



River Forest Park District

**Regular Board Meeting
February 13, 2023, 6:00 PM
401 Thatcher Avenue, River Forest, Illinois**

Agenda

If you would like to make the comment via Zoom, phone or email please email Michael Sletten at msletten@rfparks.com by 4:00 PM on Monday, February 13, 2023.

Join Zoom Meeting

<https://us06web.zoom.us/j/82711145524?pwd=MmpHcmJvOVNOU3FTbUUxWWRYUTFJdz09>

Meeting ID: 827 1114 5524

Passcode: 797706

Join By Phone

312-626-6799

Meeting ID: 827 1114 5524

Passcode: 797706

1. Call to Order
2. Roll Call – Bade, Cargie, Grant, Healy, and Libera
3. Approval of Minutes – January 9, 2023
4. Approval of Disbursements: January, 2023
5. Public Comment
6. Correspondence to the Board
7. Staff Reports
 - a. Park Services
 - b. Recreation Services
 - c. Administration and Finance
 - d. Executive Director
8. WSSRA Report
9. Board Reports
10. Old Business
 - a. Washington Commons Playground
 - b. Master Plan/Community Survey
11. New Business
 - a. Audit Services
 - b. Investment - Wintrust Bank
12. Adjournment

**River Forest Park District
Regular Board Meeting Minutes of
January 9, 2023**

The Board of Commissioners of the River Forest Park District convened at 6:00 PM in Regular Session on Monday, January 9, 2023 at the River Forest Park District, 401 Thatcher Avenue, River Forest, Illinois.

Roll call was taken with Commissioners Bade, Cargie, Grant, and Healy present. Also present was Director Sletten and Marianne Birko, WSSRA Executive Director.

Marianne Briko made her annual WSSRA presentation to the Board.

Commissioner Cargie moved to approve the December 12, 2022 Board Meeting Minutes, seconded by Commissioner Healy. A voice vote followed, and the motion was approved 4-0.

Commissioner Grant moved to approve the December, 2022 Vendor Disbursements for \$85,915.52, seconded by Commissioner Healy. Commissioner Grant asked a number of budget and financial questions including the current interest rate for the IPDLAF Certificate of Deposits. A roll call vote followed, and the motion was approved 4-0.

Public Comment: None.

Correspondence to the Board: None

Staff Reports: Staff reports were submitted to the Board.

WSSRA Report: Director Sletten presented the 2023 WSSRA Board Meeting Schedule.

Board Reports: None

Commissioner Cargie moved to adjourn at 6:42 PM, seconded by Commissioner Grant. A voice vote followed, and the motion was approved 4-0.

Respectfully submitted,

Michael J. Sletten, Secretary

**RIVER FOREST PARK DISTRICT
FINANCIAL STATEMENT
For the Month Ending
JANUARY, 2023**

LIQUID CASH	DEBIT	CREDIT	BALANCE
<u>ILLINOIS FUNDS MONEY MARKET</u>			
Beginning Balance			\$ 1,583,805.78
Received State Replacement Taxes	7,885.76		
Received Interest	5,697.77		
Transfer In			
<i>Total Revenue</i>	13,583.53		
Transfer Out			
<i>Total Disbursements</i>		0.00	
ENDING CASH IN BANK			\$ 1,597,389.31
<u>FOREST PARK NATIONAL BANK - GENERAL FUND</u>			
Beginning Balance			\$ 471,647.13
Deposits Real Estate Tax Revenue	364,112.60		
Received from Forest Park Money Market Account	0.00		
Voided Checks	0.00		
<i>Total Revenue</i>	364,112.60		
Disbursements		170,028.71	
Transfer to Forest Park Money Market			
Stop Payment Bank Fee			
<i>Total Disbursements</i>		170,028.71	
ENDING CASH IN BANK			\$ 665,731.02
<u>FOREST PARK NATIONAL BANK - PAYROLL</u>			
Beginning Balance			\$ 52,698.45
Received from MM	-		
Deferred Revenue (15)	-		
Program Revenue (42)	29,007.41		
Rental Revenue (43)	34,653.08		
Donations (44)	-		
Miscellaneous Revenue (45)	892.54		
Reimbursements	998.25		
Rec'd 125 Cafeteria Plan	612.16		
Transfer from Evergreen Bank Close-out	-		
Reimbursements	-		
<i>Total Revenue</i>	66,163.44		
Transfer to FP MM		0.00	
CC & Transaction Fees		1,933.52	
Payroll Expenses		57,941.01	
Cafeteria Plan		612.16	
Stop Payment		0.00	
<i>Total Disbursements</i>		60,486.69	
ENDING CASH IN BANK			\$ 58,375.20

