPT OUT Reimbursement	5,200.00	0.00	0.00	0.00	0.00	0.00%
510-126	PATH Incentive Awards	1,800.00	0.00	200.00	0.00	0.00	0.00%
Total Administrative Salaries & Wages		**$ 269,500.00**	**$ 183,154.76**	**$ 194,867.32**	**$ 20,535.05**	**$ 162,619.71**	**67.96%**
Contract Services							
510-204	Miscellaneous Service	1,000.00	159.90	0.00	0.00	159.90	15.99%
510-205	Legal Service	0.00	0.00	0.00	0.00	0.00	0.00%
510-206	IT Service	0.00	0.00	0.00	0.00	0.00	0.00%
510-207	Website Service	0.00	367.66	0.00	0.00	367.66	0.00%
510-208	Email Provider Service	1,000.00	629.88	698.96	0.00	629.88	62.99%
510-209	Quickbooks Payroll License	2,500.00	1,249.00	2,063.95	0.00	1249.00	49.96%
510-210	Bank Fees	1,000.00	7.35	0.00	0.00	7.35	0.74%
510-214	Paylocity	10,000.00	4,071.14	1,979.00	422.56	3648.58	0.00%
Total Contract Services		**$ 15,500.00**	**$ 6,484.93**	**$ 4,741.91**	**$ 422.56**	**$ 6,062.37**	**41.84%**
Administration Expense							
510-701	Office Supplies	3,000.00	4,709.73	2,276.42	75.30	4,634.43	156.99%
510-702	Office Equipment R & R	1,000.00	0.00	302.39	0.00	0.00	0.00%
510-703	Office Furniture R & R	1,000.00	0.00	0.00	0.00	0.00	0.00%
510-705	Canon Copier Maintenance Fees	1,250.00	695.33	907.38	0.00	695.33	55.63%
510-706	Staff Expenses	2,000.00	756.47	654.97	0.00	756.47	37.82%
510-707	Professional Association Fees	3,000.00	1,957.32	2,917.64	0.00	1,957.32	65.24%
510-708	Computer Equipment R & R	1,000.00	0.00	286.32	0.00	0.00	0.00%
510-709	Computer Software R & R	1,500.00	0.00	0.00	0.00	0.00	0.00%
510-710	Printing	1,000.00	0.00	0.00	0.00	0.00	0.00%
510-714	Postage & Delivery	1,000.00	408.00	330.00	0.00	408.00	40.80%
510-715	Board Expenses	500.00	50.11	257.47	0.00	50.11	10.02%
510-717	Criminal History Checks	100.00	20.00	10.00	0.00	20.00	20.00%
510-718	Miscellaneous Expense	500.00	571.75	81.64	105.00	466.75	114.35%
510-721	Telephone System R & R	500.00	0.00	0.00	0.00	0.00	0.00%
510-722	Professional Development	2,000.00	165.00	0.00	0.00	165.00	8.25%
510-723	Mileage Reimbursement/Tolls	1,000.00	89.65	837.72	0.00	89.65	8.97%
510-724	Physicals / Drug Tests	250.00	480.00	640.00	0.00	480.00	192.00%
510-725	Legal Notices / Advertising	1,000.00	630.00	670.00	50.00	580.00	63.00%
Total Administration Expense		**$ 21,600.00**	**$ 10,533.36**	**$ 10,171.95**	**$ 230.30**	**$ 10,303.06**	**48.77%**
TOTAL ADMINISTRATIVE EXPENSES		**$ 306,600.00**	**$ 200,173.05**	**$ 209,781.18**	**$ 21,187.91**	**$ 178,985.14**	**65.29%**

		FY 2024-2025 FISCAL YEAR BUDGET	CURRENT FISCAL YEAR 2024 DECEMBER 2024	PREVIOUS FISCAL YEAR 2023 DECEMBER 2023	CURRENT MONTH ACTUAL	PREVIOUS MONTH YTD ACTUAL	FY 2024-2025 YTD ACTUAL % OF BUDGET
BUILDING EXPENSES (20)							
Facility Salaries							
520-107	Park Ambassadors	8,000.00	6,858.66	4,988.77	0.00	6,858.66	85.73%
520-108	Building Attendant	0.00	0.00	0.00	0.00	0.00	0.00%
Total Facility Salaries		**$ 8,000.00**	**$ 6,858.66**	**$ 4,988.77**	**$ -**	**$ 6,858.66**	**85.73%**
Contract Services							
520-221	HVAC Service	2,000.00	815.00	362.32	0.00	815.00	40.75%
520-223	Inspection/Fees	2,000.00	0.00	964.00	0.00	0.00	0.00%
520-224	Elevator Service	1,000.00	3,362.00	626.00	0.00	3,362.00	
520-225	Pest Control Service	600.00	0.00	340.00	0.00	0.00	
Total Contract Services		**$ 5,600.00**	**$ 4,177.00**	**$ 2,292.32**	**$ 0.00**	**$ 4,177.00**	74.59%
Building Maintenance							
520-821	Depot R & R	2,500.00	4,060.92	907.68	53.53	4,007.39	162.44%
520-822	Maintenance Facility R & R	2,000.00	788.65	926.17	0.00	788.65	39.43%
520-823	Batting Cage R & R	0.00	0.00	92.61	0.00	0.00	0.00%
520-824	Park Bathroom Buildings R & R	2,500.00	3,278.27	6,249.11	748.05	2,530.22	131.13%
520-825	Janitorial / Paper Towel Supplies	8,500.00	5,991.43	5,604.28	120.76	5,870.67	70.49%
520-826	Keystone Center R & R	2,500.00	2,141.89	1,973.77	0.00	2,141.89	85.68%
Total Building Maintenance		**$ 18,000.00**	**$ 16,261.16**	**$ 15,753.62**	**$ 922.34**	**$ 15,338.82**	**90.34%**
Utilities Expense							
Depot							
520-901	Electricity	3,500.00	3,212.30	2,785.65	26.66	3,185.64	91.78%
520-902	Heating Fuel	2,000.00	639.45	751.26	79.21	560.24	31.97%
520-903	Telephone	7,500.00	6,128.17	5,232.94	1,157.35	4,970.82	81.71%
520-904	Water	1,000.00	379.91	410.99	0.00	379.91	37.99%
520-905	Alarm	2,000.00	1,583.64	996.00	527.88	1,055.76	79.18%
520-906	Cable	0.00	540.60	0.00	540.60	0.00	0.00%
520-907	Closed Circuit TV	1,100.00	0.00	0.00	0.00	0.00	0.00%
Total Depot Utilities Expense		**$ 17,100.00**	**$ 12,484.07**	**$ 10,176.84**	**$ 2,331.70**	**$ 10,152.37**	**73.01%**
Priory							
520-909	Electricity	1,000.00	1,431.90	844.09	16.59	1,415.31	143.19%
520-910	Heating Fuel	1,500.00	317.15	452.52	17.00	300.15	21.14%
Total Priory Utilities Expense		**$ 2,500.00**	**$ 1,749.05**	**$ 1,296.61**	**$ 33.59**	**$ 1,715.46**	**69.96%**
Washington Commons							
520-913	Electricity	1,500.00	1,005.95	994.61	225.04	780.91	67.06%
520-916	Water	750.00	216.65	483.43	0.00	216.65	28.89%
Total Washington Commons Utilities Expense		**$ 2,250.00**	**$ 1,222.60**	**$ 1,478.04**	**$ 225.04**	**$ 997.56**	**54.34%**
Maintenance Facility							
520-917	Electricity	2,500.00	1,534.10	1,807.35	81.71	1,452.39	61.36%
520-918	Heating Fuel	3,000.00	315.08	849.66	315.08	0.00	10.50%
520-920	Water	500.00	1,105.72	245.32	0.00	1,105.72	221.14%
520-921	Alarm	600.00	400.23	251.70	133.41	266.82	66.71%
Total Maintenance Facility Utilities		**$ 6,600.00**	**$ 3,355.13**	**$ 3,154.03**	**$ 530.20**	**$ 2,824.93**	**50.84%**
Keystone Pavillion							
520-931	Electricity	1,500.00	2,220.62	2,442.78	222.91	1,997.71	148.04%
520-932	Heating Fuel	2,000.00	652.93	1,117.05	134.64	518.29	32.65%
520-935	Alarm	1,300.00	669.65	299.70	301.95	367.70	51.51%
Total Keystone Pavillion Utilities Expense		**$ 4,800.00**	**$ 3,543.20**	**$ 3,859.53**	**$ 659.50**	**$ 2,883.70**	**73.82%**
Total Utility Expenses		**$ 33,250.00**	**$ 22,354.05**	**$ 19,965.05**	**$ 3,780.03**	**$ 18,574.02**	**67.23%**
TOTAL BUILDING EXPENSES		**$ 64,850.00**	**$ 49,650.87**	**$ 42,999.76**	**$ 4,702.37**	**$ 44,948.50**	**76.56%**
PLATFORM TENNIS MEMBERSHIP EXPENSES (25)							
Contract Services							
525-201	Professional / Administration Fees	0.00	0.00	0.00	0.00	0.00	0.00%
525-202	Reservation Software	180.00	180.00	180.00	0.00	180.00	100.00%
525-203	Platform Tennis Services	22,000.00	21,600.00	1,125.00	0.00	21,600.00	98.18%
Total Contract Services		**$ 22,180.00**	**$ 21,780.00**	**$ 1,305.00**	**$ -**	**$ 21,780.00**	**98.20%**
Platform Tennis Expenses							
525-211	Merchandise	3,400.00	1,531.00	369.56	0.00	1,531.00	45.03%
525-212	FOB Keys	500.00	358.20	376.53	0.00	358.20	71.64%
525-213	Special Events	360.00	61.94	0.00	0.00	61.94	17.21%
525-214	Platform Tennis R & R	3,000.00	5,728.49	3,611.23	613.97	5,114.52	190.95%
525-215	Platform Tennis Social Supplies	0.00	0.00	0.00	0.00	0.00	0.00%
525-216	Capital Improvement - Platform Tennis	5,000.00	0.00	0.00	0.00	0.00	0.00%
Total Platform Tennis Expenses		**$ 12,260.00**	**$ 7,679.63**	**$ 4,357.32**	**$ 613.97**	**$ 7,065.66**	**62.64%**
Platform Tennis Utilities							
525-941	Electricity / Lights	4,000.00	2,567.22	2,617.40	348.08	2,219.14	64.18%
525-942	Heating Fuel	5,000.00	1,752.27	1,444.06	538.60	1,213.67	35.05%
525-943	Cable / DISH	0.00	0.00	35.10	0.00	0.00	0.00%
525-944	Closed Circuit Television	1,200.00	1,081.20	1,078.05	0.00	1,081.20	90.10%
Total Platform Tennis Utilities Expenses		**$ 10,200.00**	**$ 5,400.69**	**$ 5,174.61**	**$ 886.68**	**$ 4,514.01**	**52.95%**
TOTAL PLATFORM TENNIS MEMBERSHIP EXPENSES		**$ 44,640.00**	**$ 34,860.32**	**$ 10,836.93**	**$ 1,500.65**	**$ 33,359.67**	**78.09%**

		FY 2024-2025 FISCAL YEAR BUDGET	CURRENT FISCAL YEAR 2024 DECEMBER 2024	PREVIOUS FISCAL YEAR 2023 DECEMBER 2023	CURRENT MONTH ACTUAL	PREVIOUS MONTH YTD ACTUAL	FY 2024-2025 YTD ACTUAL % OF BUDGET
PARK EXPENSES (30)							
Parks Salaries							
530-103	Park Manager	96,500.00	66,887.38	63,328.86	7,416.48	59,470.90	69.31%
530-104	Park Maintenance Staff	152,000.00	107,275.67	104,461.98	9,920.00	97,355.67	70.58%
530-105	Overtime	15,500.00	4,288.16	12,416.12	97.50	4,190.66	27.67%
530-106	Seasonal Park Maintenance Staff	9,000.00	11,630.09	8,262.48	0.00	11,630.09	129.22%
Total Park Salaries Expense		**$ 273,000.00**	**$ 190,081.30**	**$ 188,469.44**	**$ 17,433.98**	**$ 172,647.32**	**69.63%**
Contract Services							
530-241	Athletic Fields Services	0.00	972.50	475.00	0.00	972.50	0.00%
530-242	Landscaping Services	4,000.00	1,550.00	0.00	0.00	1,550.00	38.75%
530-243	Ornamental Services	0.00	0.00	1,200.00	0.00	0.00	0.00%
530-244	Irrigation Services	6,000.00	10,772.00	5,085.00	0.00	10,772.00	179.53%
530-245	Fertilizer & Weed Control Services	10,000.00	4,645.95	9,040.80	0.00	4,645.95	46.46%
530-246	Tree Services	12,000.00	11,245.00	16,920.00	2,800.00	8,445.00	93.71%
530-247	Electrical Services	2,000.00	0.00	0.00	0.00	0.00	0.00%
530-248	Lightning Detections Services	0.00	0.00	0.00	0.00	0.00	0.00%
530-249	Inspection Fees	3,000.00	3,798.31	2,059.28	0.00	3,798.31	126.61%
530-250	Portable Restroom Service	3,000.00	1,685.00	1,510.00	280.00	1,405.00	56.17%
Total Contract Services		**$ 40,000.00**	**$ 34,668.76**	**$ 36,290.08**	**$ 3,080.00**	**$ 31,588.76**	**86.67%**
Park Maintenance Expense							
530-801	Park Equipment R & R	6,000.00	1,029.27	1,713.77	90.84	938.43	17.15%
530-802	Maintenance Equipment / Supplies R & R	5,000.00	5,243.74	3,153.26	197.61	5,046.13	104.87%
530-803	Tree & Shrub Supplies	3,000.00	4,166.92	0.00	0.00	4,166.92	138.90%
530-804	Ornamental Supplies	4,000.00	2,065.20	4,413.59	0.00	2,065.20	51.63%
530-805	Fertilizer & Weed Control Supplies	2,000.00	4,433.77	28.98	2,218.95	2,214.82	221.69%
530-806	Vehicle Fuel	8,000.00	4,189.20	6,508.73	827.08	3,362.12	52.37%
530-807	Vehicle & Tractor R & R	10,000.00	12,986.65	9,801.39	0.00	12,986.65	129.87%
530-808	Landscape Supplies	6,000.00	6,686.40	9,034.33	691.80	5,994.60	111.44%
530-809	Athletic Field Maintenance Supplies	7,000.00	5,085.70	4,304.50	0.00	5,085.70	72.65%
530-810	RFYBS Expenses	1,000.00	0.00	0.00	0.00	0.00	0.00%
530-811	RFYS Expenses	1,000.00	0.00	2,865.28	0.00	0.00	0.00%
530-812	Memorial Brick Program	0.00	315.94	0.00	0.00	315.94	0.00%
530-813	Uniforms & Safety Clothing	1,500.00	657.16	2,124.45	173.16	484.00	43.81%
530-814	Memorial Tree Program	3,000.00	2,211.09	1,771.87	0.00	2,211.09	73.70%
530-816	Ice Rink Supplies	3,200.00	16.19	1,510.70	16.19	0.00	0.51%
530-817	Trash Disposal	4,500.00	5,556.27	2,859.33	363.20	5,193.07	123.47%
530-818	Equipment Rental	1,000.00	951.70	380.69	0.00	951.70	95.17%
530-819	Garden Plots R & R	0.00	42.54	0.00	0.00	42.54	0.00%
530-820	Signage	1,500.00	218.97	142.36	0.00	218.97	14.60%
530-821	Park Maintenance Other	0.00	0.51	0.00	0.51	0.00	0.00%
Total Park Maintenance Expense		**$ 67,700.00**	**$ 55,857.22**	**$ 50,613.23**	**$ 4,579.34**	**$ 51,277.88**	**82.51%**
Park Utilities							
530-921	Irrigation / Water Fountain Water	25,000.00	31,211.52	38,379.42	1,624.60	29,586.92	124.85%
530-922	Park Security Lights	500.00	181.27	176.70	22.43	158.84	36.25%
530-923	Electric - Athletic Field Lights	7,000.00	4,191.99	5,717.43	322.11	3,869.88	59.89%
Total Park Utilities		**$ 32,500.00**	**$ 35,584.78**	**$ 44,273.55**	**$ 1,969.14**	**$ 33,615.64**	**109.49%**
TOTAL PARK EXPENSES		**$ 413,200.00**	**$ 316,192.06**	**$ 319,646.30**	**$ 27,062.46**	**$ 289,129.60**	**76.52%**
550-900	Corporate Contingency	5,000.00	49,833.05	0.00	0.00	49,833.05	996.66%
TOTAL CORPORATE EXPENSES		**$ 834,290.00**	**$ 650,709.35**	**$ 583,264.17**	**$ 54,453.39**	**$ 596,255.96**	**78.00%**
Fund Transfers							
560-997	*FUND TRANSFER TO SPEC REC FUND*	10,000.00	0.00	0.00	0.00	0.00	0.00%
560-999	*FUND TRANSFER TO CAPITAL FUND*	1,190,000.00	0.00	0.00	0.00	0.00	0.00%
Total Fund Transfers		**$ 1,200,000.00**	**$ -**	**-**	**$ -**	**$ -**	**0.00%**
TOTAL CORPORATE EXPENSES & FUND TRANSFERS		**$ 2,034,290.00**	**$ 650,709.35**	**$ 583,264.17**	**$ 54,453.39**	**$ 596,255.96**	**31.99%**
CORPORATE NET FUND TOTAL **(Excess Revenue over Expenses)**		**$ (489,070.00)**	**$ 119,463.87**	**$ (425,619.81)**	**$ (45,187.83)**	**$ (596,255.96)**	**0.00%**

		FY 2024-2025 FISCAL YEAR BUDGET	CURRENT FISCAL YEAR 2024 DECEMBER 2024	PREVIOUS FISCAL YEAR 2023 DECEMBER 2023	CURRENT MONTH ACTUAL	PREVIOUS MONTH YTD ACTUAL	FY 2024-2025 YTD ACTUAL % OF BUDGET
RECREATION FUND (15)							
INCOME SOURCES							
4100	Prior Years Real Estate Tax	0.00	0.00	0.00	0.00	0.00	0.00%
4101	Tax Levy	400,000.00	206,537.21	0.00	732.56	205,804.65	51.63%
Total Tax Levy		**$ 400,000.00**	**$ 206,537.21**	**$ -**	**$ 732.56**	**$ 205,804.65**	**51.63%**
4103	Interest Income	29,000.00	24,434.02	25,770.40	2,794.09	21,639.93	84.26%
4202	Summer Program Fees	0.00	0.00	0.00	0.00	0.00	0.00%
4203	Program Fees	260,000.00	164,581.86	178,987.81	28,795.04	135,786.82	63.30%
4204	Special Event Fees	7,000.00	3,153.00	5,610.00	290.00	2,863.00	45.04%
4205	Color Run Fees	5,500.00	0.00	100.00	0.00	0.00	0.00%
4206	Summer Camp Fees	215,000.00	239,408.42	238,880.25	0.00	239,408.42	111.35%
4207	Recreation Basketball Fees	100,000.00	76,271.66	54,050.00	1,689.66	74,582.00	76.27%
4208	Travel Basketball Fees	0.00	0.00	0.00	0.00	0.00	0.00%
4209	Travel Volleyball Fees	0.00	0.00	0.00	0.00	0.00	0.00%
4211	Parade Fees	1,500.00	1,350.00	1,400.00	0.00	1,350.00	0.00%
4212	Deck the Depot	5,000.00	5,200.00	5,050.00	140.00	5,060.00	104.00%
4213	Food Truck Rally Donations Reimbursement	2,500.00	0.00	0.00	0.00	0.00	0.00%
4218	Gift Card Revenue	0.00	0.00	0.00	0.00	0.00	0.00%
4219	Cancellation Fee Charge	0.00	0.00	0.00	0.00	0.00	0.00%
4220	Paddle Tennis Lesson Fees	6,000.00	3,363.79	4,862.60	1,886.79	1,477.00	56.06%
4231	Platform Tennis Member ***House*** League Fee	11,500.00	13,891.12	16,045.52	6,739.44	7,151.68	120.79%
4232	Platform Tennis Member ***Travel*** League Fee	20,500.00	22,367.84	20,334.16	0.00	22,367.84	109.11%
4237	Platform Tennis Adult Camp Fee	0.00	0.00	0.00	0.00	0.00	0.00%
4200	Program Revenue - Other	0.00	0.00	0.00	0.00	0.00	0.00%
4303	Birthday Parties Rentals	14,500.00	3,515.00	4,500.00	0.00	3,515.00	24.24%
4403	Donations/Scholarships	500.00	51.66	0.00	51.66	0.00	10.33%
4404	Food Truck Rally Donations Reimbursement	3,300.00	0.00	0.00	0.00	0.00	0.00%
4405	Color Run Donations/Reimbursements	1,500.00	500.00	2,505.00	0.00	500.00	33.33%
4406	Clear Sky Donations	0.00	0.00	0.00	0.00	0.00	0.00%
4407	Special Event Donations	1,000.00	1,000.00	1,500.00	500.00	500.00	0.00%
4408	Parade Sponsorship	3,000.00	4,500.00	500.00	0.00	4,500.00	0.00%
4409	Thursday Summer Nights Donations	500.00	1,500.00	1,000.00	0.00	1,500.00	300.00%
4410	Recreation Basketball Sponsorships	2,000.00	1,000.00	1,000.00	0.00	1,000.00	50.00%
4501	Sale of Used Equipment	0.00	0.00	0.00	0.00	0.00	0.00%
4502	Miscellaneous	0.00	0.00	43.46	0.00	0.00	0.00%
4503	Keystone Concession	0.00	0.00	0.00	0.00	0.00	0.00%
4504	Priory Concession	0.00	0.00	0.00	0.00	0.00	0.00%
4505	PATH Incentive Awards	0.00	0.00	0.00	0.00	0.00	0.00%
4508	Brochure Advertising Revenue	1,000.00	500.00	1,150.00	0.00	500.00	50.00%
4510	Platform Tennis Merchandise	9,500.00	0.00	0.00	0.00	0.00	0.00%
Total Other Income		**$ 700,300.00**	**$ 566,588.37**	**$ 563,289.20**	**$ 42,886.68**	**$ 523,701.69**	**80.91%**
TOTAL INCOME WITH TAX LEVY		**$ 1,100,300.00**	**$ 773,125.58**	**$ 563,289.20**	**$ 43,619.24**	**$ 729,506.34**	**70.26%**
ADMINISTRATIVE EXPENSES (10)							
Administration Salaries							
610-101	Executive Director - Rec	88,000.00	61,753.13	52,437.13	6,329.08	55,424.05	70.17%
610-103	Superintendent of Recreation	104,500.00	72,890.46	69,156.00	8,098.94	64,791.52	69.75%
610-104	Athletic Manager	63,500.00	34,027.21	41,978.04	0.00	34,027.21	53.59%
610-108	Registrar / Administrative Asst.	48,500.00	28,274.55	27,606.99	1,764.00	26,510.55	58.30%
610-109	Registrar / Admin. Asst. Overtime	1,000.00	0.00	33.14	0.00	0.00	0.00%
610-110	Director's Auto Reimbursement - Rec	3,000.00	2,077.02	576.95	230.78	1,846.24	69.23%
610-111	Communications / Marketing Supervisor	0.00	0.00	0.00	0.00	0.00	0.00%
610-112	Recreation Supervisor	25,500.00	24,878.61	7,675.00	4,738.42	20,140.19	97.56%
610-122	Health Insurance - Rec	59,000.00	22,894.24	30,883.43	446.47	22,447.77	38.80%
610-124	Health / Wellness Incentive	1,400.00	0.00	162.50	0.00	0.00	0.00%
610-125	Health OPT OUT Reimbursement	5,200.00	0.00	3,255.66	0.00	0.00	0.00%
610-126	PATH Incentive Awards	1,500.00	0.00	430.00	0.00	0.00	0.00%
Total Administration Salaries		**$ 401,100.00**	**$ 246,795.22**	**$ 234,194.84**	**$ 21,607.69**	**$ 225,187.53**	**61.53%**
Contract Services							
610-204	Miscellaneous Service	1,000.00	0.00	0.00	0.00	0.00	0.00%
610-205	Legal Service	10,000.00	4,425.00	2,201.25	191.25	4,233.75	44.25%
610-206	IT Service	6,000.00	3,988.96	3,271.84	1,146.00	2,842.96	66.48%
610-207	Website Service	1,500.00	3,094.39	2,502.61	220.85	2,873.54	206.29%
610-208	Email Provider Service	1,000.00	629.88	698.96	0.00	629.88	62.99%
610-209	Graphics Artist	0.00	0.00	0.00	0.00	0.00	0.00%
610-210	Printer Services	1,000.00	0.00	0.00	0.00	0.00	0.00%
610-211	Photographer	1,000.00	0.00	0.00	0.00	0.00	0.00%
610-212	Marketing Services	8,000.00	6,790.00	3,611.80	2,100.00	4,690.00	84.88%
610-213	Reservation Software	1,000.00	532.00	221.00	252.00	280.00	53.20%
Total Contract Services		**$ 30,500.00**	**$ 19,460.23**	**$ 12,507.46**	**$ 3,910.10**	**$ 15,550.13**	**63.80%**

		FY 2024-2025 FISCAL YEAR BUDGET	CURRENT FISCAL YEAR 2024 DECEMBER 2024	PREVIOUS FISCAL YEAR 2023 DECEMBER 2023	CURRENT MONTH ACTUAL	PREVIOUS MONTH YTD ACTUAL	FY 2024-2025 YTD ACTUAL % OF BUDGET
Administration Expense							
610-701	Office Supplies	4,000.00	5,064.03	6,739.74	159.43	4,904.60	126.60%
610-702	Office Equipment R & R	1,000.00	0.00	0.00	0.00	0.00	0.00%
610-704	Office Furniture R & R	1,000.00	0.00	183.59	0.00	0.00	0.00%
610-705	Canon Copier Maintenance Fees	1,250.00	695.32	907.39	0.00	695.32	55.63%
610-706	Staff Expenses	3,000.00	1,732.56	2,072.09	0.00	1,732.56	57.75%
610-707	Professional Association Fees	2,000.00	844.00	627.65	0.00	844.00	42.20%
610-708	Computer Equipment	1,500.00	159.36	445.68	0.00	159.36	10.62%
610-709	Computer Software	1,500.00	0.00	0.00	0.00	0.00	0.00%
610-712	Scholarships / Certificates	2,000.00	0.00	0.00	0.00	0.00	0.00%
610-713	Youth Intervention	5,000.00	2,524.75	3,651.25	0.00	2,524.75	50.50%
610-714	Postage & Delivery	1,000.00	245.00	504.00	0.00	245.00	24.50%
610-717	Criminal Background Checks	1,500.00	860.00	90.00	360.00	500.00	57.33%
610-718	Miscellaneous Expense	500.00	0.00	0.00	0.00	0.00	0.00%
610-721	Telephone System R & R	500.00	0.00	0.00	0.00	0.00	0.00%
610-722	Professional Development	3,500.00	251.00	1,260.00	0.00	251.00	7.17%
610-723	Mileage Reimbursement	500.00	37.86	98.52	0.00	37.86	7.57%
610-724	Physicals / Drug Tests	1,000.00	0.00	0.00	0.00	0.00	0.00%
610-725	Credit Card Charges	32,000.00	19,034.92	17,481.91	2,077.41	16,957.51	59.48%
610-726	Registration Transaction Fees	25,000.00	14,157.59	12,948.38	1,520.61	12,636.98	56.63%
Total Administration Expense		**$ 87,750.00**	**$ 45,606.39**	**$ 47,010.20**	**$ 4,117.45**	**$ 41,488.94**	**51.97%**
TOTAL ADMINISTRATIVE EXPENSES		**$ 519,350.00**	**$ 311,861.84**	**$ 293,712.50**	**$ 29,635.24**	**$ 282,226.60**	**60.05%**
RECREATION PROGRAM EXPENSES (40)							
Recreation Salaries							
640-106	Camp Staff Salaries	75,000.00	60,726.56	52,595.13	0.00	60,726.56	80.97%
640-110	Seasonal Recreation Salaries	24,000.00	3,293.97	1,716.25	207.94	3,086.03	13.72%
640-111	Recreation Basketball Staff Salaries	35,000.00	7,295.82	14.00	5,001.50	2,294.32	20.85%
640-112	Travel Basketball Salaries	0.00	0.00	2,030.00	0.00	0.00	0.00%
640-113	Travel Volleyball Salaries	0.00	0.00	0.00	0.00	0.00	0.00%
640-114	Birthday Party Salaries	3,000.00	800.00	850.00	0.00	800.00	26.67%
Total Salaries & Wages		**$ 137,000.00**	**$ 72,116.35**	**$ 57,205.38**	**$ 5,209.44**	**$ 66,906.91**	**52.64%**
Contract Services							
640-230	Athletic Contractual Service	160,000.00	109,792.42	113,067.76	8,535.00	101,257.42	68.62%
640-231	Recreation Contractual Services	40,000.00	21,197.40	28,613.88	2,496.00	18,701.40	52.99%
640-232	Travel Basketball League	0.00	0.00	0.00	0.00	0.00	0.00%
640-233	Travel Volleyball League	0.00	0.00	0.00	0.00	0.00	0.00%
640-234	Summer Camps	100,000.00	102,860.20	83,572.00	0.00	102,860.20	102.86%
640-235	Recreation Basketball	20,000.00	0.00	500.00	0.00	0.00	0.00%
640-236	Special Event Service	3,500.00	1,183.00	1,283.00	0.00	1,183.00	33.80%
640-237	Memorial Day Parade Service	3,000.00	2,861.60	2,650.00	0.00	2,861.60	95.39%
640-238	Thursday Summer Nights Service	4,000.00	4,000.00	4,210.00	0.00	4,000.00	100.00%
640-240	Color Run Service	400.00	225.00	225.00	0.00	225.00	56.25%
640-241	Polar Express Service	4,000.00	3,797.66	3,815.99	0.00	3,797.66	94.94%
640-242	Food Truck Rally Service	3,900.00	1,418.50	3,428.00	0.00	1,418.50	36.37%
640-243	Contracted Birthday Party	6,000.00	585.00	3,585.00	0.00	585.00	9.75%
640-251	Paddle Tennis Lessons	5,000.00	560.00	3,255.00	560.00	0.00	11.20%
640-252	Platform Tennis League Fees	12,000.00	7,320.00	9,840.00	0.00	7,320.00	61.00%
640-253	Platform Tennis Adult Camp Contractual Services	0.00	0.00	1,120.00	0.00	0.00	0.00%
Total Contract Services		**$ 361,800.00**	**$ 255,800.78**	**$ 259,165.63**	**$ 11,591.00**	**$ 244,209.78**	**70.70%**
Recreation Expense							
640-801	Recreation Program Supplies	8,000.00	4,006.88	3,053.62	15.96	3,990.92	50.09%
640-802	Athletic Program Supplies	3,000.00	1,043.84	166.94	0.00	1,043.84	34.79%
640-803	Recreation Basketball Supplies	3,000.00	92.49	2,583.07	92.49	0.00	3.08%
640-804	Travel Basketball Supplies	0.00	0.00	0.00	0.00	0.00	0.00%
640-805	Travel Volleyball Supplies	0.00	0.00	0.00	0.00	0.00	0.00%
640-806	Special Event Supplies	9,000.00	4,935.46	4,481.53	799.78	4,135.68	54.84%
640-807	Summer Camp Supplies	2,000.00	3,681.84	3,110.11	0.00	3,681.84	184.09%
640-808	Birthday Party Supplies	1,500.00	1,012.91	469.33	50.08	962.83	67.53%
640-809	Color Run Supplies	5,000.00	4,229.63	4,340.24	0.00	4,229.63	84.59%
640-810	Thursday Summer Nights Supplies	2,500.00	3,245.61	2,701.29	0.00	3,245.61	129.82%
640-811	Recreation Basketball Uniforms	13,000.00	0.00	35.00	0.00	0.00	0.00%
640-812	Travel Basketball Uniforms	0.00	0.00	0.00	0.00	0.00	0.00%
640-813	Travel Volleyball Uniforms	0.00	0.00	0.00	0.00	0.00	0.00%
640-814	Summer Camp Uniforms	7,000.00	3,558.00	1,612.50	0.00	3,558.00	50.83%
640-815	Program Uniforms	1,000.00	1,121.60	464.80	0.00	1,121.60	112.16%
640-817	Safety Supplies	500.00	954.48	515.74	546.79	407.69	190.90%
640-821	Facility Rental	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00%
640-822	Pool Pass Reimbursement	0.00	0.00	2,925.00	0.00	0.00	0.00%
640-823	Deck the Depot Supplies	2,000.00	581.30	1,521.07	521.33	59.97	29.07%
640-824	Depot Program Room Rental	8,000.00	0.00	0.00	0.00	0.00	0.00%
640-825	Keystone Center Room Rental	2,000.00	0.00	0.00	0.00	0.00	0.00%
640-826	Birthday Party Room Rental	600.00	0.00	0.00	0.00	0.00	0.00%
640-827	Priory Program Room Rental	2,000.00	0.00	0.00	0.00	0.00	0.00%
640-828	Clear Sky Supplies	0.00	0.00	0.00	0.00	0.00	0.00%
640-829	Memorial Day Parade Supplies	3,500.00	3,360.16	2,923.28	0.00	3,360.16	96.00%
640-831	Contractor Program Supplies	2,000.00	846.00	1,360.50	0.00	846.00	42.30%
640-832	Food Truck Rally Supplies	2,500.00	555.45	2,733.87	0.00	555.45	22.22%
640-833	Paddle Tennis Program Supplies	0.00	0.00	0.00	0.00	0.00	0.00%
640-834	Color Run Donation to WSSRA	1,500.00	1,300.00	2,000.00	0.00	1,300.00	86.67%
640-835	Parks Foundation Reimburse Expenses	0.00	0.00	0.00	0.00	0.00	0.00%
640-836	Marketing / Advertising	2,000.00	745.00	637.49	0.00	745.00	37.25%
640-837	Recreation Rental Equipment	0.00	0.00	0.00	0.00	0.00	0.00%
640-839	Summer Camp Trip Expenses	3,000.00	0.00	463.50	0.00	0.00	0.00%
640-840	Platform Tennis Adult Camp Expenses	0.00	0.00	0.00	0.00	0.00	0.00%
640-841	Platform Tennis House League Expenses	8,500.00	2,785.86	3,388.60	313.60	2,472.26	32.77%
640-842	Platform Tennis Travel League Expenses	4,200.00	4,659.28	5,651.56	0.00	4,659.28	110.94%
640-843	Platform Tennis Court Rental	13,000.00	0.00	39.35	0.00	0.00	0.00%
640-891	Capital Improvement - Rec	0.00	0.00	0.00	0.00	0.00	0.00%
Total Recreation Expense		**$ 116,300.00**	**$ 48,715.79**	**$ 47,178.39**	**$ 2,340.03**	**$ 46,375.76**	**41.89%**
TOTAL RECREATION PROGRAM EXPENSES		**$ 615,100.00**	**$ 376,632.92**	**$ 363,549.40**	**$ 19,140.47**	**$ 357,492.45**	**61.23%**