**RIVER FOREST PARK DISTRICT
FINANCIAL STATEMENT
For the Month Ending
JANUARY, 2023**

LIQUID CASH	DEBIT	CREDIT	BALANCE
<u>FOREST PARK NATIONAL BANK - MONEY MARKET</u>			
Beginning Balance			\$ 2,270,617.46
Received Interest	3,085.56		
Received from Forest Park General Fund	0.00		
<i>Total Revenue</i>	3,085.56		
Transferred to General Fund		0.00	
Transferred from General Fund			
Paid Principal and Interest on Limited Bonds			
<i>Total Disbursements</i>		0.00	
ENDING CASH IN BANK			<u>\$ 2,273,703.02</u>
<u>IPDLAF CERTIFICATES OF DEPOSIT</u>			
Beginning Balance			\$ 392,979.30
Beginning Balance			\$ 512,307.61
Deposits			
Interest	3,243.83		
<i>Total Revenue</i>	3,243.83		
Disbursements			
Transaction Fees			
Transferred to IPDLAF CD			
<i>Total Disbursements</i>		0.00	
ENDING CASH IN BANK			<u>\$ 908,530.74</u>
TOTAL LIQUID ENDING CASH IN BANK			<u>\$ 5,503,729.29</u>
<u>INVESTMENTS</u>			<u>BALANCE</u>
<u>BYLINE BANK - CERTIFICATES OF DEPOSIT</u>			
1 Year CD @ 0.095% - Maturity 3/20/2023- 613155528			78,966.23
6 Month CD @ 0.40% - Maturity 5/20/2023-613155530			80,793.45
1 Year CD @ 0.50% - Maturity 11/20/2023- 613155529			79,130.96
TOTAL BYLINE BANK INVESTMENTS			<u>\$ 238,890.64</u>
TOTAL MONIES AS OF JANUARY 2023			<u>\$ 5,742,619.93</u>

River Forest Park District

Monthly Disbursements by Vendor

January 2023

Cash Basis

Date	Num	Memo	Account	Paid Amount
A T & T				
01/06/2023	10270	Acct 708-366-6588-795-5	520-903 · Depot Telephone	156.63
Total A T & T				156.63
A T & T Messaging				
01/27/2023	10299	Acct 831-001-1620-171 Jan 20...	520-903 · Depot Telephone	16.21
Total A T & T Messaging				16.21
AA Rental Center, Inc.				
01/30/2023	10309	GRINDER FOR SHOP FLOOR	520-822 · Maintenance Facility R...	187.00
Total AA Rental Center, Inc.				187.00
AMS Electric Inc.				
01/27/2023	10301	INVOICE 2802 REPAIR EMER...	520-826 · Keystone Center R & R	430.00
01/27/2023	10301	INVOICE 2799 REPAIR EAST...	520-824 · Park Bathroom Buildin...	120.00
01/27/2023	10301	INVOICE 2801 SURGE PROT...	520-821 · Depot R&R	1,250.00
01/27/2023	10301	INVOICE 2803 INSTALL SWIT...	520-821 · Depot R&R	130.00
01/27/2023	10301	INVOICE 2800 INSTALL TWO...	520-821 · Depot R&R	320.00
Total AMS Electric Inc.				2,250.00
Ancel, Glink, P.C.				
01/27/2023	10298	Stmt 94175	610-205 · Legal Service - Rec	168.75
Total Ancel, Glink, P.C.				168.75
Anderson Lock Co. Ltd				
01/27/2023	10300	Invoice 1110188 FOB Keys	525-212 · PT FOB Keys	183.60
Total Anderson Lock Co. Ltd				183.60
Backyard Rinks by Iron Sleek, Inc.				
01/27/2023	10302	Ice Rink Liner	530-816 · Ice Rink Supplies	1,425.00
Total Backyard Rinks by Iron Sleek, Inc.				1,425.00
Beto, John_V				
01/06/2023	10293	Oct-Dec 2022 Phone Reimbur...	520-903 · Depot Telephone	105.00
Total Beto, John_V				105.00
Cassidy Tire & Service				
01/06/2023	10272	Invoice 903012283 Tire for Du...	530-807 · Vehicle & Tractor Main...	386.36
Total Cassidy Tire & Service				386.36
Chase Card Services				
01/24/2023	ACH	JAN 2023 VISA EXPENSES	640-823 · Polar Express Supplies	330.08
01/24/2023	ACH	JAN 2023 VISA EXPENSES	640-806 · Special Events Supplies	828.75
01/24/2023	ACH	JAN 2023 VISA EXPENSES	640-801 · Recreation Program S...	332.43
01/24/2023	ACH	JAN 2023 VISA EXPENSES	610-722 · Professional Developm...	662.00
01/24/2023	ACH	JAN 2023 VISA EXPENSES	610-722 · Professional Developm...	280.00
01/24/2023	ACH	JAN 2023 VISA EXPENSES	610-706 · Staff Expenses	444.24
01/24/2023	ACH	JAN 2023 VISA EXPENSES	610-706 · Staff Expenses	87.55
01/24/2023	ACH	JAN 2023 VISA EXPENSES	610-207 · Website Service - Rec	202.79
01/24/2023	ACH	JAN 2023 VISA EXPENSES	610-206 · IT Service - Rec	3.98
01/24/2023	ACH	JAN 2023 VISA EXPENSES	530-816 · Ice Rink Supplies	17.54
01/24/2023	ACH	JAN 2023 VISA EXPENSES	525-943 · Platform Tennis Cable	130.09
01/24/2023	ACH	JAN 2023 VISA EXPENSES	525-215 · Platform Tennis Social...	89.61
01/24/2023	ACH	JAN 2023 VISA EXPENSES	525-214 · Platform Tennis R&R	109.96
01/24/2023	ACH	JAN 2023 VISA EXPENSES	510-707 · Professional Associati...	264.00
01/24/2023	ACH	JAN 2023 VISA EXPENSES	510-706 · Staff Expenses	805.08
01/24/2023	ACH	JAN 2023 VISA EXPENSES	510-706 · Staff Expenses	50.40
01/24/2023	ACH	JAN 2023 VISA EXPENSES	510-209 · Quick Books Payroll Li...	70.00
Total Chase Card Services				4,708.50