	FY 2024-2025 FISCAL YEAR BUDGET	CURRENT FISCAL YEAR 2024 DECEMBER 2024	PREVIOUS FISCAL YEAR 2023 DECEMBER 2023	CURRENT MONTH ACTUAL	PREVIOUS MONTH YTD ACTUAL	FY 2024-2025 YTD ACTUAL % OF BUDGET
CONCESSION EXPENSES (50)						
Concession Salaries						
650-115 Concession Salaries	0.00	0.00	0.00	0.00	0.00	0.00%
Total Concession Salaries	$ -	$ -	$ -	$ -	$ -	**0.00%**
Concession Expense						
650-851 Keystone Concession Supplies	0.00	0.00	0.00	0.00	0.00	0.00%
650-852 Priory Concession Supplies	0.00	0.00	0.00	0.00	0.00	0.00%
650-853 Keystone Concession Equipment R & R	0.00	0.00	0.00	0.00	0.00	0.00%
Total Concession Expense	$ -	$ -	$ -	$ -	$ -	**0.00%**
TOTAL CONCESSION EXPENSES	$ -	$ -	$ -	$ -	$ -	**0.00%**
660-999 Recreation Contingency	0.00	0.01	-0.01	0.01	0.00	**0.00%**
TOTAL RECREATION EXPENSES	**$ 1,134,450.00**	**$ 688,494.77**	**$ 657,261.89**	**$ 48,775.72**	**$ 639,719.05**	**60.69%**
Fund Transfers						
560-997 *FUND TRANSFER TO SPEC REC FUND*	0.00	0.00	0.00	0.00	0.00	**0.00%**
560-999 *FUND TRANSFER TO CAPITAL FUND*	0.00	0.00	0.00	0.00	0.00	**0.00%**
TOTAL EXPENSES & FUND TRANSFER	**$ 1,134,450.00**	**$ 688,494.77**	**$ 657,261.89**	**$ 48,775.72**	**$ 639,719.05**	**60.69%**
RECREATION NET FUND TOTAL **(Excess of Revenue over Expenses)**	**$ (34,150.00)**	**$ 84,630.81**	**$ (93,972.69)**	**$ (5,156.48)**	**$ 89,787.29**	**0.00%**
ILLINOIS MUNICIPAL RETIREMENT FUND (20)						
INCOME SOURCES						
4100 Prior Years Real Estate Tax	0.00	0.00	0.00	0.00	0.00	0.00%
4101 Tax Levy	75,000.00	38,722.20	0.00	137.35	38,584.85	51.63%
Total Tax Levy Income	**$ 75,000.00**	**$ 38,722.20**	$ -	**$ 137.35**	**$ 38,584.85**	**51.63%**
Administrative Expense						
7125 Employer IMRF	60,000.00	60,685.64	50,844.95	8,759.16	51,926.48	101.14%
TOTAL IMRF EXPENSES	**$ 60,000.00**	**$ 60,685.64**	**$ 50,844.95**	**$ 8,759.16**	**$ 51,926.48**	**101.14%**
IMRF NET FUND TOTAL **(Excess of Revenue over Expenses)**	**$ 15,000.00**	**$ (21,963.44)**	**$ (50,844.95)**	**$ (8,621.81)**	**$ (13,341.63)**	**0.00%**
BOND & INTEREST FUND (25)						
INCOME SOURCES						
4100 Prior Years Real Estate Tax	0.00	0.00	0.00	0.00	0.00	0.00%
4101 Tax Levy	0.00	0.00	0.00	0.00	0.00	0.00%
Total Tax Levy Income	$ -	$ -	$ -	$ -	$ -	**0.00%**
4106 Bond Proceeds	0.00	0.00	0.00	0.00	0.00	0.00%
Total Other Income	$ -	$ -	$ -	$ -	$ -	0.00%
Total Income w/Tax Levy	$ -	$ -	$ -	$ -	$ -	**0.00%**
BOND ISSUANCES						
7350 Bond Administration Fees	0.00	0.00	0.00	0.00	0.00	0.00%
TOTAL BOND EXPENSES	**0.00**	**0.00**	$ -	**0.00**	**0.00**	**0.00%**
BOND & INTEREST NET FUND TOTAL **(Excess of Revenue over Expenses)**	$ -	$ -	$ -	$ -	$ -	**0.00%**

	FY 2024-2025 FISCAL YEAR BUDGET	CURRENT FISCAL YEAR 2024 DECEMBER 2024	PREVIOUS FISCAL YEAR 2023 DECEMBER 2023	CURRENT MONTH ACTUAL	PREVIOUS MONTH YTD ACTUAL	FY 2024-2025 YTD ACTUAL % OF BUDGET
SPECIAL RECREATION FUND (30)						
INCOME SOURCES						
4100 Prior Years Real Estate Tax	0.00	0.00	0.00	0.00	0.00	0.00%
4101 Tax Levy	98,569.00	47,057.33	0.00	166.87	46,890.46	47.74%
Total Tax Levy Income	**$ 98,569.00**	**$ 47,057.33**	**$ -**	**$ 166.87**	**$ 46,890.46**	**47.74%**
4103 Interest Income	10,000.00	8,731.05	9,208.54	998.42	7,732.63	87.31%
Total Other Income	**$ 10,000.00**	**$ 8,731.05**	**$ 9,208.54**	**$ 998.42**	**$ 7,732.63**	**87.31%**
Total Income w/Tax Levy	**$ 108,569.00**	**$ 55,788.38**	**$ 9,208.54**	**$ 1,165.29**	**$ 54,623.09**	**51.39%**
4109 *FUND TRANSFER*	**$ 10,000.00**	**$ -**	**-**	**$ -**	**$ -**	**0.00%**
Program Expense						
7560 WSSRA Special Recreation Dues	121,500.00	59,092.59	64,781.53	29,263.28	29,829.31	48.64%
7561 Inclusion	4,000.00	389.33	0.00	389.33	0.00	9.73%
Total Program Expense	**$ 125,500.00**	**$ 59,481.92**	**$ 64,781.53**	**$ 29,652.61**	**$ 29,829.31**	**47.40%**
ADA Compliance						
7591 ADA Capital Improvements	0.00	0.00	0.00	0.00	0.00	0.00%
Total ADA Compliance	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
TOTAL SPECIAL RECREATION EXPENSES	**$ 125,500.00**	**$ 59,481.92**	**$ 64,781.53**	**$ 29,652.61**	**$ 29,829.31**	**47.40%**
SPECIAL RECREATION NET FUND TOTAL **(Excess of Revenue Over Expenses)**	**$ (6,931.00)**	**$ (3,693.54)**	**$ (55,572.99)**	**$ (28,487.32)**	**$ 24,793.78**	**0.00%**
LIABILITY FUND (35)						
INCOME SOURCES						
4100 Prior Years Real Estate Tax	0.00	0.00	0.00	0.00	0.00	0.00%
4101 Tax Levy	10,000.00	23,246.54	0.00	82.49	23,164.05	232.47%
Total Tax Levy Income	**$ 10,000.00**	**$ 23,246.54**	**$ -**	**$ 82.49**	**$ 23,164.05**	**232.47%**
4502 Miscellaneous	1,500.00	0.00	500.00	0.00	0.00	0.00%
Total Other Income	**$ 1,500.00**	**$ -**	**$ 500.00**	**$ -**	**$ -**	**0.00%**
Total Income w/Tax Levy	**$ 11,500.00**	**$ 23,246.54**	**$ 500.00**	**$ 82.49**	**$ 23,164.05**	**202.14%**
Administration Expense						
7735 Unemployment Insurance	10,000.00	0.00	1,466.50	0.00	0.00	0.00%
7736 Comp. Liability Ins - PDRMA	30,000.00	15,994.74	11,321.58	0.00	15,994.74	53.32%
7737 Safety Committee & Training	1,500.00	0.00	0.00	0.00	0.00	0.00%
TOTAL LIABILITY EXPENSES	**$ 41,500.00**	**$ 15,994.74**	**$ 12,788.08**	**$ -**	**$ 15,994.74**	**38.54%**
LIABILITY NET FUND TOTAL **(Excess of Revenue over Expenses)**	**$ (30,000.00)**	**$ 7,251.80**	**$ (12,288.08)**	**$ 82.49**	**$ 7,169.31**	**0.00%**
AUDIT FUND (40)						
INCOME SOURCES						
4100 Prior Years Real Estate Tax	0.00	0.00	0.00	0.00	0.00	0.00%
4101 Tax Levy	15,000.00	5,164.99	0.00	18.35	5,146.64	34.43%
Total Tax Levy Income	**$ 15,000.00**	**$ 5,164.99**	**$ -**	**$ 18.35**	**$ 5,146.64**	**34.43%**
Contractual & Professional Services						
7840 Audit Services	11,000.00	10,770.00	10,900.00	8,400.00	2,370.00	97.91%
7841 Accounting Services	3,000.00	0.00	700.00	0.00	0.00	0.00%
7842 Publication Fees	0.00	0.00	0.00	0.00	0.00	0.00%
7843 Professional / CAFR Fees	500.00	0.00	0.00	0.00	0.00	0.00%
TOTAL AUDIT EXPENSES	**$ 14,500.00**	**$ 10,770.00**	**$ 11,600.00**	**$ 8,400.00**	**$ 2,370.00**	**74.28%**
AUDIT NET FUND TOTAL **(Excess of Revenue over Expenses)**	**$ 500.00**	**$ (5,605.01)**	**$ (11,600.00)**	**$ (8,381.65)**	**$ 2,776.64**	**0.00%**
CAPITAL IMPROVEMENT FUND (50)						
INCOME SOURCES						
4103 Interest Income	133,000.00	112,613.66	118,772.86	12,877.68	99,735.98	0.00%
4106 Bond Proceeds	0.00	0.00	0.00	0.00	0.00	0.00%
4502 Miscellaneous	0.00	0.00	29,691.20	0.00	0.00	0.00%
Total Other Income	**$ 133,000.00**	**$ 112,613.66**	**$ 148,464.06**	**$ 12,877.68**	**$ 99,735.98**	**0.00%**
4109 *FUND TRANSFER*	**$ 1,190,000.00**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**
EXPENDITURES						
7980 Design Services	0.00	0.00	0.00	0.00	0.00	0.00%
7981 Facilities & Parks Improvements	594,055.00	38,211.46	1,240,394.86	20,911.00	17,300.46	6.43%
TOTAL CAPITAL EXPENSES	**$ 594,055.00**	**$ 38,211.46**	**$ 1,240,394.86**	**$ 20,911.00**	**$ 17,300.46**	**6.43%**
CAPITAL NET FUND TOTAL **(Excess of Revenue over Expenses)**	**$ 728,945.00**	**$ 74,402.20**	**$ (1,091,930.80)**	**$ (8,033.32)**	**$ 82,435.52**	**0.00%**

	FY 2024-2025 FISCAL YEAR BUDGET	CURRENT FISCAL YEAR 2024 DECEMBER 2024	PREVIOUS FISCAL YEAR 2023 DECEMBER 2023	CURRENT MONTH ACTUAL	PREVIOUS MONTH YTD ACTUAL	FY 2024-2025 YTD ACTUAL % OF BUDGET
TOTAL OTHER INCOME	$ 1,080,115.00	$ 838,062.47	$ 879,106.16	$ 63,829.11	$ 774,233.36	77.59%
TOTAL TAX LEVY	$ 1,908,474.00	$ 940,772.06	$ -	$ 3,336.85	$ 319,590.65	49.29%
TOTAL REVENUE	$ 2,988,589.00	$ 1,778,834.53	$ 879,106.16	$ 67,165.96	$ 1,093,824.01	59.52%
TOTAL EXPENSES	$ 2,804,295.00	$ 1,524,347.96	$ 2,622,007.04	$ 170,951.94	$ 1,353,396.00	54.36%
TOTAL NET FUND TOTAL (Excess Revenue over Expenses)	$ 184,294.00	$ 254,486.57	$ (1,742,900.88)	$ (103,785.98)	$ (259,571.99)	0.00%
TOTAL REVENUE & FUND TRANSFERS	$ 4,188,589.00	$ 1,778,834.57	$ 879,106.16	$ 67,165.96	$ 950,760.95	42.47%
TOTAL EXPENSES & FUND TRANSFERS	$ 4,004,295.00	$ 1,524,347.88	$ 2,620,935.48	$ 170,951.88	$ 1,353,396.00	38.07%
TOTAL NET FUND TOTAL W / TRANSFERS (Excess Revenue over Expenses and Transfers)	$ 184,294.00	$ 254,486.69	$ (1,741,829.32)	$ (103,785.92)	$ (402,635.05)	0.00%

River Forest Park District
Monthly Disbursements by Vendor
December 2024

Cash Basis

Date	Num	Memo	Account	Paid Amount
A T & T				
12/16/2024	11804	ACCT 70836665887955 Nove...	520-903 · Depot Telephone	217.61
Total A T & T				217.61
A T & T Messaging				
12/17/2024	11823	INVOICE 2633636905 Novem...	520-903 · Depot Telephone	16.21
Total A T & T Messaging				16.21
Ancel, Glink, P.C.				
12/19/2024	11830	Statement #108087 Tax Objes...	610-205 · Legal Service - Rec	191.25
Total Ancel, Glink, P.C.				191.25
Anderson Lock Co. Ltd				
12/16/2024	11805	Invoice 7115312 PAddle Hut D...	525-214 · Platform Tennis R&R	500.00
Total Anderson Lock Co. Ltd				500.00
Coach Tom Schweitzer				
12/16/2024	11819	Invoice RFPD Nov 24 Clinics B...	640-230 · Athletic Program Service	3,750.00
12/19/2024	11843	Invoice RFPD Bball Fall 24 S2 ...	640-230 · Athletic Program Service	4,305.00
Total Coach Tom Schweitzer				8,055.00
Comcast				
12/16/2024	11807	ACCT 8771 20 123 0155495 N...	610-207 · Website Service - Rec	220.85
Total Comcast				220.85
ComEd				
12/17/2024	11824	ACCT 4977075000 Central Ave	530-923 · Electric - Athletic Field ...	322.11
12/17/2024	11824	ACCT 6052633333 Greenfield	530-922 · Park Security Lights	22.43
12/17/2024	11824	ACCT 4977075000 Central Ave	525-941 · Platform Tennis Lights	348.08
12/17/2024	11824	ACCT 4977075000 Central Ave	520-931 · Keystone Pavillion Ele...	222.91
12/17/2024	11824	ACCT 8738855000 Lake St	520-917 · Maintenance Fac. Elec...	81.71
12/17/2024	11824	ACCT 7022893000 Washingto...	520-913 · Washington Com Elect...	225.04
12/17/2024	11824	ACCT 9239055000 Division	520-909 · Priory Electricity	16.59
12/17/2024	11824	ACCT 2799765000 Thatcher	520-901 · Depot Electricity	26.66
Total ComEd				1,265.53
Conserv FS, Inc.				
12/16/2024	11806	Invoice 6436449 Grass Seed f...	530-808 · Landscape Supplies	562.50
Total Conserv FS, Inc.				562.50
Davis Tree Care & Landscape, Inc.				
12/16/2024	11808	Invoice 17667 Remove Dead ...	530-246 · Tree Services	2,800.00
Total Davis Tree Care & Landscape, Inc.				2,800.00
Fambro Management				
12/17/2024	11826	Invoice 3006701 Chess Class ...	640-231 · Program Contractual S...	973.50
Total Fambro Management				973.50
First Communications, LLC				
12/17/2024	11825	Invoice 127384458 December ...	520-903 · Depot Telephone	188.28
Total First Communications, LLC				188.28
Forest Security, Inc.				
12/19/2024	11832	Invoices 181197, 181196 & 18...	520-935 · Keystone Pavillion Alarm	301.95
12/19/2024	11832	Invoices 181197, 181196 & 18...	520-921 · Maintenance Bldg. Ala...	133.41
12/19/2024	11832	Invoices 181197, 181196 & 18...	520-907 · Closed Circuit Television	251.22
12/19/2024	11832	Invoices 181197, 181196 & 18...	520-907 · Closed Circuit Television	289.38
12/19/2024	11832	Invoices 181197, 181196 & 18...	520-905 · Alarm Depot	527.88
Total Forest Security, Inc.				1,503.84