River Forest Park District
Monthly Disbursements by Vendor
January 2023

Cash Basis

Date	Num	Memo	Account	Paid Amount
Comcast				
01/06/2023	10271	Acct 8771-20-123-0155495 Ja...	610-207 · Website Service - Rec	164.81
01/06/2023	10271	Acct 8771-20-123-0155495 Ja...	520-906 · Cable Depot	81.17
Total Comcast				245.98
ComEd				
01/06/2023	10273	Acct 5553017016 7920 Central	530-923 · Electric - Athletic Field ...	205.76
01/06/2023	10274	Acct 6059347005 Greenfield	530-922 · Park Security Lights	38.20
01/06/2023	10273	Acct 5553017016 7920 Central	525-941 · Platform Tennis Lights	263.92
01/06/2023	10273	Acct 5553017016 7920 Central	520-931 · Keystone Pavillion Ele...	393.62
01/06/2023	10274	Acct 0275052009 Bonnie Bra	520-917 · Maintenance Fac. Elec...	166.85
01/06/2023	10274	Acct 5553373019 Lake Str	520-917 · Maintenance Fac. Elec...	162.02
01/27/2023	10303	Acct 4131064012 Washington ...	520-913 · Washington Com Elect...	316.91
01/06/2023	10274	Acct 5387164002 Division Str	520-909 · PRIORITY Electricity	139.98
01/06/2023	10274	Acct 5553521006 Thatcher Ave	520-901 · Depot Electricity	386.32
Total ComEd				2,073.58
Computer Explorers				
01/30/2023	10311	MINECRAFT BIRTHDAY PAR...	640-243 · Contracted Birthday P...	200.00
Total Computer Explorers				200.00
DIVELLO, THOMAS R._V				
01/06/2023	10297	Oct - Dec 2022 Phone Reimbu...	520-903 · Depot Telephone	87.50
Total DIVELLO, THOMAS R._V				87.50
First Communications, LLC				
01/27/2023	10304	INVOICE 124840498	520-903 · Depot Telephone	185.19
Total First Communications, LLC				185.19
Frank, Kelly T.				
01/30/2023	10313	PICKLEBALL	640-230 · Athletic Program Service	1,026.00
Total Frank, Kelly T.				1,026.00
Franzen Plumbing, Inc.				
01/06/2023	10275	Bathroom sink Keystone Mens...	520-826 · Keystone Center R & R	555.81
01/30/2023	10312	REPLACE BROKEN SINK `	520-824 · Park Bathroom Buildin...	555.81
Total Franzen Plumbing, Inc.				1,111.62
GEM Electric Supply, Inc.				
01/27/2023	10305	NEW LIGHT TIMER FOR ICE ...	530-801 · Park Equipment R&R	90.00
01/06/2023	10276	Timer for Platform Tennis Court	525-214 · Platform Tennis R&R	18.92
Total GEM Electric Supply, Inc.				108.92
Gonzalez, Juan_V				
01/06/2023	10294	Oct-Dec 2022 Phone Reimbur...	520-903 · Depot Telephone	105.00
Total Gonzalez, Juan_V				105.00
Guzman, Manual_V				
01/06/2023	10295	Oct-Dec 2022 Phone Reimbur...	520-903 · Depot Telephone	105.00
Total Guzman, Manual_V				105.00
High Touch-High Tech				
01/06/2023	10277	Steam Program Up & Away	640-231 · Program Contractual S...	600.00
Total High Touch-High Tech				600.00

River Forest Park District
Monthly Disbursements by Vendor
January 2023

Cash Basis

Date	Num	Memo	Account	Paid Amount
Home Depot				
01/11/2023	ACH	CHRISTMAS LIGHTS	640-806 · Special Events Supplies	222.46
01/11/2023	ACH	CHRISTMAS DECORATIONS	640-806 · Special Events Supplies	41.71
01/11/2023	ACH	PAINT PRIMER & BRUSH	520-826 · Keystone Center R & R	85.41
01/11/2023	ACH	SHOVELS, PICKETS, SCREWS	520-822 · Maintenance Facility R...	100.16
01/11/2023	ACH	BOLTS, STUDS, PLYWOOD	520-822 · Maintenance Facility R...	124.60
01/11/2023	ACH	HYDRO CEMENT	520-821 · Depot R&R	20.97
Total Home Depot				595.31
J.C. Licht, LLC				
01/30/2023	10315	PAINT FOR KEYSTONE AND ...	520-821 · Depot R&R	772.05
Total J.C. Licht, LLC				772.05
Jiffy Lube				
01/30/2023	10316	INVOICE 20524309	530-807 · Vehicle & Tractor Main...	383.35
Total Jiffy Lube				383.35
Lakeshore Recycling Systems				
01/06/2023	10282	Invoice 5183994 Lake Street T...	530-817 · Trash Disposal	227.20
Total Lakeshore Recycling Systems				227.20
M&M Sports Inc				
01/30/2023	10318	YOUTH BASKETBALL SHIRTS	640-811 · Rec Basketball Uniforms	5,726.45
01/30/2023	10318	STAFF SHIRTS	640-811 · Rec Basketball Uniforms	374.00
Total M&M Sports Inc				6,100.45
Menards				
01/09/2023	ACH	Material for Ice Rink	530-816 · Ice Rink Supplies	119.93
01/09/2023	ACH	Material for Ice Rink	520-821 · Depot R&R	139.96
Total Menards				259.89
Midwest Institute Park Executives				
01/06/2023	10283	2023 Annual Membership for J...	510-707 · Professional Associati...	25.00
Total Midwest Institute Park Executives				25.00
NiCor				
01/06/2023	10284	Acct 52-80-85-8006-3 Central ...	525-942 · Platform Tennis Heatin...	1,309.34
01/27/2023	10306	ACCT 52-80-85-8006-3 CENT...	525-942 · Platform Tennis Heatin...	1,157.30
01/06/2023	10284	Acct 52-80-85-8006-3 Central ...	520-932 · Keystone Pavillion Hea...	327.33
01/27/2023	10306	ACCT 52-80-85-8006-3 CENT...	520-932 · Keystone Pavillion Hea...	289.33
01/06/2023	10284	Acct 11-43-98-0000-1 Lake Str	520-918 · Maintenance Fac. Hea...	862.33
01/30/2023	10328	ACCT 11-43-98-0000-1 LAKE ...	520-918 · Maintenance Fac. Hea...	690.11
01/06/2023	10284	Acct 59-24-64-0000-2 Division ...	520-910 · Priory Heating Fuel	238.36
01/30/2023	10328	ACCT 59-24-64-0000-2 DIVISI...	520-910 · Priory Heating Fuel	309.13
01/06/2023	10284	Acct 34-11-98-0000-0 Thatche...	520-902 · Depot Heating Fuel	550.50
01/30/2023	10328	ACCT 34-11-98-0000-0 THAT...	520-902 · Depot Heating Fuel	274.80
Total NiCor				6,008.53
NuToys Leisure Products				
01/30/2023	10319	KEYSTONE PARK PLAYGRO...	530-802 · Maintenance Equipme...	3,291.95
Total NuToys Leisure Products				3,291.95
One Earth Collective				
01/30/2023	10320	FILM SPONSORSHIP	640-836 · Marketing / Advertising	250.00
Total One Earth Collective				250.00

River Forest Park District

Monthly Disbursements by Vendor

January 2023

Cash Basis

Date	Num	Memo	Account	Paid Amount
PDRMA_V				
01/06/2023	10287	Invoice Q422026 Prop & Liab ...	7736 · Comp. Liability Ins (PDRM...	6,888.48
01/06/2023	10288	Risk Mgmt Institute Divello	610-722 · Professional Developm...	65.00
01/06/2023	10288	Risk Mgmt Institute Sletten	510-722 · Professional Developm...	65.00
Total PDRMA_V				7,018.48
Pit Stop				
01/06/2023	10285	Invoice 506824 Thatcher Ave	530-250 · Portable Restroom Ser...	140.83
01/27/2023	10307	INVOICE PS509598 FRANKL...	530-250 · Portable Restroom Ser...	117.00
Total Pit Stop				257.83
Play-Well TEKnologies				
01/30/2023	10321	STEM LEGO CLASSES	640-231 · Program Contractual S...	945.00
Total Play-Well TEKnologies				945.00
QuickScores LLC				
01/30/2023	10322	YOUTH BASKETBALL INVOI...	640-235 · Recreation Basketball	364.00
01/30/2023	10322	KEYSTONE CUP INVOICE 23...	525-201 · Platform Tennis Pro A...	80.00
01/30/2023	10322	KEYSTONE CUP INVOICE 23...	525-201 · Platform Tennis Pro A...	40.00
Total QuickScores LLC				484.00
React Computer Services, Inc.				
01/06/2023	10289	Invoice 6796 Jan 2023 Mainte...	610-206 · IT Service - Rec	405.00
Total React Computer Services, Inc.				405.00
Reinders, Inc.				
01/30/2023	10323	ORDER 4071153 4071156	530-807 · Vehicle & Tractor Main...	2,605.30
Total Reinders, Inc.				2,605.30
River Forest Community Center				
01/30/2023	10324	PICKLEBALL	640-230 · Athletic Program Service	615.60
Total River Forest Community Center				615.60
Sam's Club				
01/06/2023	ACH	Dec 2022 Expenses	640-824 · Depot Program Room ...	61.68
01/06/2023	ACH	Dec 2022 Expenses	640-824 · Depot Program Room ...	127.96
01/06/2023	ACH	Dec 2022 Expenses	640-806 · Special Events Supplies	90.86
01/06/2023	ACH	Dec 2022 Expenses	640-806 · Special Events Supplies	37.64
01/06/2023	ACH	Dec 2022 Expenses	640-801 · Recreation Program S...	8.48
Total Sam's Club				326.62
Schauer Hardware				
01/06/2023	10290	Invoice 418898	530-802 · Maintenance Equipme...	4.41
01/06/2023	10290	Dec 2022 Expenses - Stmt Bal...	530-802 · Maintenance Equipme...	105.99
01/06/2023	10290	Invoice 418864	520-826 · Keystone Center R & R	6.74
01/30/2023	10325	INVOICE 419311 DOOR SWE...	520-826 · Keystone Center R & R	24.27
01/30/2023	10325	INVOICE 419263 BATTERY	520-826 · Keystone Center R & R	16.18
Total Schauer Hardware				157.59
Staples Business Advantage				
01/06/2023	10292	Acct 257963 Jan 2023 Billing	610-701 · Office Supplies - Rec	1,428.81
Total Staples Business Advantage				1,428.81
Stille, Karen_V				
01/06/2023	10296	Oct-Dec 2022 Phone Reimbur...	520-903 · Depot Telephone	105.00
Total Stille, Karen_V				105.00