River Forest Park District
Monthly Disbursements by Vendor
December 2024

Cash Basis

Date	Num	Memo	Account	Paid Amount
Fun Express, LLC				
12/16/2024	11810	Invoice 73434393201 Deck the...	640-823 · Polar Express Supplies	299.15
Total Fun Express, LLC				299.15
Grainger				
12/19/2024	11834	Invoice 9142551416 First Aid ...	640-817 · Safety Supplies	546.79
Total Grainger				546.79
Griest, Julia Robling				
12/19/2024	11833	Invoice 241218 Fall 2024 Sess...	640-231 · Program Contractual S...	510.00
Total Griest, Julia Robling				510.00
Growing Community Media				
12/16/2024	11811	Invoice 93950 Finance Super J...	510-725 · Legal Notices / Adverti...	50.00
Total Growing Community Media				50.00
Home Depot				
12/04/2024	ACH	Invoice 1611419 Holiday Lights	640-806 · Special Events Supplies	599.76
12/04/2024	ACH	Invoice 7390337 Hardware	530-808 · Landscape Supplies	129.30
12/04/2024	ACH	Invoice 8625961 Shop Supplies	530-802 · Maintenance Equipme...	113.81
12/04/2024	ACH	Acct 6035322152925313 Supp...	530-802 · Maintenance Equipme...	75.26
12/04/2024	ACH	Invoice 611521 Adhesive Keys...	530-801 · Park Equipment R&R	90.84
12/04/2024	ACH	Invoice 5623013 Shelving for ...	520-824 · Park Bathroom Buildin...	458.00
12/04/2024	ACH	Invoice 8624191 Antifreeze for...	520-824 · Park Bathroom Buildin...	92.86
12/04/2024	ACH	Invoice 7390337 Paint & Painti...	520-824 · Park Bathroom Buildin...	180.11
12/04/2024	ACH	Invoice 7390337 Batteries	520-821 · Depot R&R	33.74
Total Home Depot				1,773.68
Illinois Department of Employment Securit				
12/19/2024	11835	Background Checks Rec BB	610-717 · Criminal History Check...	360.00
Total Illinois Department of Employment Securit				360.00
Illinois Municipal Retirement Fund				
12/03/2024	ACH	November 2024	7125 · Employer IMRF	5,826.41
12/03/2024	ACH	November 2024	7125 · Employer IMRF	2,932.75
Total Illinois Municipal Retirement Fund				8,759.16
Jerry Kidd				
12/16/2024	11812	Voucher 241202-2 Tae Kwon ...	640-230 · Athletic Program Service	480.00
Total Jerry Kidd				480.00
Lauterbach & Amen, LLP				
12/19/2024	11837	FY24 Audit	7840 · Audit Services	8,400.00
Total Lauterbach & Amen, LLP				8,400.00
LRS				
12/16/2024	11814	Invoice LR5959212 Dumpster ...	530-817 · Trash Disposal	363.20
12/16/2024	11814	Invoice PS636293 Portable Toi...	530-250 · Portable Restroom Ser...	100.00
12/19/2024	11836	Invoice PS640304 Porta Potty ...	530-250 · Portable Restroom Ser...	100.00
12/19/2024	11836	Invoice PS637473 Porta Potty ...	530-250 · Portable Restroom Ser...	80.00
Total LRS				643.20
Magaly Altagracia Dietz				
12/16/2024	11809	Voucher 2411202 Pop Up Mus...	640-231 · Program Contractual S...	540.00
Total Magaly Altagracia Dietz				540.00
Melissa Noto Design Studio, Inc.				
12/16/2024	11816	Invoice 01721 Marketing Servi...	610-212 · Marketing Services	2,100.00
Total Melissa Noto Design Studio, Inc.				2,100.00

River Forest Park District
Monthly Disbursements by Vendor
Cash Basis **December 2024**

Date	Num	Memo	Account	Paid Amount
Naturescape				
12/16/2024	11815	Fall 2024 Fertilizer Application	530-805 · Fertilizer / Weed Control	2,218.95
Total Naturescape				2,218.95
NiCor				
12/19/2024	11840	ACCT 52-80-85-8006 3 Centra...	525-942 · Platform Tennis Heatin...	538.60
12/19/2024	11840	ACCT 52-80-85-8006 3 Centra...	520-932 · Keystone Pavillion Hea...	134.64
12/19/2024	11840	ACCT 11-43-98-0000 1 Lake St	520-918 · Maintenance Fac. Hea...	315.08
12/19/2024	11840	ACCT 59-24-64-0000 2 Division	520-910 · Priory Heating Fuel	17.00
12/19/2024	11840	ACCT 34-11-98-0000 0 Thatch...	520-902 · Depot Heating Fuel	79.21
Total NiCor				1,084.53
One Earth Collective				
12/19/2024	11839	Invoice 1549 Yound Filmmaker...	640-231 · Program Contractual S...	472.50
Total One Earth Collective				472.50
QuickScores LLC				
12/19/2024	11841	Invoice 242556 Youth Rec Bak...	610-213 · Reservation League S...	252.00
Total QuickScores LLC				252.00
Randy Keller				
12/17/2024	11829	12/15/2024 Mens House Leag...	640-841 · P. T. House League E...	313.60
Total Randy Keller				313.60
React Computer Services, Inc.				
12/19/2024	11842	Invoice 7373 IT Updated WI-FI	610-206 · IT Service - Rec	741.00
12/19/2024	11842	Invoice 7348 Monthly IT Service	610-206 · IT Service - Rec	405.00
Total React Computer Services, Inc.				1,146.00
River Forest Park District				
12/13/2024	RFPD	12/13/2024 Payroll Life insuran...	610-122 · Health Insurance - Rec	57.12
12/27/2024	RFPD	12/27/2024 Life Insurance	610-122 · Health Insurance - Rec	57.12
12/13/2024	RFPD	12/13/2024 Payroll Health Insu...	510-122 · Health Insurance	118.23
12/13/2024	RFPD	12/13/2024 Payroll Group Ter...	510-122 · Health Insurance	57.12
12/27/2024	RFPD	12/27/2024 Payroll Health Insu...	510-122 · Health Insurance	118.23
12/27/2024	RFPD	12/27/2024 Group Term Insura...	510-122 · Health Insurance	57.12
Total River Forest Park District				464.94
Russo's Power Equipment				
12/16/2024	11817	Invoice SPI20871878 Rubber ...	530-813 · Uniform & Safety Cloth...	23.16
12/16/2024	11817	Invoice SPI20871878 Snow Sh...	525-214 · Platform Tennis R&R	113.97
Total Russo's Power Equipment				137.13
Sam's Club				
12/13/2024	ACH	Ref # P928000NF011WMKS9 ...	640-823 · Polar Express Supplies	222.18
12/13/2024	ACH	Order 10227219301 Birthday P...	640-808 · Birthday Party Supplies	50.08
12/13/2024	ACH	Ref # P928000NF011WMKS9 ...	640-806 · Special Events Supplies	200.02
12/13/2024	ACH	Ref # P928000NF011WMKS9 ...	640-803 · Recreation Basketball ...	84.90
12/13/2024	ACH	Order 10227219301 Dance Cl...	640-801 · Recreation Program S...	15.96
12/13/2024	ACH	Ref # P928000NF011WMKS9 ...	520-825 · Janitorial Supplies	120.76
Total Sam's Club				693.90
Schauer Hardware				
12/16/2024	11818	Acct 300519	530-821 · Park Maintenance Other	0.51
12/16/2024	11818	Invoice 430364 Waterpoof Tape	530-816 · Ice Rink Supplies	16.19
12/16/2024	11818	Invoice 430196 Stabilizer for E...	530-802 · Maintenance Equipme...	8.54
12/16/2024	11818	Invoice 430325 Window Therm...	520-824 · Park Bathroom Buildin...	17.08
12/16/2024	11818	Invoice 430338 Timer for Chris...	520-821 · Depot R&R	19.79
Total Schauer Hardware				62.11

River Forest Park District
Monthly Disbursements by Vendor
December 2024

Cash Basis

Date	Num	Memo	Account	Paid Amount
Staples Business Advantage				
12/16/2024	11820	Order 7641991153 Basketball ...	640-803 · Recreation Basketball ...	7.59
12/16/2024	11820	Order 7641991153 Office Sup...	610-701 · Office Supplies - Rec	159.43
12/16/2024	11820	Order 7641991153 Office Sup...	510-701 · Office Supplies	75.30
Total Staples Business Advantage				242.32
Toni Todoric				
12/19/2024	11844	Voucher 241217 Fall PT Lesso...	640-251 · Paddle Tennis Lessons	560.00
Total Toni Todoric				560.00
Verizon Wireless				
12/16/2024	11821	Invoice 9978946168 Novembe...	520-903 · Depot Telephone	36.01
Total Verizon Wireless				36.01
Village of River Forest				
12/19/2024	11847	ACCT 1173 Division Priory	530-921 · Irrigation Water Founta...	1,624.60
Total Village of River Forest				1,624.60
Village of River Forest - Fuel				
12/19/2024	11846	Invoice 6630 Ocotber Fuel	530-806 · Vehicle Fuel	566.81
12/19/2024	11846	Invoice 6632 November Fuel	530-806 · Vehicle Fuel	260.27
Total Village of River Forest - Fuel				827.08
West Suburban Special Recreation Assoc.				
12/19/2024	11848	Inclusion Fee	7561 · Inclusion Expenses	389.33
12/19/2024	11848	4th Qtr 2024 Share Payment	7560 · WSSRA Special Rec Serv...	29,263.28
Total West Suburban Special Recreation Assoc.				29,652.61
TOTAL				**80,744.83**

River Forest Park District

Memo

To: Board of Commissioners

From: John Beto

Date: 01/13/2025

Re: January Board Report

Ice Rink: This ice rink opened on January 6th. Staff is cleaning and watering the rink daily at 5am.

Keystone Ornamental Fence: For the past month, staff has been removing 4 sections at a time the ornamental fence along Lake Street, for refurbishment. The contracted price for this work was over $30,000, so there is a significant savings with staff doing the work. The work is expected to be completed in February.

Parks: Staff will begin winter tree pruning in all parks the last week of January.

River Forest Park District

Memo

To: Board of Commissioners

From: Karen Stille, Superintendent of Recreation
Ellie Olayo, Recreation Manager

CC: Michael Sletten, Executive Director

Date: 1/13/2025

Re: January Board Report – Recreation Services

Winter-Spring Fun Guide

The Winter-Spring Fun Guide is available online. Registration is open with winter classes beginning Monday, January 6th.

Birthday Parties

This January, three birthday parties are scheduled at The Depot. Each party is 2 hours and includes a birthday party host, a contracted themed activity, and lots of fun! There is an Art Party with Kidcreate Studio on 1/12, a Lego Party with Computer Explorers on 1/25, and a Minecraft Party with Computer Explorers on 1/26.

Platform Tennis

Annual Passes: We are currently at 275 adult pass holders and 1 junior pass holder.

House Leagues: The Men's House League is FULL with 104 players, making 8 teams of 13 players per team. The Men's League runs on Sundays through April. The Women's Monday House League just filled with 48 players. Their season runs through March. The Thursday Women's House League had low enrollment, so the format has been modified to a more informal play. Available players will reach out to the captain weekly, and based on availability, players will be scheduled to a court. The Thursday Women's Group will begin play on January 16th and play until April 3rd. 25 women are registered for the Thursday House Play.

Lessons: Pro, Jennifer Thomas is teaching Intro and Intermediate lessons on Thursdays and Saturdays. 20 people are registered, with 4 people on a waitlist. We are working with the pro to find a time that can accommodate people on the waitlist.

Keystone Cup Tournament: This annual tournament will begin on January 20th. Players register as a pair and play in either an A Division or B Division bracket. The tournament is set-up as a consolation bracket played across 2 months. For each match, teams have 2 weeks to schedule and play their match. Updated brackets will be posted every 2 weeks. 46 pairs are registered for the tournament.

Youth Athletic Programs

A variety of Youth Athletic Programs are scheduled at District 90 schools this winter. Programs are offered for ages 3-12. Programs included are Flag Football, Youth Tennis Lessons, Basketball Gametime, Floor Hockey, and Indoor Soccer. Currently, there are 80 children registered for the winter of 2025.

Rec Basketball League (grades PreK-8): 534 kids are registered for our Rec Basketball League! Practices began in November for grades 3-8, with games for all divisions beginning on Saturday, January 11th. We have 86 volunteer coaches, playing at three District 90 Schools and Trinity High School. The Coaches Orientation and Championship Games are held at Dominican University.

Adult Programs

Indoor Pickleball Social & Open Play: This program began on December 3rd and is for players of all skill levels. There is an emphasis on senior beginning and intermediate play. This is structured as a social league format and participants are encouraged to socialize and meet other pickleball enthusiasts. Instructor, Kelly Frank leads this program that runs on Tuesdays and Thursdays at the River Forest Community Center through April. 33 participants are registered. Beginning in May, the Pickleball program will be back outdoors.

Indoor Volleyball: 23 people are registered for the indoor volleyball program that runs on Thursdays at Roosevelt Middle School. This program is for informal pick-up games, with no league play allowed.

Indoor Basketball: Registration is currently low for this program to be held at Roosevelt Middle School. We plan to start the program one week later in hopes of getting more people to register. Typically, this program is held on Wednesdays, but had to be moved to Fridays due to our youth basketball program. This is most likely why we don't have the numbers we normally would.

Bridge: Level 2 and Level 3 Bridge classes are being offered at The Depot on Tuesdays and Fridays beginning January 17th. Mary Schultz will be teaching 16 participants the card game of bridge.

Yoga: Beginning Yoga classes are continuing at The Depot this winter. Classes are offered on Monday and Wednesday mornings with our certified instructor, Julia Robling Griest.

School Day Out Programs

Kids can participate in fun programs at The Depot on days when they are off of school. These School Day Out programs have been very popular.

Lego Camps (ages 5-10): Play-Well TEKnologies continues to offer School Day Off LEGO® Camps with tens of thousands of LEGO® parts. Projects are rotated seasonally to ensure that even returning students get a new experience. January LEGO® Camps at The Depot: 1/6 & 1/20 from 9am-1pm.

Slime Program (ages 5-10): After Lego Camp on 1/6, kids were invited to extend their day off by participating in this hands-on slime class from 1pm-4pm.

SnowPalooza Program (ages 5-10): After Lego Camp on 1/20, kids are invited to stay and get messy in this winter-themed art class from 1pm-4pm.

River Forest Park District

Memo

To: Board of Commissioners

From: Amanda Kennedy

CC: Michael Sletten

Date: January 13, 2025

Re: January Board Report - Administration & Finance

Tax Collections: We collected $3336.81 in taxes for the month of December for a YTD total of 940772.06.

Finance: There were no negative numbers for December

Audit: Lauterbach & Amen, LLP is in the process of finalizing the audit with hopes to present it at the February Board Meeting.

Personnel: We have hired a new Finance Supervisor, Monika Jones. Monika started training the beginning of December and will be part time starting in January. You will have the opportunity to meet Monika when she attends the board meeting for the yearly audit presentation in February.

River Forest Park District

Memo

To: Board of Commissioners

From: Michael Sletten

Date: 1/13/24

Re: January Board Report

Reports

Staff Reports: Included are the Staff Reports.

WSSRA Report: The next WSSRA Board Meeting is Tuesday, January 14th, at the WSSRA offices.

New Business

Constitution Park Project – Construction Services Documents: Attached is JSD's proposal to draft the construction documents for redevelopment of Constitution Park. Staff recommend that the Board approve the Landscape Architecture

- Landscape Surveying and Mapping Services: Survey only, no need for Title Work Coordination and Review.
- Landscape Architecture Services. Staff recommends approval of these services.
- Construction Services: Staff recommends only approval of Construction Administration and no need for Grant Administration. The Park District can pay, as needed, per visit for Construction Observation

Action recommended to approve JSD's Construction Documents Proposal, based on staff's recommendations for a total of $92,000, plus a $2,750 contingency for Construction Observation visits.

Board Meeting Recordings: The Park Board has received a couple of requests to recording and post the Park District Board Meeting online. If the Board wishes to post recorded meetings, staff will record the meetings via zoom and post on the Park District website.

Action possible to post the video recordings of Park District Board Meeting on the Park District website.

WSSRA Board Appointments: Attached is a letter required to be submitted annually to WSSRA, identifying the Park District representatives to the WSSRA Board. The Park District's Representative is Michael Sletten, and the Park District's Alternate Representative is Karen Stille.

Action required to appoint Michael Sletten as the Park District's Representative on the WSSRA Board, and Karen Stille as the Park District's Alternate Representative on the WSSRA Board.

Old Business

Keystone Ballfield #2 Project: Attached is an email from the Village Manager and Village Director of Public Works that there is no requirement for a parking/traffic study and the project will have no additional impacts on the Village infrastructure.

While not required, staff recommends the Board hold a Public Meeting is soliciting public feedback on 2 separate items: the conversion of the Keystone Ballfield #2 to synthetic turf and the field rental agreement with Dominican University for their University for their Women's Softball Team. The meeting can be broken out into 2 sections to solicit public feedback on each. We will need 3 Board Members to confirm attendance to this meeting. To provide proper notice, the 2 possible dates for this Public Meeting are 1/27 & 2/3. After the Public feedback on the synthetic portion of the Public Meeting, the Board can make a decision weather to make a minor amendment request to the Keystone Planned Development Ordinance to the Village Board at their 2/10 or 2/24 Board Meeting.

Dominican Keystone Ballfield #2 Agreement: A meeting between representatives from the Park District, Dominican University, and RFYBS took place on 12/20/24. Attached is and email for the Park District Attorney noting the Intergovernmental Cooperation Section of the Illinois Constitution expressly allowing a partnership with Dominican University and allowing the Dominican Women's Softball Team logo to be displayed at the ballfield.

Priory Park Project: At the 12/17/24 Board COW Meeting, the Architect presented a 2,500 SF splash pad, with another 500 SF ribbon space around the splash pad. Staff has conducted research on similar splash pads, and believes a 2,500 SF splash pad to accommodate 100-167 participant is too large. Staff believes a splash pad in the 70-participant range is a better size. Based on Vortex's calculations, a 1,500 SF splash pad would accommodate 60-100 participants.

There are a couple of issues to consider when determining the size of the splash pad.

- Vortex noted their average splash pad is around 2,000 SF. Our research of the splash pads installed by Vortex in the 5 counties is 1,300-2,000 SF. The larger pads were attached to aquatic center complexes.
- Parking: The building addition will increase the parking demand in the park. With the addition of the splash pad, we need to consider the total parking demand in the park. Parking calculations will be based and the maximum use of the facility.
- One municipality said their 1,300 SF pad used 1.1 million gallons of water for the season. The Village charges $12.40/100 CU FT for combined sewer/water (we will have to pay sewer), so that would be $18,186 annually for a 1,300 SF splash pad.
- The jets coming out of the ground are the most popular water feature.

The water storage tanks for the recycling of splash pad water for irrigation would need to be located in an open grass space, with nothing built above and no landscape plantings nearby. This will be an issue with the limited grass space around the splash pad. The cost for the system is $80,000 for materials only, plus annual maintenance costs to maintain the pump and filter system. We spend between $1,500 and $3,000 annually to water the Priory fields, so it will be more expensive to reuse the water for irrigation verses letting it be drained.

Priory Park is our Summer Sports Camp site, and we want to keep this program at Priory for the summer of 2025. To accommodate this, the project is scheduled to begin on 8/11, with the building addition scheduled for completion on 1/2/26, and the splash pad scheduled for completion on 5/15/26. Our Architect believes this is a very workable schedule.

Park Security Cameras: The Board asked that this item be place on the January, 2025 Board Meeting Agenda at their September, 2024 Board Meeting.

Attached is the quote from Griffon Systems to install 5 security cameras at Keystone (2), Priory (1), Washington Commons (1), and Washington Square (1). A 6th camera will be installed at Constitution Park next year during the Constitution Park Project. All the cameras are focused on high use areas such as playgrounds, restrooms, and racquet courts.

The cost for the 5 cameras installed is $35,975.00. In addition, there is an annual license fee of $180.00/camera, and 3 of the 5 cameras will need a SIM card at an annual cost of $420/camera.

The 2 cameras proposed at the Keystone and Washington Square tennis courts will require power. The cost to run power to the Washington Square cameras is $7,577.00. We are having a difficult time getting a proposal from the contractor who installed the tennis court lights; however, we believe the cost would be similar to the Washington Square price.

Staff will have access to the cameras and they will be linked to the Village Police monitors.

PROPOSAL

Professional Consulting Services

Constitution Park - Construction Documents

7715 Greenfield Street, River Forest, IL

JSD Project No. 24-14428

July 10, 2024

Prepared for: River Forest Park District **(the "Client")**
Attn: Michael Sletten, Executive Director
401 Thatcher Avenue
River Forest, IL 60305

- [x] LAND SURVEYING & MAPPING
- [ ] CONSULTING
- [ ] ENVIRONMENTAL
- [ ] PLANNING
- [x] CIVIL ENGINEERING
- [ ] STRUCTURAL ENGINEERING
- [x] LANDSCAPE ARCHITECTURE
- [x] CONSTRUCTION SERVICES

JSD

LET'S DIVE IN, BUT FIRST...

JSD PROFESSIONAL SERVICES
1400 E. Touhy Avenue, Ste. 215
Des Plaines, IL 60018

312.644.3379
JSDinc.com

Thank you for considering JSD Professional Services, Inc. (JSD) for your upcoming project!

JSD is headquartered in Madison, Wisconsin, and supported by three regional Wisconsin offices, as well as offices in Chicago, Illinois, Coeur d'Alene, Idaho, and Alexandria, Minnesota.

Our focus is to support our clients with professional expertise, innovation, and quality work products. We believe that working collaboratively and being responsive to our clients is essential to create and effectively manage development projects. It is our commitment to service that has kept clients returning since we opened our doors in 1998.

We are pleased to provide this proposal for consulting services to assist with the Constitution Park redevelopment in River Forest, Illinois. We appreciate this opportunity to be part of another great park for the River Forest Park District. Please do not hesitate to contact me with any questions.

Sincerely,

LORI M. VIEROW, PLA, ASLA, LEED AP BD+C
Senior Landscape Architect

Enclosures

c: Andy Wilkowski, JSD
David Behrens, JSD

SCOPE OF WORK

Our understanding of the scope of work is based upon your Request for Proposal (RFP), dated June 25, 2024, as it relates to the redevelopment of Constitution Park, located at 7715 Greenfield Street in River Forest, Illinois. JSD will provide professional landscape architecture, civil engineering, and survey services for the proposed development.

The scope of work for this item is described in the following tasks:

LAND SURVEYING & MAPPING SERVICES

TASK S1.0 EXISTING CONDITIONS SURVEY AND MAP

JSD will prepare an Existing Conditions Survey (the "Survey") of the site to be used for design purposes as delineated on Exhibit A (attached). Survey limits will include to the nearest curb line and/or 15 feet beyond the property line. Within the survey limits, the survey will include known utilities, surficial features, ground elevations, and significant trees. A property boundary determination is not included in this task and will not be shown on the face of the survey.

The Survey will include the boundary of the property. The Client will provide a copy of the current title report. If a copy is not available, JSD will order one on the client's behalf as a direct expense plus 10%.

JSD will contact the local Public Works Department for available utility and street plans. We will also contact JULIE to coordinate the public utility marking.

TASK S2.0 TITLE WORK COORDINATION AND REVIEW (OPTIONAL)

JSD will review title information which the Park District obtained relative to the OSLAD Grant Submittal. If additional information is needed, we will contact the title company to obtain a current title report for use in confirming/determining the property boundaries and easements. The title report will provide copies of the deed legal descriptions for the properties and facilitate our efforts in depicting easements, agreements, and other applicable items indicated in the title report, graphically and by document number on the survey map.

LANDSCAPE ARCHITECTURE SERVICES

TASK 1.0 DESIGN REFINEMENT

The JSD Team will review the OSLAD Final Master Plan and imagery boards for the creative play area and recreation components to ensure compliance with the Illinois Department of Natural Resources (IDNR) approved grant elements. We will develop the base plan and review the final layout with the Client.

Staff Review Meeting
The JSD Team will meet with Park District staff to review the layout and gain authorization to proceed with construction documents.

TASK 2.0 CONSTRUCTION DOCUMENTS

JSD will prepare Construction Drawings and Technical Specifications for the park redevelopment. The Construction Documents will then be issued for final bidding and construction.

Construction Drawings
Construction Drawings may include:

- General Notes
- Existing Conditions/Demolition Plan
- Soil Erosion and Sediment Control Plan (SESC)
- MWRD Permitting Plans
- Construction Plans
- Play Area Enlargement
- Court Area Enlargements
- Ballfield Enlargement
- Grading and Drainage Plans
- Layout and Dimension Plans
- Construction Details
- Landscape and Restoration Plans

Project Manual and Technical Specifications
A Project Manual will be prepared, which will include bidding documents, as well as bid proposal forms, special conditions, instructions to bidders, and technical specifications. Technical specifications provide information that relates to the type and quality of materials and furnishings that are to be incorporated into the project.

Opinion of Probable Construction Cost
JSD will provide an Opinion of Probable Construction Cost (OPCC) for the overall project and break-outs of quantities for the items of work anticipated as part of the construction. The quantity take-off will be provided for informational purposes to assist in bidding, with the Bidders ultimately responsible for their own quantity take-offs.

Deliverable Milestones
JSD anticipates delivering the following document milestone reviews to the Park District during the Design Phase:

- 50% Document Review (Construction Documents, OPCC)
- 75% Document Review (Construction Documents, OPCC)
- 100% Construction Documents and Final OPCC

100% Review Submittal and Review Meeting

Following the completion of the construction drawings and specifications, along with the final estimate of probable construction cost for the project, these documents will be submitted to the Client for final review. The JSD Team will attend a final review meeting with the Client to discuss 100% complete construction documents, and bidding and construction process. (The JSD Team will attend a total of one (1) meeting during the Construction Document phase, followed by the preparation of meeting minutes to be distributed to the Client.)

JSD will revise the 100% documents per comments received, and then we will issue for bidding.

TASK 3.0 PERMITS

JSD with prepare and submit MWRD permit documents per the Watershed Management Ordinance. The Owner shall provide the required permit fees at the time of submittal.

TASK 4.0 BIDDING/CONTRACT EXECUTION

JSD will assist the Park District in preparing a list of qualified contractors, and we will upload the Bidding Documents to an Online Digital Plan Room for distribution.

During bidding and negotiating, JSD will:

- Assist in the preparation of the notice to bidders;
- Distribute bid documents to prospective qualified bidders for competitive bidding;
- Provide responses to RFIs and Contractor questions, and prepare necessary addenda during the Bid Phase;
- Participate in the opening of the bids and in cooperation with the Client;
- Analyze and review the bid results, including vetting of Contractor qualifications, and make a recommendation for a contract award;
- Prepare a bid tabulation showing the results of the bidding as received; and
- Coordinate with the Park District to prepare the AIA Contract with the awarded Contractor.

CONSTRUCTION SERVICES

TASK 5.0 GRANT ADMINISTRATION (OPTIONAL)

JSD will assist the Park District with Grant Administration, if awarded the grant, as follows:

- Coordinate with IDNR regarding any change orders over $10,000.00;
- Prepare OSLAD Quarterly Reports, upload to Amplifund, and submit to IDNR; and
- Assist with OSLAD close-out documents, and prepare As-built Construction Plans, based upon information provided by the Contractor, for submittal to IDNR.

TASK 6.0 CONSTRUCTION ADMINISTRATION

JSD will attend a pre-construction meeting with the Contractor and Client.

This phase also includes the following:

- Prepare "Issued for Construction" Documents, incorporating Addenda, if needed;
- Review shop drawings, submittals, product data, and samples appropriate to the work;
- Respond to Contractor's Request for Information (RFIs);
- Review and approve pay requests, and make recommendations to the Client; and
- Prepare a Substantial and Final Completion Punch List.

TASK 6.0 CONSTRUCTION OBSERVATION

Each site visit will include a field review and preparation of a Site Observation Report with associated photographs. Site visits included during the Construction Services Phase:

- Landscape Architecture: Twenty-five (25) site visits

Site visits exceeding the number included in the basic services noted above will be an additional service as requested. Additional site visits as requested by the Client will be billed at a cost per site visit of **$550.00/site visit.**

GENERAL PROJECT UNDERSTANDING

SURVEY

1. The Client will provide a copy of current title report for the property.
2. The Survey will include the boundary of the property and will include utilities, the adjacent roadway, surficial features, ground elevations, and significant trees.
3. Contouring will be at 1-foot contour intervals.
4. The Horizontal datum will be referenced to the Illinois State Plane Coordinate System (East Zone) and the North American Vertical Datum - 1988 (NAVD-88).
5. The Survey will be performed under the direct supervision of a Professional Land Surveyor licensed in the State of Illinois and will conform to Section 1270.56(6) of the Illinois Rules for the Administration of the Illinois Professional Land Surveyor Act of 1989. A copy of the survey map will be filed at the County Surveyor's office.
6. JULIE will be contacted to locate on-site utilities. Any utility lines marked will be mapped to identify potential easement rights on the subject parcel.
7. JSD is not responsible for the discovery of anything that is not directly observable while performing the Survey.
8. The deliverable mapping will be plotted at a convenient scale and sheet size or at a scale and sheet size of the Client's choosing. JSD will provide a hard copy and a digital file (AutoCAD) for your use.

CONSTRUCTION SERVICES

1. Construction observation is not intended to be an exhaustive check or detailed inspection of the Contractor's work but rather to allow JSD, as experienced professionals, to become generally familiar with the work in progress and to determine, in general, if the work is proceeding in accordance with the Contract/Construction Documents. Based upon this general observation, JSD will inform the Client about the progress of the work.
2. JSD will not supervise, direct, or have control over any Contractors' work, nor shall JSD have any responsibility for the construction means, methods, techniques, sequences, or procedures selected or performed by the Contractor or for the Contractor's safety procedures or programs in connection with the work. These responsibilities are solely by the Contractor in accordance with the Contract Documents.
3. JSD shall not be responsible for any acts or omissions by the Contractor, subcontractor, any entity performing any portions of the work, or any of their agents, employees, or agencies. JSD does not guarantee the performance by the Contractor and shall not be responsible for the Contractor's failure to perform work in accordance with Contract Documents or any applicable laws, codes, rules, or regulations.
4. This proposal **does not** include the following:
    a. Geotechnical Engineering
    b. Daily Site Observation
    c. MEP Engineering

COSTS

Based upon our understanding of the scope of work and the described tasks, we will perform the professional services for a lump sum fee as follows:

LAND SURVEYING & MAPPING SERVICES*

Task S1.0:	**Existing Conditions Survey and Map**	**$ 7,000.00**
Task S2.0:	**Title Work Coordination and Review** (Optional) *	**(Est.) $750.00 - $1,500.00**

LANDSCAPE ARCHITECTURE SERVICES

Task 1.0:	**Design Refinement**	**$ 4,000.00**
Task 2.0:	**Construction Documents**	**$ 53,000.00**
Task 3.0:	**Bidding/Contract Execution**	**$ 5,000.00**
Task 4.0:	**Permits**	**$ 17,000.00**

CONSTRUCTION SERVICES

Task 4.0:	**Grant Administration** (Optional) *	**$ 6,000.00**
Task 5.0:	**Construction Administration**	**$ 6,000.00**
Task 6.0:	**Construction Observation**	**$ 15,000.00**
	TOTAL	**$107,000.00**

***Fees for optional tasks are not included in the total shown above.**

This cost estimate was developed based upon our understanding of the project as described in this proposal. Adjustments to the fee for extra services will be via Contract Amendment on a time and materials basis. All Contract Amendments and any increase in costs or fees over the amounts set forth above must be pre-approved by the Client in writing.

AUTHORIZATION

Our services will be performed in accordance with the enclosed JSD Agreement for Professional Services upon acceptance of this proposal. Additional scope of services not included in this proposal will be agreed-upon by both parties, in writing, prior to proceeding. Invoice disputes must be made within 30 days of date of invoice.

Please indicate your acceptance of this proposal by signing and returning a copy of the attached JSD Agreement Professional Services to confirm our understanding of your needs and authorize us to proceed.

River Forest Park District

EXHIBIT A

JSD

north

Scale 1" = 100'-0"

Subject Site Boundary ----------

Agreement for Professional Services
Constitution Park – Construction Documents
7715 Greenfield Street, River Forest, IL
JSD Project #24-14428

JSD Professional Services, Inc. (Consultant) will perform professional services for River Forest Park District (Client), according to the terms and conditions of this Agreement. The Consultant shall perform the services outlined in the attached Proposal dated July 10, 2024, in consideration of the stated fee and payment terms. For additional services not included above, the Consultant shall be compensated according to hourly rates agreed to between Consultant and Client, or as specified in the Proposal referenced above.

Terms and Conditions

1. **Access to Site:** Unless otherwise stated, the Consultant will have access to the site for activities necessary for the performance of the services. The Consultant will take reasonable precautions to minimize damage due to these activities, but has not included in the fee the cost of restoration of any resulting damage and will not be responsible for such costs.

2. **Retainer, Billing, and Payment:** The Client agrees to pay the Consultant for all services performed and all costs incurred, as described in the Proposal attached to this Agreement. Prior to providing services, the Client shall deposit a retainer of $ 0 with the Consultant. Invoices for the Consultant's services shall be submitted, at the Consultant's option, either upon completion of such services or on a monthly basis. Invoices shall be due and payable upon receipt. For any invoice not paid within 60 days, the Consultant may, without waiving any claim or right against the Client, and without liability whatsoever to the Client suspend or terminate the performance of services. The retainer shall be credited on the final invoice. Accounts unpaid 30 days after the invoice date may be subject to a monthly service charge of 1.5% (or the maximum legal rate) on the unpaid balance. In the event any portion of the account remains unpaid 90 days after the billing, the Consultant may institute collection action and the Client shall pay all costs of collection, including reasonable attorney's fees. All invoice inquiries must be made within 30 days of invoice date.

3. **Indemnification:** The Client shall, to the fullest extent permitted by law, indemnify and hold harmless the Consultant and subconsultants from and against all damage, liability and cost, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with the performance of the services under this Agreement.

   The Consultant agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Client, its officers, directors and employees (Client) against damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the Consultant's negligent performance and that of its subconsultants or anyone for whom the Consultant is legally liable.

   Neither the Client nor the Consultant shall be obligated to indemnify the other party in any way whatsoever for the other party's own negligence.

4. **Information for the Sole Use and Benefit of the Client:** All opinions and conclusions of the Consultant, whether written or oral, and any plans, specifications or other documents and services provided by the Consultant are for the sole use and benefit of the Client and are not to be provided to any other person or entity without the prior written consent of the Consultant. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Consultant or the Client.

5. **Certifications, Guarantees and Warranties:** The Consultant shall not be required to execute any document that would result in the Consultant certifying, guaranteeing or warranting the existence of any conditions. The Consultant will render services and opinions according to the standards of practice of the applicable consulting professional engineering and surveying.

6. **Lien Rights:** Consultant hereby notifies the Client/Owner that persons or companies performing, furnishing or procuring labor, services, materials, plans or specifications for the construction on Client's/Owner's land may have lien rights on Client's/Owner's land and buildings if not paid in accordance with the construction lien law in the state in which the project is located.

7. **Standard of Care**: In providing services under this Agreement, the Consultant shall perform in a manner consistent with and limited to that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances at the same time and in the same or similar locality. The Consultant makes no warranty, express or implied, as to its professional services rendered under this Agreement.

8. **Risk Allocation**: In recognition of the relative risks, rewards and benefits of the project to both the Client and the Consultant, the risks have been allocated such that the Client agrees that, to the fullest extent permitted by law, the Consultant's total liability to the Client for any and all injuries, damages, claims, losses or expenses arising out of this Agreement from any cause or causes, shall not exceed $1 Million or the Consultant's total fee for services rendered for this project, whichever is greater. Such causes include, but are not limited to, Consultant's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.