**River Forest Park District
Monthly Disbursements by Vendor
January 2023**

Cash Basis

Date	Num	Memo	Account	Paid Amount
Verizon Wireless				
01/06/2023	10291	Invoice 9923173991 Jan 2023	520-903 · Depot Telephone	36.01
01/30/2023	10327	INVOICE 9925551651 JAN 20...	520-903 · Depot Telephone	36.01
Total Verizon Wireless				72.02
Village of River Forest - Fuel				
01/30/2023	10326	INVOICE 5558 JANUARY 202...	530-806 · Vehicle Fuel	380.42
Total Village of River Forest - Fuel				380.42
Village of River Forest - Water				
01/27/2023	10308	ACCT 2423 KEYSTONE AVE	530-921 · Irrigation Water Founta...	629.52
01/27/2023	10308	ACCT 2422 CHICAGO/LATHR...	530-921 · Irrigation Water Founta...	25.62
01/27/2023	10308	ACCT 8672 CENTRAL AVE	530-921 · Irrigation Water Founta...	51.24
01/27/2023	10308	ACCT 3092 LAKE STR	530-921 · Irrigation Water Founta...	59.45
01/27/2023	10308	ACCT 2420 FOREST AVE	530-921 · Irrigation Water Founta...	25.62
01/27/2023	10308	ACCT 9229 KEYSTONE	530-921 · Irrigation Water Founta...	25.62
01/27/2023	10308	ACCT 2424 GREENFIELD/FR...	530-921 · Irrigation Water Founta...	25.62
01/27/2023	10308	ACCT 8384 GREENFIELD	530-921 · Irrigation Water Founta...	25.62
01/27/2023	10308	ACCT 8725 LATHROP/CHICA...	530-921 · Irrigation Water Founta...	25.62
01/27/2023	10308	ACCT 9290 LAKE STR	520-920 · Maintenance Fac. Water	25.62
01/27/2023	10308	ACCT 9291 LAKE STR	520-920 · Maintenance Fac. Water	25.62
01/27/2023	10308	ACCT 8840 THATCHER	520-904 · Depot Water	25.62
01/27/2023	10308	ACCT 2421 THATCHER	520-904 · Depot Water	71.34
Total Village of River Forest - Water				1,042.13
TOTAL				49,193.37

11:55 AM
 02/01/23
 Cash Basis

River Forest Park District Expenses January 2023

	Jan 23	May '22 - Jan 23
Ordinary Income/Expense		
Expense		
500 · CORPORATE FUND EXPENSES		
510-000 · Administrative Expenses		
510-100 · Administrative Salaries & Wages		
510-101 · Executive Director	5,268.86	54,377.53
510-102 · Finance Supervisor	1,733.28	16,812.99
510-110 · Director's Auto Reimb - Corp	230.78	2,307.80
510-122 · Health Insurance	7,228.27	58,706.90
510-123 · Employer FICA & Medicare	3,676.23	39,117.67
510-124 · Health/Wellness Incentive	0.00	392.50
510-126 · PATH Incentive Award - Corp	0.00	0.00
Total 510-100 · Administrative Salaries & Wages	18,137.42	171,715.39
510-200 · Contract Services		
510-204 · Miscellaneous Service	0.00	149.90
510-208 · Email Provider Service	0.00	539.84
510-209 · Quick Books Payroll License	70.00	1,860.42
510-210 · Bank Fees	0.00	30.00
Total 510-200 · Contract Services	70.00	2,580.16
510-700 · Administration Expenses		
510-701 · Office Supplies	0.00	559.82
510-705 · Canon Copier Maintenance Fees	0.00	381.94
510-706 · Staff Expenses	855.48	1,660.41
510-707 · Professional Association Fees	289.00	1,366.50
510-709 · Computer Software R&R	0.00	518.40
510-714 · Postage & Delivery	0.00	708.00
510-715 · Board Expenses	0.00	48.48
510-717 · Criminal History Checks	0.00	0.00
510-718 · Miscellaneous Expense	0.00	407.99
510-722 · Professional Development	65.00	330.48
510-723 · Mileage Reimbursement	0.00	754.91
510-724 · Physicals / Drug Tests	0.00	240.00
510-725 · Legal Notices / Advertising	0.00	1,218.00
Total 510-700 · Administration Expenses	1,209.48	8,194.93
Total 510-000 · Administrative Expenses	19,416.90	182,490.48
520-000 · Building Expenses		
520-100 · Facility Salaries		
520-107 · Park Ambassadors	0.00	6,562.50
520-108 · Building Attendant	0.00	0.00
Total 520-100 · Facility Salaries	0.00	6,562.50
520-800 · Building Maintenance		
520-821 · Depot R&R	2,632.98	5,239.24
520-822 · Maintenance Facility R&R	411.76	1,561.68
520-824 · Park Bathroom Buildings R&R	675.81	3,544.27
520-825 · Janitorial Supplies	0.00	12,650.49
520-826 · Keystone Center R & R	1,118.41	3,195.88
Total 520-800 · Building Maintenance	4,838.96	26,191.56