9. **Ownership of Documents**: All documents produced by the Consultant under this Agreement are instruments of the Consultant's professional service for use in the project for which the Consultant was retained. These documents may not be used by the Client for any other purpose without the prior written consent of the Consultant. Any electronic files transferred by the Consultant are provided solely for the convenience of the Client and are transmitted in trust for the sole use of the Client and its acceptance constitutes assumption of responsibility for its use and safekeeping. Any use by third parties shall be at the sole risk of the Client. Any alterations, tampering with files or deviation in any respect from the original content shall render the entire contents void and shall constitute the agreement of the Client to release, defend and hold harmless the Consultant, from all claims and causes of action by Client and third parties.

10. **Photographic and Videographic Consent**: Consultant shall have the right to include photographic, videographic and artistic representations of the Project, generated and/or directed by Consultant, among Consultant's promotional and professional materials. Consultant shall be given reasonable access to the Project Site to create such representations. However, Consultant's materials shall not include the Client's/Owner's confidential or proprietary information if the Client/Owner has previously advised Consultant in writing of the specific information considered by the Client/Owner to be confidential or proprietary. If the representations generated by and/or directed by Consultant are used in or for promotional and professional materials by others, the user(s) shall provide professional credit to Consultant in those materials. This Section shall survive the termination of this Agreement unless the Client/Owner terminates this Agreement for cause pursuant to Section 11 of JSD's Agreement for Professional Services.

11. **Dispute Resolution**: With regard to any claims or disputes between the Client and the Consultant arising out of the services to be provided by the Consultant or out of this Agreement, the parties agree to attempt to resolve such disputes through direct negotiations between the appropriate representatives of each party. If such negotiations are not fully successful, the parties agree to attempt to resolve any remaining disputes by formal nonbinding mediation conducted in accordance with rules and procedures to be agreed upon by the parties.

12. **Termination of Services**: This Agreement may be terminated at any time by either party should the other party fail to perform its obligations hereunder. In the event of termination for any reason whatsoever, the Client shall pay the Consultant for all services rendered to the date of termination, and all reimbursable expenses incurred prior to termination and reasonable termination expenses incurred as the result of termination.

The above Agreement, Terms and Conditions and referenced Proposal Scope of Services and fees are agreed upon:

Consultant Authorization:

JSD Professional Services, Inc.
418 East Lakeside Avenue, Suite 207
Coeur d'Alene, ID 83814

Signature _____ Date 07/10/2024

David W. Behrens
VP – Chief Strategic Officer
Director of Landscape Architecture

Client Authorization:

River Forest Park District
401 Thatcher Avenue
River Forest, IL 60305

Signature _____ Date _____

Printed Name _____ Title _____

River Forest Park District

January 14 2025

Marianne Birko, Secretary
WSSRA Board of Directors
2915 Maple Street
Franklin Park, IL 60131

Dear WSSRA Board Secretary:

At the January 13, 2025 meeting of the River Forest Park District, the River Forest Park District Board of Commissioners made the following appointments to the WSSRA Board of Directors.

Regular Representative:	Michael J. Sletten, Executive Director 401 Thatcher Avenue, River Forest IL 60305 708-890-1092 (C) msletten@rfparks.com
Alternate:	Karen Stille, Superintendent of Recreation 902 E Anderson Drive Palatine, Illinois 60074 847-951-1058 (C) kstille@rfparks.com

It is the understanding of this park district that the role of the representative, regular or alternate, as a voting member of the WSSRA Board is to set policy and authorize the expenditure of funds contributed by association members. The park district also agrees that actions taken by the WSSRA Board are binding upon the district, as if they were taken by the district.

In accordance with the Amended and Restated Articles of Agreement of WSSRA, these appointments are effective until otherwise notified.

Sincerely,

Michael Grant, President

River Forest Park District

Mike Sletten <msletten@rfparks.com>

Keystone Ballfield #2

Matthew Walsh <MWalsh@vrf.us> Tue, Dec 31, 2024 at 11:30 AM
To: Mike Sletten <msletten@rfparks.com>
Cc: Jack Bielak <JBielak@vrf.us>

Hi Mike, hope you are having a good holiday season. The engineering/drainage information comes from Jack Bielak and the parking piece comes from me.

Director Bielak -

As discussed Stormwater management would be a key requirement for this project based on the conversion of the field from a grass to turf field. A requirement that the Village will have is that no additional impacts are imparted to the Village's infrastructure. For something like this, the only impact I can see is stormwater. Because the ground soaks in the water currently (or at least is supposed to) underdrain systems for turf fields can cause a problem. The issue is that they get the stormwater to the sewer system too efficiently. To mitigate this, water detention needs to be handled on site and then slowly released into the sewer system (at a rate no greater than it did before the project).

I believe MWRD will require a permit. However at this point I think having the site plan and requesting a determination letter from MWRD would be acceptable prior to a full drainage plan and stormwater management report during the permit/ plan review process.

Administrator Walsh -

In terms of the parking/traffic study. There is no specific requirement that one be submitted per Village Code for a minor amendment. However, it may be helpful for you/Dominican/WT to prepare a statement with the expected number of attendees for each game, how that compares to little league games and to explain the level of scheduling overlap (or lack thereof) between Dominican games and other park programs that see cars parking nearby.

Matt Walsh

Village Administrator

Village of River Forest

mwalsh@vrf.us

(708) 714-3563

INCORPORATED 1880 RIVER FOREST *Proud Heritage Bright Future*

From: Mike Sletten <msletten@rfparks.com>
Sent: Wednesday, December 18, 2024 2:03 PM

River Forest Park District

Mike Sletten <msletten@rfparks.com>

River Forest Park District

Puma, Scott <SPuma@ancelglink.com>
To: Mike Sletten <msletten@rfparks.com>

Wed, Jan 8, 2025 at 11:24 AM

This is an easy one—yes, you can do this. The Intergovernmental Cooperation Section of the Illinois Constitution expressly allows it, see below. Relative to the Dominican logo, I presume someone is raising a half-hearted First Amendment objection based on Dominican being a religious institution. I don't see anything in their logo that is religious and the Latin phrase means basically, charity and truth, which doesn't seem overtly religious. Do you want a letter saying this in detail so it is more formal.

SECTION 10. INTERGOVERNMENTAL COOPERATION

(a) Units of local government and school districts may contract or otherwise associate among themselves, with the State, with other states and their units of local government and school districts, and with the United States to obtain or share services and to exercise, combine, or transfer any power or function, in any manner not prohibited by law or by ordinance. Units of local government and school districts may contract and otherwise associate with individuals, associations, and corporations in any manner not prohibited by law or by ordinance. Participating units of government may use their credit, revenues, and other resources to pay costs and to service debt related to intergovernmental activities.

(b) Officers and employees of units of local government and school districts may participate in intergovernmental activities authorized by their units of government without relinquishing their offices or positions.

(c) The State shall encourage intergovernmental cooperation and use its technical and financial resources to assist intergovernmental activities.

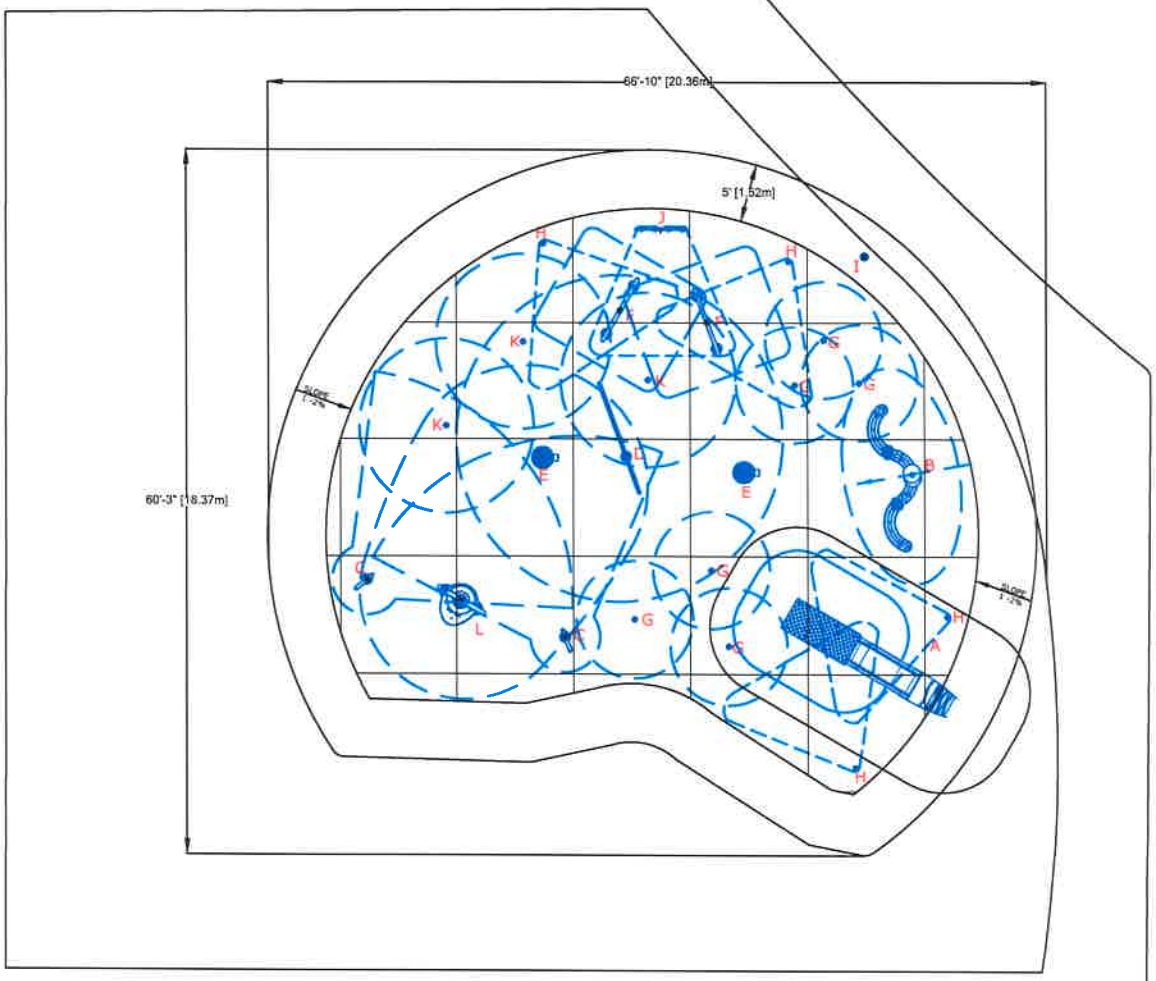
Scott A. Puma, Partner
Ancel Glink
175 East Hawthorn Parkway, Suite 145
Vernon Hills, IL 60061
Direct Dial: 847.856.5422
Telephone: 847.247.7400
Fax: 847.247.7405
spuma@ancelglink.com
https://ancelglink.com

SPLASHPAD DIMENSION

TOTAL AREA :	3006 ft²	279 m²
SPRAY AREA :	2065 ft²	192 m²
GRID SIZE :	10 x 10 ft	3 x 3 m

PRODUCT LEGEND

REF	PRODUCT	QTY	GPM	LPM
A	SlideNuk VOR 7257	1	11.0	41.6
B	Cascade River VOR 7249	1	5.0	18.9
C	Tube N°1 VOR 0220	2	10.0	37.8
D	Helico VOR 7790	1	17.0	64.3
E	Playsafe Drain N°4 VOR 1004	2	0.0	0.0
F	Spray Loop VOR 0519	2	15.0	56.7
G	Spraylink™ Jet N°1 VOR 3000	6	15.0	56.7
H	Spraylink™ Split VOR 3003	4	10.0	37.8
I	Activator N°4 VOR 0622	1	0.0	0.0
J	Spraylink™ Tunnel N°1 VOR 3054	1	4.0	15.1
K	Spraylink™ Bloom VOR 3006	3	24.0	90.7
L	Twinsplash VOR 7242	1	12.0	45.4
		QTY	GPM	LPM
—	TOTAL	25	123.0	465.0



5'[1.5m] SPRAY FREE CONCRETE AREA ALL AROUND THE SPLASHPAD

NOTE: QUANTITY AND LOCATION OF DRAINS BASED ON VORTEX RECOMMENDATIONS.
MODIFICATIONS MAY BE REQUIRED DUE TO SPECIFIC SITE CONDITIONS AND/OR LOCAL CODE.

Priory Park, River Forest Splashpad, USA

42324 Version_B

Nov 29,2024

SPLASHPAD LAYOUT DRAWING

SCALE :3/32":1'

11" X 17" sheet size

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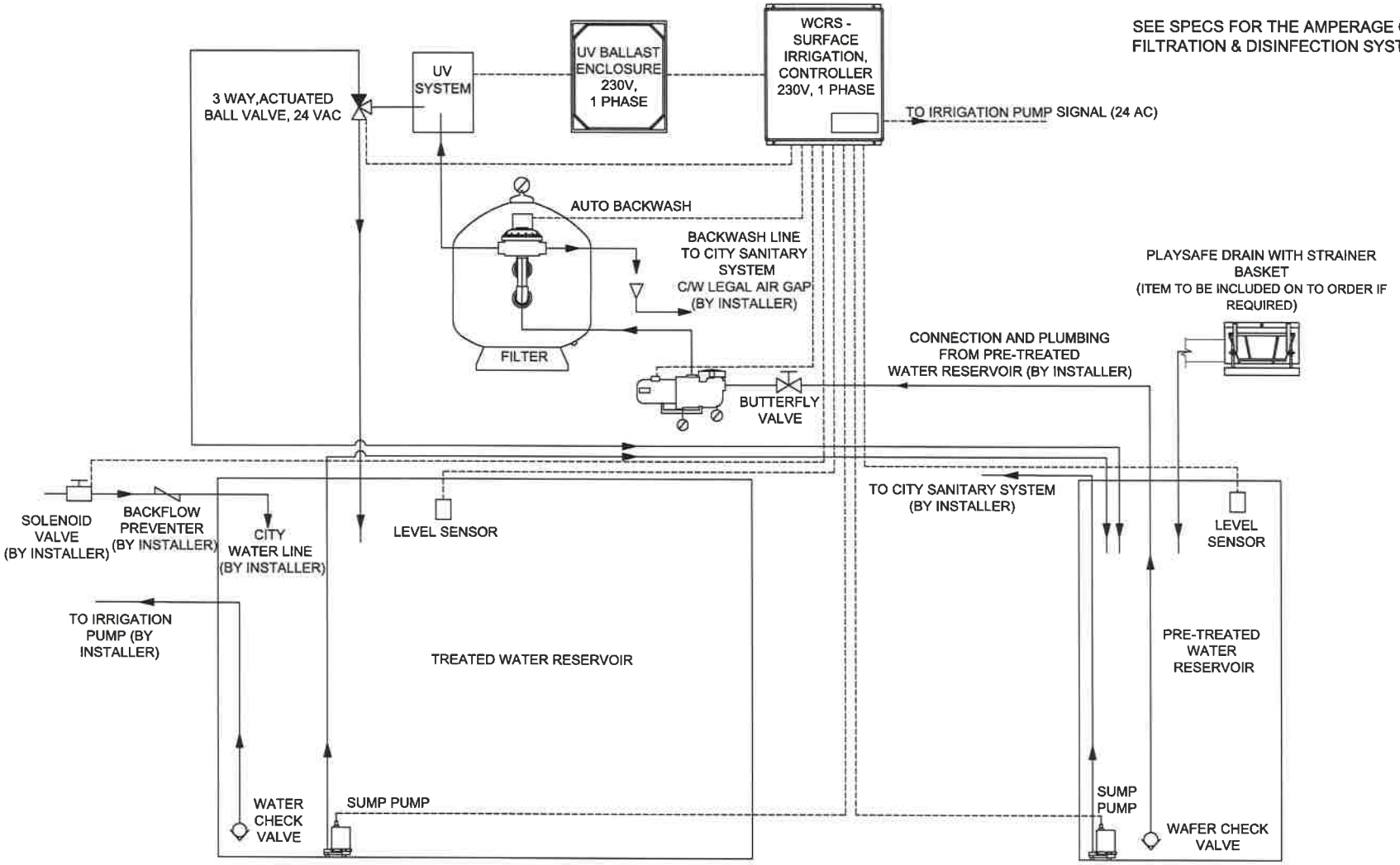
NOTE:

SEE SPECS FOR THE AMPERAGE OF THE FILTRATION & DISINFECTION SYSTEM.