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River Forest Park District

Expenses

January 2023

	Jan 23	May '22 - Jan 23
520-900 · Utilities Expenses		
520-901 · Depot Electricity	386.32	2,739.78
520-902 · Depot Heating Fuel	825.30	1,596.64
520-903 · Depot Telephone	1,006.79	5,389.66
520-904 · Depot Water	96.96	917.87
520-905 · Alarm Depot	0.00	1,098.00
520-906 · Cable Depot	81.17	829.45
520-909 · Priory Electricity	139.98	709.59
520-910 · Priory Heating Fuel	547.49	915.86
520-913 · Washington Com Electricity	316.91	1,313.92
520-917 · Maintenance Fac. Electricity	328.87	1,390.61
520-918 · Maintenance Fac. Heating Fuel	1,552.44	2,824.85
520-920 · Maintenance Fac. Water	51.24	213.43
520-921 · Maintenance Bldg. Alarm	0.00	773.55
520-931 · Keystone Pavillion Electricity	393.62	1,074.28
520-932 · Keystone Pavillion Heating Fuel	616.66	1,828.75
520-935 · Keystone Pavillion Alarm	0.00	449.55
Total 520-900 · Utilities Expenses	6,343.75	24,065.79
Total 520-000 · Building Expenses	11,182.71	56,819.85
525-000 · Platform Tennis Membership Exp		
525-200 · Platform Tennis Contract Servic		
525-201 · Platform Tennis Pro Admin Fees	120.00	120.00
525-202 · Platform Tennis Resv Software	0.00	180.00
Total 525-200 · Platform Tennis Contract Servic	120.00	300.00
525-210 · Platform Tennis Expenses		
525-211 · Platform Tennis Merchandise	0.00	2,610.44
525-212 · PT FOB Keys	183.60	365.00
525-214 · Platform Tennis R&R	128.88	1,539.31
525-215 · Platform Tennis Social Supplies	89.61	161.59
525-216 · PT Capital Improvement	0.00	462.93
Total 525-210 · Platform Tennis Expenses	402.09	5,139.27
525-940 · PT Utilities		
525-941 · Platform Tennis Lights	263.92	956.35
525-942 · Platform Tennis Heating Fuel	2,466.64	3,849.38
525-943 · Platform Tennis Cable	130.09	1,255.72
525-944 · Closed Circuit Television	0.00	4,553.68
Total 525-940 · PT Utilities	2,860.65	10,615.13
Total 525-000 · Platform Tennis Membership Exp	3,382.74	16,054.40
530-000 · Park Expenses		
530-100 · Parks Salaries		
530-103 · Parks Manager	6,576.16	65,761.60
530-104 · Park Maintenance Staff	11,478.40	88,555.73
530-105 · Overtime - Laborers	394.37	16,947.40
530-106 · Seasonal Park Maintenance Staff	0.00	5,966.00
Total 530-100 · Parks Salaries	18,448.93	177,230.73
530-200 · Contract Services		
530-243 · Ornamental Service	0.00	30.00
530-244 · Irrigation Service	0.00	9,272.20
530-245 · Fertilizer / Weed Control	0.00	7,581.00
530-246 · Tree Services	0.00	7,375.00
530-248 · Lightning Detections Service	0.00	467.52
530-249 · Inspection Fees	0.00	1,189.26
530-250 · Portable Restroom Service	257.83	2,378.66
Total 530-200 · Contract Services	257.83	28,293.64

River Forest Park District Expenses January 2023

	Jan 23	May '22 - Jan 23
530-800 · Park Maintenance Expense		
530-801 · Park Equipment R&R	90.00	3,040.88
530-802 · Maintenance Equipment R&R	3,402.35	6,913.99
530-804 · Ornamental Supplies	0.00	1,763.87
530-805 · Fertilizer / Weed Control	0.00	1,439.41
530-806 · Vehicle Fuel	380.42	7,174.55
530-807 · Vehicle & Tractor Maintenance	2,376.76	7,404.75
530-808 · Landscape Supplies	0.00	1,465.36
530-809 · Athletic Field Maint. Supplies	0.00	3,855.96
530-813 · Uniform & Safety Clothing	0.00	700.99
530-814 · Memorial Tree Program	0.00	4,051.13
530-816 · Ice Rink Supplies	1,562.47	3,068.45
530-817 · Trash Disposal	227.20	2,118.95
530-818 · Equipment Rental	0.00	124.30
530-820 · Signage	0.00	99.00
530-821 · Park Maintenance Other	0.00	17.99
Total 530-800 · Park Maintenance Expense	8,039.20	43,239.58
530-900 · Park Utilities		
530-921 · Irrigation Water Fountain Water	893.93	18,055.71
530-922 · Park Security Lights	38.20	229.52
530-923 · Electric - Athletic Field Light	205.76	4,802.97
Total 530-900 · Park Utilities	1,137.89	23,088.20
530-000 · Park Expenses - Other	0.00	0.00
Total 530-000 · Park Expenses	27,883.85	271,852.15
Total 500 · CORPORATE FUND EXPENSES	61,866.20	527,216.88
600-000 · RECREATION FUND EXPENSES		
610-000 · Administrative Expenses		
610-100 · Administrative Salaries		
610-101 · Executive Director - Rec	5,268.86	54,377.53
610-103 · Superintendent of Recreation	6,800.00	68,000.00
610-104 · Athletic Manager	4,153.84	34,739.70
610-108 · Registrar / Admin Asst.	3,302.40	28,519.53
610-109 · Registrar / Admin Asst Overtime	0.00	0.00
610-110 · Director's Auto Reimb - Rec	230.78	2,307.80
610-111 · Communicat/Marketing Supervisor	0.00	14,460.92
610-122 · Health Insurance - Rec	4,553.97	31,314.65
610-124 · Health / Wellness Incentive	0.00	67.50
610-125 · Health OPT OUT Reimbursement	361.74	3,500.22
610-126 · PATH Incentive Award - Rec	0.00	0.00
Total 610-100 · Administrative Salaries	24,671.59	237,287.85
610-200 · Contract Services		
610-205 · Legal Service - Rec	168.75	2,336.25
610-206 · IT Service - Rec	408.98	3,684.80
610-207 · Website Service - Rec	367.60	3,496.55
610-208 · Email Provider Service	0.00	539.76
610-213 · Reservation League Software	0.00	297.50
Total 610-200 · Contract Services	945.33	10,354.86

River Forest Park District

Expenses

January 2023

	Jan 23	May '22 - Jan 23
610-700 · Administration Expense		
610-701 · Office Supplies - Rec	1,428.81	6,985.90
610-705 · Canon Copier Maintenance Fees	0.00	381.96
610-706 · Staff Expenses	531.79	2,981.51
610-707 · Professional Assoc Fees - Rec	0.00	1,828.00
610-708 · Computer Equipment - Rec	0.00	138.11
610-713 · Youth Intervention - Rec	0.00	2,352.50
610-714 · Postage & Delivery - Rec	0.00	290.00
610-717 · Criminal History Checks - Rec	0.00	26.00
610-718 · Miscellaneous Expense - Rec	0.00	180.00
610-722 · Professional Development - Rec	1,007.00	1,272.00
610-723 · Mileage Reimbursement - Rec	0.00	76.38
610-724 · Physicals / Drug Tests - Rec	0.00	143.00
610-725 · Credit Card Charges	1,118.77	18,160.04
610-726 · Registration Trans Fee	814.75	15,307.51
Total 610-700 · Administration Expense	4,901.12	50,122.91
Total 610-000 · Administrative Expenses	30,518.04	297,765.62
640-000 · RECREATION PROGRAM EXPENSES		
640-100 · Recreation Salaries		
640-106 · Camp Staff Salaries	0.00	40,672.23
640-110 · Seasonal Recreation Salaries	521.69	10,035.34
640-111 · Basketball Staff Salaries	2,715.14	2,820.14
640-114 · Birthday Party Salaries	0.00	500.00
Total 640-100 · Recreation Salaries	3,236.83	54,027.71
640-200 · Contract Services		
640-230 · Athletic Program Service	1,641.60	143,040.52
640-231 · Program Contractual Services	2,345.00	23,953.25
640-234 · Summer Camp Service	0.00	82,189.68
640-235 · Recreation Basketball	364.00	364.00
640-236 · Special Event Service	0.00	3,193.00
640-237 · Memorial Day Parade Service	0.00	2,560.00
640-238 · Thursday Summer Nights Service	0.00	3,995.00
640-240 · Makin Tracks Service	0.00	2,357.85
640-241 · Santa Express Service	0.00	2,418.82
640-242 · Food Truck Rally Service	0.00	2,098.00
640-243 · Contracted Birthday Party	200.00	1,608.00
640-251 · Paddle Tennis Lessons	0.00	2,460.00
640-252 · Platform Tennis League Fees	0.00	8,600.00
640-253 · P. T. Camp Contractual Service	0.00	1,000.00
Total 640-200 · Contract Services	4,550.60	279,838.12
640-800 · Recreation Expense		
640-801 · Recreation Program Supplies	340.91	2,944.72
640-802 · Athletic Program Supplies	0.00	5,104.19
640-803 · Recreation Basketball Supplies	0.00	223.99
640-806 · Special Events Supplies	1,221.42	4,576.82
640-807 · Summer Camp Supplies	0.00	2,513.04
640-808 · Birthday Party Supplies	0.00	400.31
640-809 · Makin Tracks	0.00	5,113.31
640-810 · Thursday Summer Nights	0.00	2,257.04
640-811 · Rec Basketball Uniforms	6,100.45	6,100.45
640-814 · Summer Camp Uniforms	0.00	1,696.00
640-817 · Safety Supplies	0.00	851.13
640-822 · Pool Pass Reimbursement	0.00	8,771.00
640-823 · Polar Express Supplies	330.08	1,305.54
640-824 · Depot Program Room Rental	189.64	189.64
640-829 · Memorial Day Parade Supplies	0.00	3,198.42
640-831 · Contractor Program Supplies	0.00	894.00
640-832 · Food Truck Rally Supplies	0.00	721.87
640-834 · Makin Tracks Donation to WSSRA	0.00	2,948.00
640-836 · Marketing / Advertising	250.00	1,363.30
640-839 · Summer Camp Trip Expenses	0.00	7,492.07

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River Forest Park District Expenses January 2023