PRODUCT NAME: WCRS ABOVE SURFACE IRRIGATION NEAR SPLASHPAD INSTALLATION DRAWING			
PRODUCT NUMBER:	DATE: 09/22/2017	SHEET NO: 6/6	11"x17" SHEET SIZE

VORTEX

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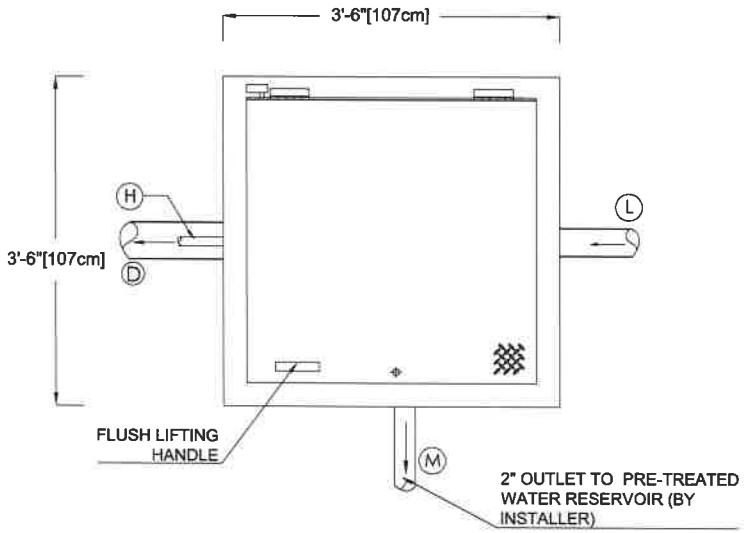
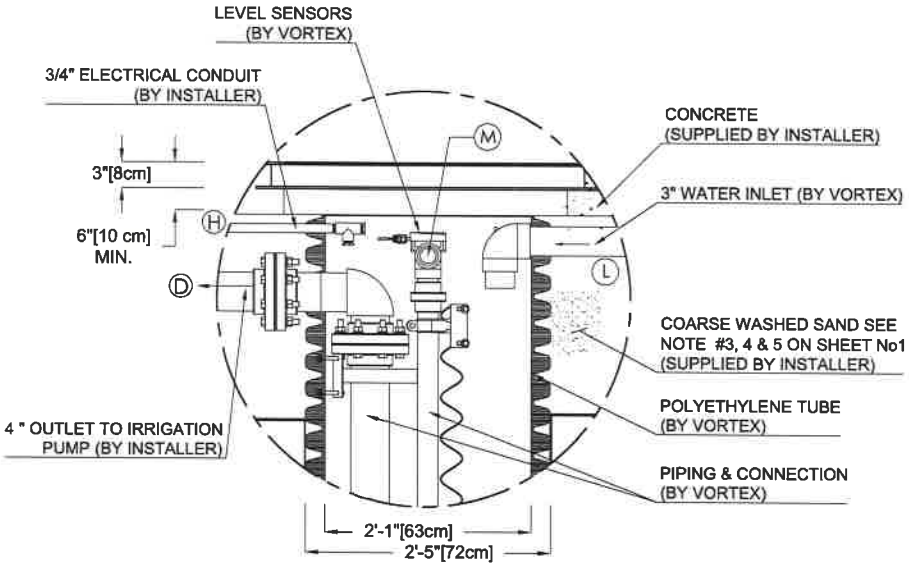
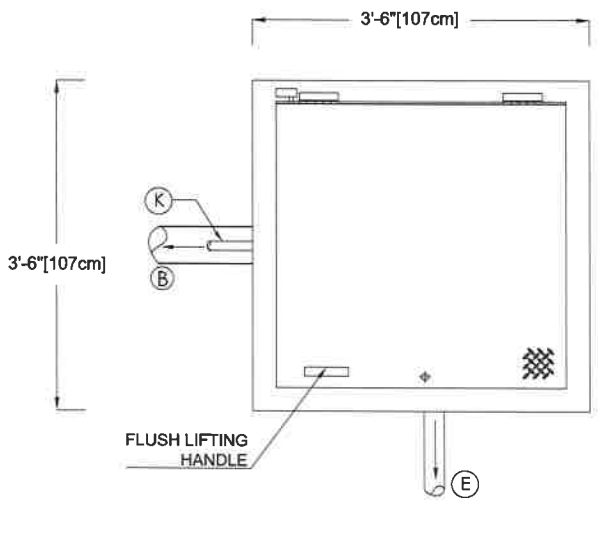
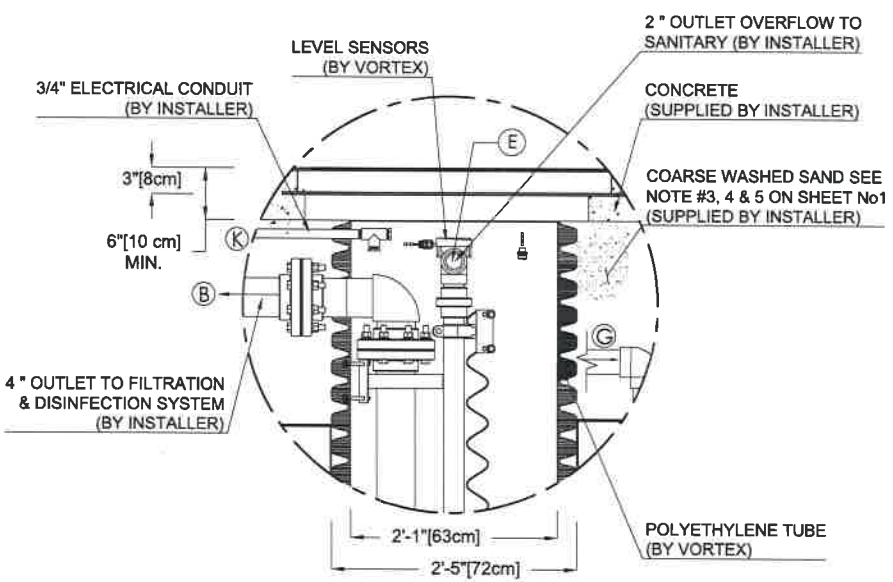
DETAIL -3





DETAIL -4





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PRODUCT NUMBER:	DATE: 09/22/2017	SHEET NO: 5/6	11"x17" SHEET SIZE

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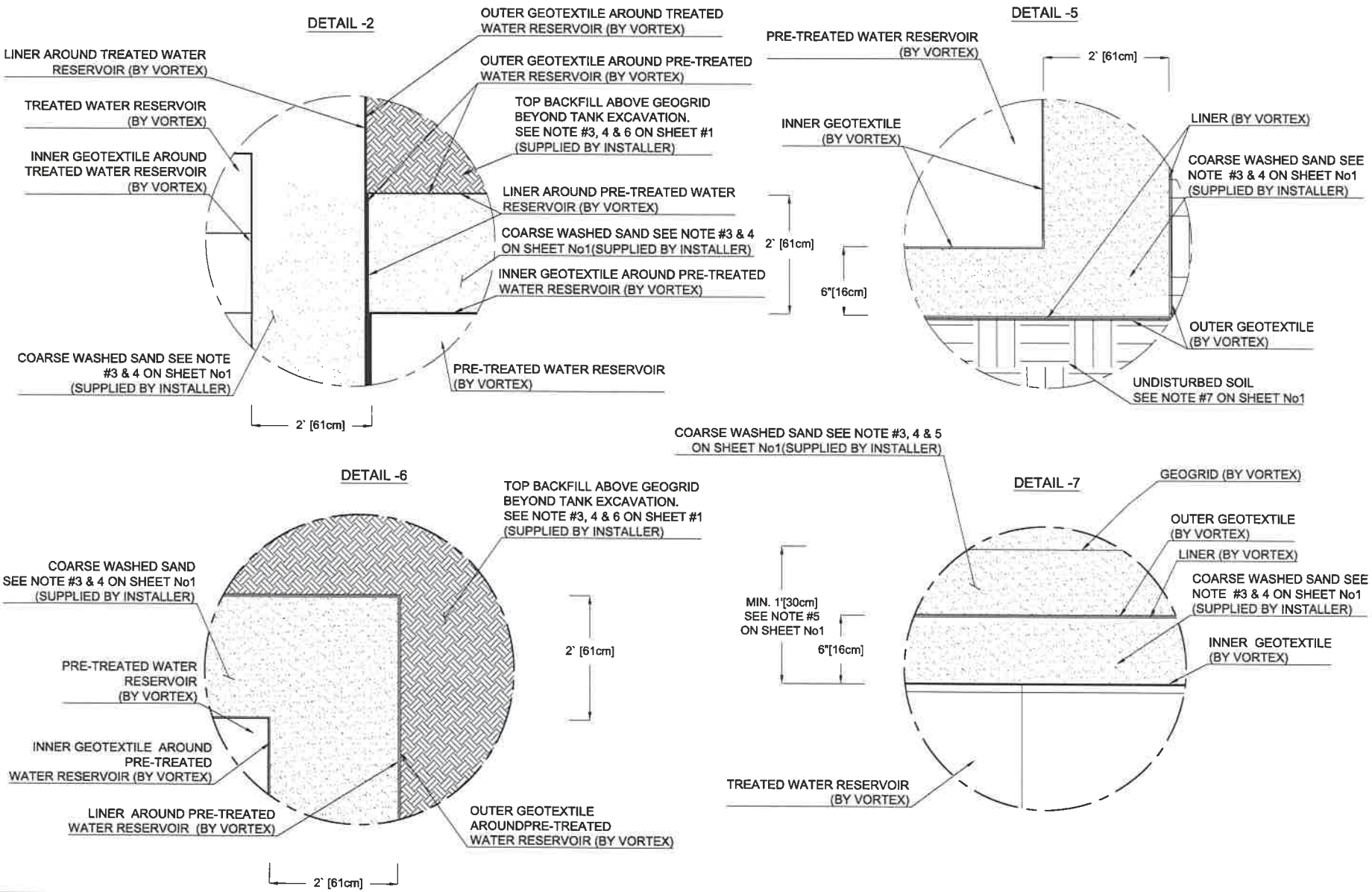

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PRODUCT NUMBER:	DATE: 09/22/2017	SHEET NO: 4/6	11"x17" SHEET SIZE

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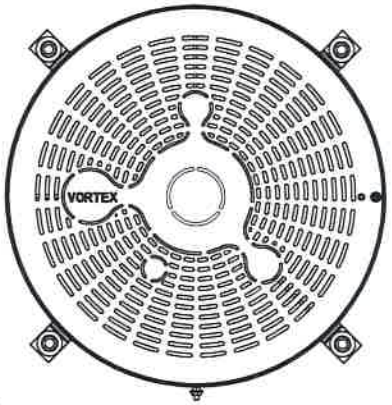
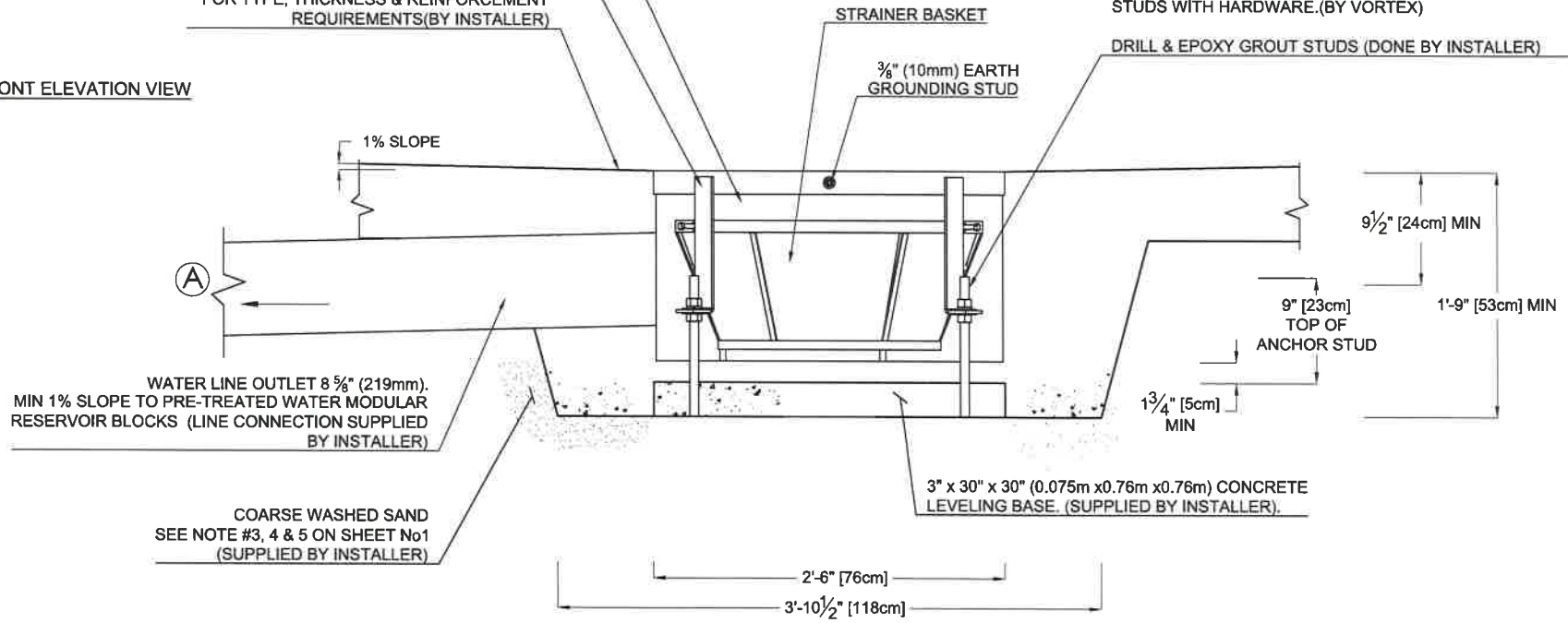
PLAN VIEW



DETAIL-1
PLAYSAFE DRAIN WITH STRAINER BASKET

FRONT ELEVATION VIEW



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PRODUCT NUMBER:	DATE: 09/22/2017	SHEET NO: 3/6	11"x17" SHEET SIZE

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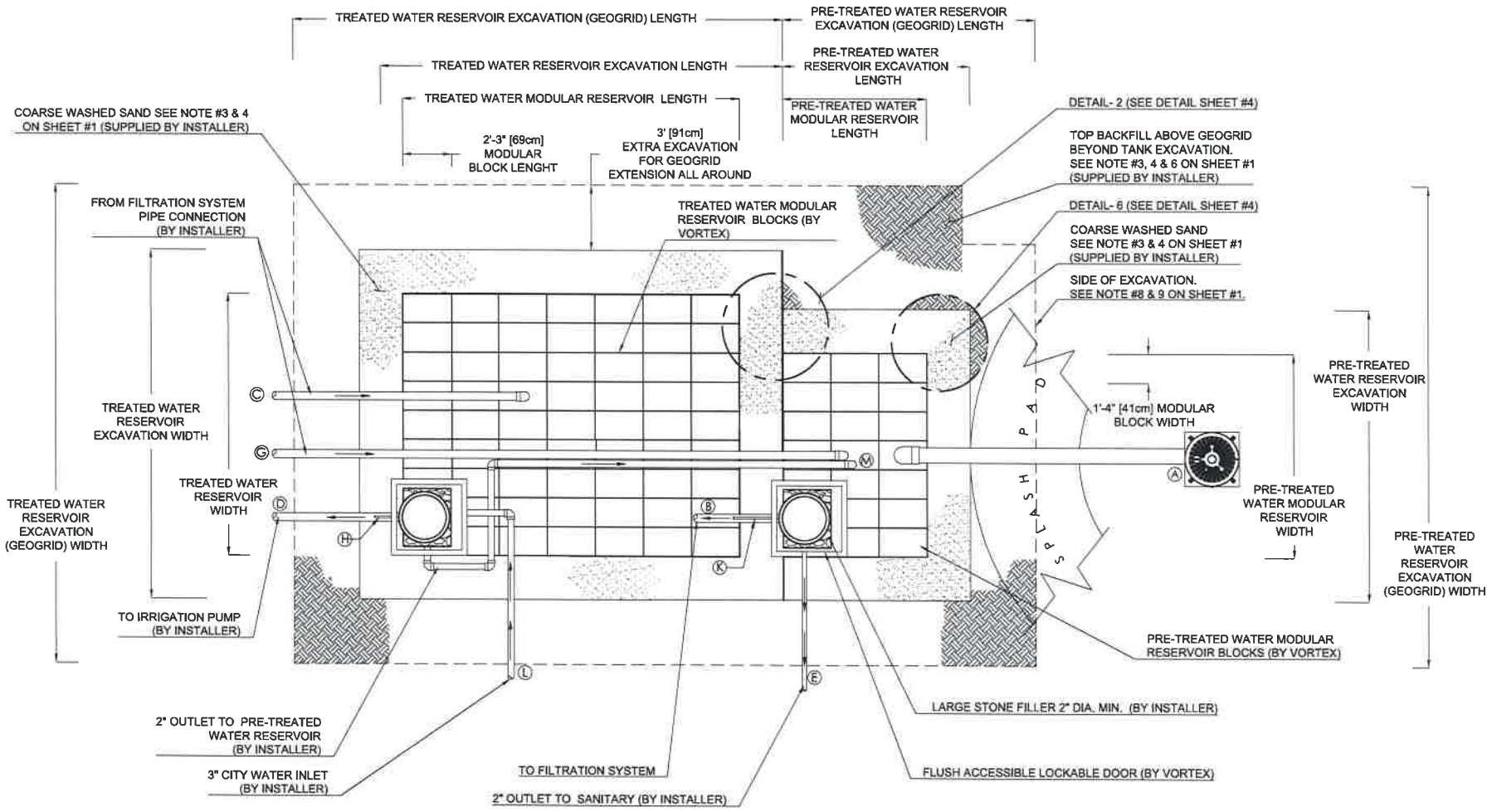

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PRODUCT NUMBER:	DATE: 09/22/2017	SHEET NO: 2/6	11"x17" SHEET SIZE

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NOTE:

1- FOR DETAILS ON RESERVOIR SPECIFICATIONS, DIMENSIONS AND EXCAVATION DIMENSIONS REFER TO THE INFORMATION TABLE.

2- REFER TO SIZING CHART FOR TOTAL FLOW, OPERATION HOURS AND RUN TIME PERCENTAGE. IF THESE VALUES ARE EXCEEDED, THERE MAY BE EXCESS WATER WHICH WILL GO TO SANITARY.

3- COARSE WASHED SAND, COMPACTED TO AT LEAST 95% STANDARD PROCTOR IN 6" (150mm) LIFTS. FREE FROM LUMPS AND WITH NO CLAY OR SILT PARTICLES TO ENSURE HIGH PERMEABILITY. SPREAD MATERIAL USING LIGHTWEIGHT POWERED MECHANICAL COMPACTOR OR ROLLER WITHOUT VIBRATION NOT EXCEEDING 1,542 POUNDS PER FOOT WIDTH (2,300kg PER METER WIDTH).

4- DO NOT WALK ON MATRIX TANK UNTIL MINIMUM OF 6" (150mm) COMPACTED SAND. EXERCISE CARE WHEN PLACING THE TWO FIRST 6" (150mm) LIFT ON MATRIX TANK. SPREAD MATERIAL USING LIGHTWEIGHT POWERED MECHANICAL COMPACTOR. THE NEXT 6" (150mm) LIFT MAY BE PLACED USING LIGHTWEIGHT EQUIPMENT WITH TRACKS NOT EXCEEDING 6 PSI (41.4kPa) OF GROUND PRESSURE OR ROLLER WITHOUT VIBRATION NOT EXCEEDING 1,542 POUNDS PER FOOT WIDTH (2,300kg PER METER WIDTH). PLACE AT LEAST 20" (500mm) OF MATERIAL AND BLADE DOWN TO 12" (300mm). WHERE REQUIRED, THEN COMPACT TO 95%. ULTIMATE COMPRESSION STRENGTH TO 4 PLATE TANK IS 31 PSI (22 METRIC TON/m2).

5- THE MINIMUM LAYER SHOULD BE FROM THE SURFACE OF THE GEOGRID TO THE TANK (TOP TO BOTTOM DIRECTION) IS 12" (300mm). TOP BACKFILL FOR PEDESTRIAN TRAFFIC (MAXIMUM 300 PSF (1465 kg/m2) LIVE LOAD) IS 12"-20" (300mm-500mm), AND 24"-40" (600mm-1000mm) FOR OCCASIONAL LIGHTWEIGHT VEHICULAR TRAFFIC (MAXIMUM 7700 LBS (3.5 METRIC TON)). MAXIMUM TOP BACKFILL IS 8' (1800mm).

6- TOP BACKFILL ABOVE GEOGRID EXTENSION BEYOND THE TANK EXCAVATION CAN BE EITHER COARSE WASHED SAND COMPACTED TO 95% STANDARD PROCTOR OR EXCAVATED SOIL.

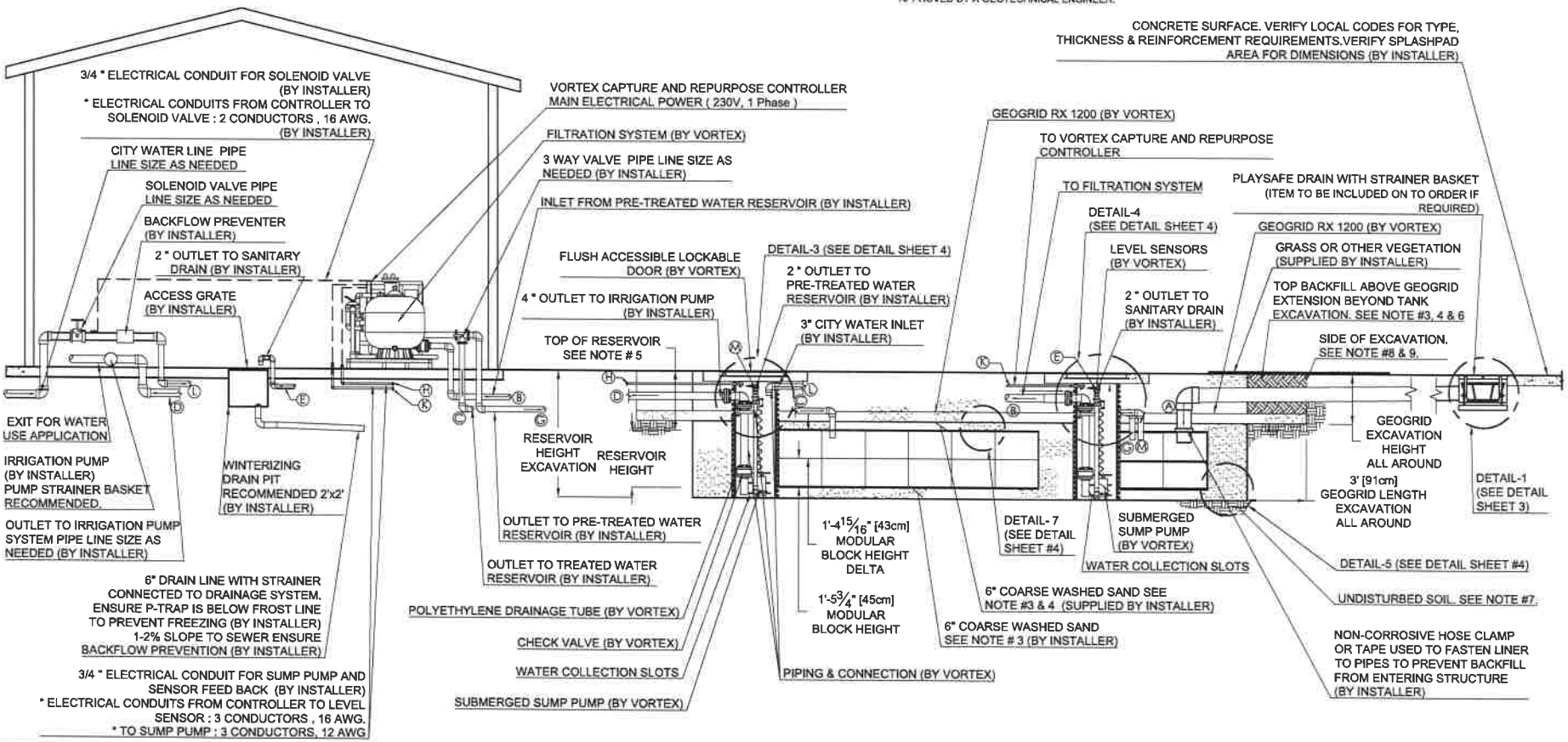
7- GROUND FOUNDATION WITH CLAY PROFILES MUST BE APPROVED BY A STRUCTURAL ENGINEER. WATER TABLE MUST BE AT LEAST 3' (0.91m) BELOW THE BOTTOM OF THE TANK.

8- EXCAVATION MUST BE AT A MINIMAL DISTANCE FROM EXISTING STRUCTURES:

SAND	PERCOLATION RATE: > 7.08In/hr (180mm/hr)	MINIMAL DISTANCE 39.5" (1m)
SANDY CLAY	PERCOLATION RATE: 1.42-7.08In/hr (36-180mm/hr)	MINIMAL DISTANCE 79" (2m)
WEATHERED OR FRACTURED ROCK	PERCOLATION RATE: 0.14-1.42In/hr (3.6-36mm/hr)	MINIMAL DISTANCE 79" (2m)
MEDIUM CLAY	PERCOLATION RATE: 0.14-1.42In/hr (3.6-36mm/hr)	MINIMAL DISTANCE 158" (4m)
HEAVY CLAY	PERCOLATION RATE: 0.001-0.14In/hr (0.036-3.6mm/hr)	MINIMAL DISTANCE 197" (5m)

SHORTER DISTANCES MUST BE APPROVED BY A GEOTECHNICAL ENGINEER.

9- EXCAVATION FOR LIGHT POLES, CLOSED CIRCUIT TELEVISION POLES OR ANY ABOVE OR BELOW GROUND STRUCTURE MUST BE AT LEAST 197" (5m) AWAY FROM TANK EXCAVATION. PILLING MACHINERY MUST BE KEPT AT LEAST 10' (3m) AWAY FROM TANK EXCAVATION AND CONSTRUCTION TRAFFIC, 16.5' (5m) AWAY. SHORTER DISTANCES MUST BE APPROVED BY A GEOTECHNICAL ENGINEER.



PRODUCT NAME: WCRS ABOVE SURFACE IRRIGATION NEAR SPLASHPAD INSTALLATION DRAWING			
PRODUCT NUMBER:	DATE: 09/22/2017	SHEET NO: 1/6	11"x17" SHEET SIZE

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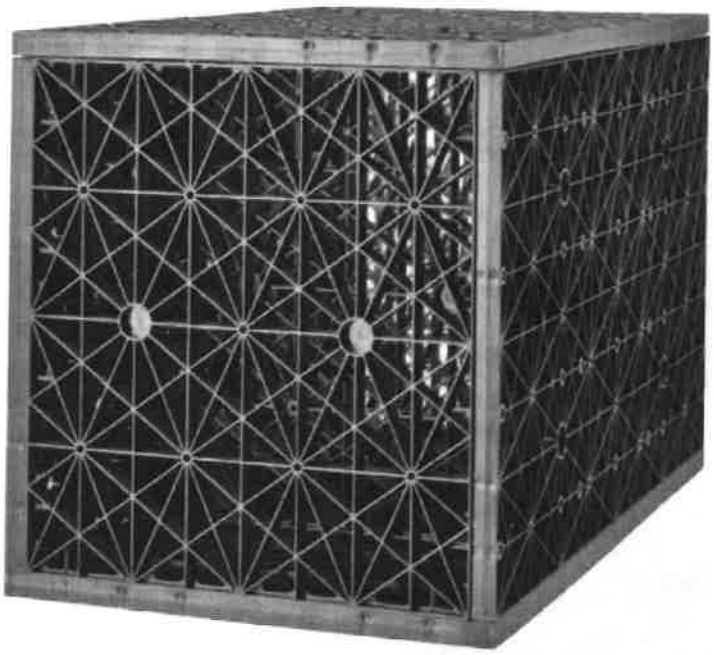


Blocks look like this

excavation and first layer of geotextile

Stack boxes

GRIFFON SYSTEMS

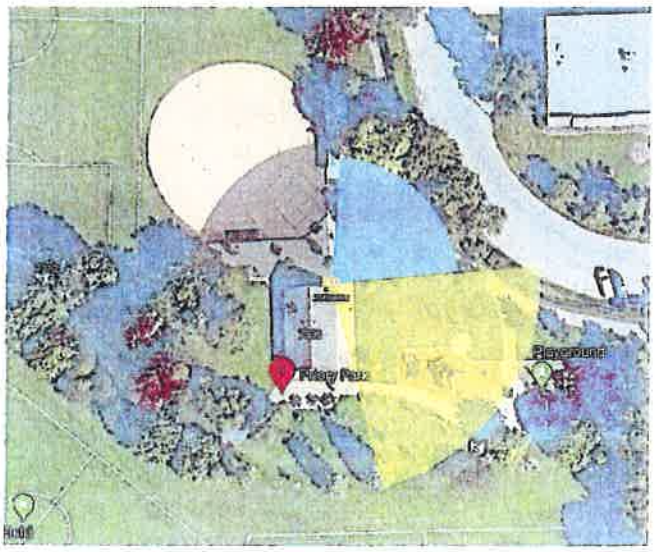
Mike Sletten
River Forest Park District
401 Thatcher Ave
River Forest, IL 60305

Mike,

Below is the breakdown of the Avigilon Alta Cloud surveillance system for the Park District. Based on your requirements and the walkthrough, I would recommend the following configuration:

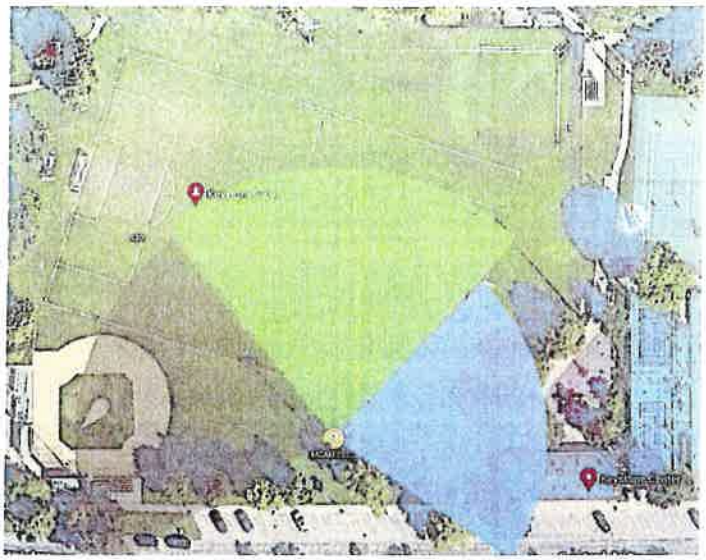
Washington Commons Park:

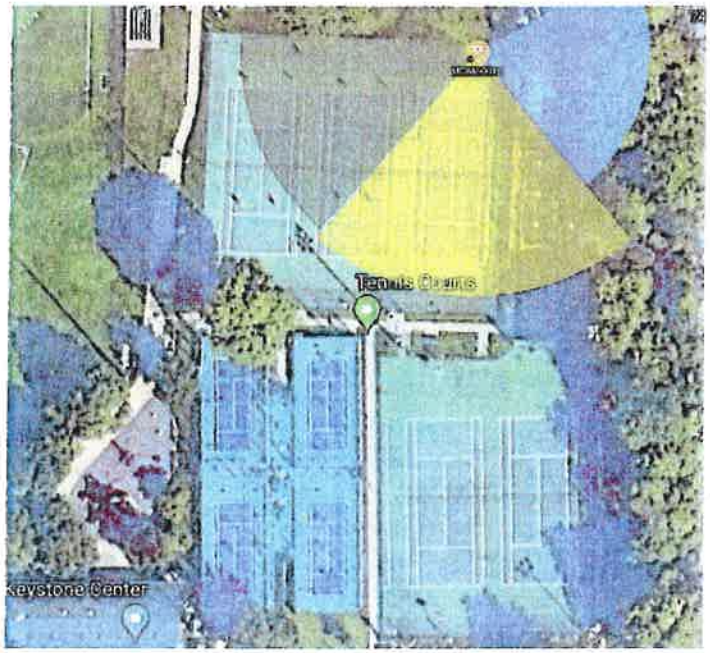
Priory Park:



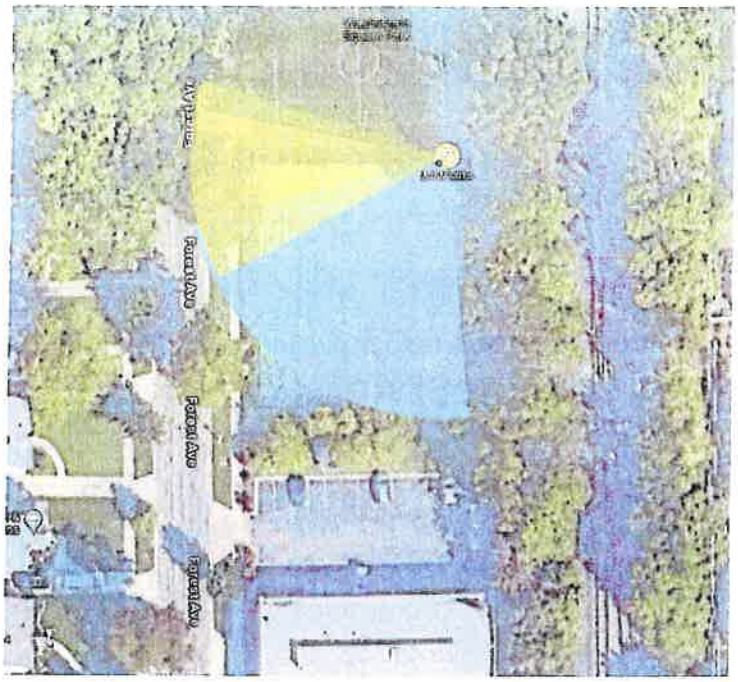
650 WEST GRAND AVE #206 ELMHURST, IL 60126 • office 630-607-0346 • cell: 773-835-8339

Keystone Park:





Washington Square Park:



QUANTITY	EQUIPMENT	PRICE	EXTENSION
5	AVIGILON 5MPX3 MH	$ 3,400.00	$ 17,000.00
5	AVIGILON ALTA LICENSE	$ 180.00	$ 900.00
5	NEMA BOX(S)	$ 250.00	$ 1,250.00
5	POE INJECTOR(S)	$. 125.00	$. 625.00
2	UBNT BRIDGE(2)		$. 500.00
3	SIERRA WIRELESS CELL MODEM (CELL NEEDED)	$1,300.00	$ 3,900.00
LOT	POLE MOUNT HARDWARE		$ 1,500.00
LOT	LIFT RENTAL		$. 1,200.00
	CAMERA INSTALLATION AND MATERIALS		$ 6,500.00
	SYSTEM CONFIGURATION		$. 3,500.00
	MATERIAL COST		**$ 26,875.00**

INSTALLATION TOTAL	**$**	**6,500.00**
CONFIGURATION	**$.**	**3,500.00**
TAX (Exempt)		
TOTAL	**$**	**36,875.00**

PAYMENT TERMS – 55% down payment due on acceptance. 45% Balance Net 30

A system support program is included in the price for the first year. This will cover only the hardware included in this proposal not the existing cameras or wiring.
A 90-day warranty on labor and a 1-year warranty on parts cover labor and materials for this quotation. All material is guaranteed to be as specified. All work is to be completed during normal business hours Monday-Friday. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. This proposal is valid until 12/31/24.

CUSTOMER SIGNATURE:_____DATE:_____

RIVER FOREST PARK DISTRICT