	Jan 23	May '22 - Jan 23
640-841 · P. T. House League Expenses	0.00	5,019.69
640-842 · P.T. Travel League Expenses	0.00	1,474.12
Total 640-800 · Recreation Expense	8,432.50	65,158.65
Total 640-000 · RECREATION PROGRAM EXPENSES	16,219.93	399,024.48
Total 600-000 · RECREATION FUND EXPENSES	46,737.97	696,790.10
66900 · Reconciliation Discrepancies	0.00	-0.01
7100 · IMRF FUND		
7125 · Employer IMRF	4,125.28	47,321.89
Total 7100 · IMRF FUND	4,125.28	47,321.89
7500 · SPECIAL RECREATION FUND		
7560 · WSSRA Special Rec Services	0.00	86,134.00
7561 · Inclusion Expenses	0.00	445.02
Total 7500 · SPECIAL RECREATION FUND	0.00	86,579.02
7700 · LIABILITY FUND		
7736 · Comp. Liability Ins (PDRMA)	6,888.48	20,665.44
Total 7700 · LIABILITY FUND	6,888.48	20,665.44
7800 · AUDIT FUND		
7840 · Audit Services	0.00	11,410.00
7843 · Professional / CAFR Fees	0.00	460.00
Total 7800 · AUDIT FUND	0.00	11,870.00
7900 · CAPITAL PROJECTS FUND		
7981 · Facilities & Parks Improvements		
7981.02 · FY 22-23 Capitol Projects	90,002.40	453,813.38
Total 7981 · Facilities & Parks Improvements	90,002.40	453,813.38
Total 7900 · CAPITAL PROJECTS FUND	90,002.40	453,813.38
8000 · Payroll Expenses	0.00	1,693.09
Total Expense	209,620.33	1,845,949.79
Net Ordinary Income	-209,620.33	-1,845,949.79
Net Income	-209,620.33	-1,845,949.79

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River Forest Park District Revenue January 2023

	Jan 23	May '22 - Jan 23
Ordinary Income/Expense		
Income		
400 · REVENUE		
410 · REVENUE - CORPORATE		
10-4102 · State Replacement Tax - Corp	7,885.76	42,664.52
10-4103 · Interest Revenue - Corp	1,692.65	9,209.68
10-4200 · Program Revenue - Corp		
10-4233 · Platform Ten. Membership Fees	612.48	64,885.92
10-4234 · P. T. Summer Membership Fees	0.00	52.80
10-4236 · P. T. Non-Resident Reimbursemen	3,550.00	3,550.00
Total 10-4200 · Program Revenue - Corp	4,162.48	68,488.72
10-4300 · Rental Income - Corp		
10-4310 · Athletic Field Rentals - Corp	30,645.00	62,240.50
10-4311 · Athletic Field Lights Rental	3,658.08	8,727.28
10-4312 · Concordia Agreement Rent	0.00	3,663.00
10-4313 · Vegetable Garden Plots	0.00	800.00
Total 10-4300 · Rental Income - Corp	34,303.08	75,430.78
10-4400 · Donations - Corp Fund		
10-4401 · Memorial Tree Donation - Corp	0.00	2,520.00
10-4402 · Memorial Brick Donation - Corp	0.00	-150.00
10-4403 · Donations / Scholarships - Corp	0.00	89.33
Total 10-4400 · Donations - Corp Fund	0.00	2,459.33
10-4500 · Miscellaneous Revenue - Corp		
10-4502 · Miscellaneous Income - Corp	277.02	22,250.97
10-4509 · Platform Tennis Socials Revenue	0.00	0.00
10-4510 · Platform Tennis Merchandise	247.00	9,433.36
10-4511 · RFYBS Field Maintenance Revenue	0.00	3,241.00
Total 10-4500 · Miscellaneous Revenue - Corp	524.02	34,925.33
Total 410 · REVENUE - CORPORATE	48,567.99	233,178.36
415 · REVENUE - RECREATION		
15-4103 · Interest Revenue-Rec Fund	1,732.17	9,425.21
15-4200 · Program Revenue - Rec Fund		
15-4203 · Program Fees	19,923.93	228,125.55
15-4204 · Special Event Fees	1,550.00	8,945.00
15-4205 · Makin Tracks Fees	0.00	4,275.51
15-4206 · Summer Camp Fees	0.00	115,181.00
15-4207 · Recreation Basketball Fees	443.00	60,249.00
15-4213 · Food Truck Rally	0.00	686.06
15-4220 · Paddle Tennis Lesson Fees	640.00	9,898.51
15-4230 · Platform Tennis League Fees		
15-4231 · PT Member House League Fee	0.00	48.40
15-4232 · PT Member Travel League Fee	2,288.00	39,578.88
Total 15-4230 · Platform Tennis League Fees	2,288.00	39,627.28
Total 15-4200 · Program Revenue - Rec Fund	24,844.93	466,987.91
15-4300 · Rental Income - Rec		
15-4303 · Birthday Party Rentals - Rec	350.00	3,575.00
Total 15-4300 · Rental Income - Rec	350.00	3,575.00
15-4400 · Donations - Rec		
15-4403 · Donations/Scholarships - Rec	0.00	1,044.04
15-4404 · Food Truck Rally Donations	0.00	100.00
15-4405 · Makin Tracks Donations	0.00	4,198.62
15-4408 · Parade Donation Reimbursement	0.00	3,450.00
15-4409 · Thursday Summer Nights Donation	0.00	1,000.00
Total 15-4400 · Donations - Rec	0.00	9,792.66

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River Forest Park District
Revenue
January 2023

	Jan 23	May '22 - Jan 23
15-4500 · Miscellaneous Revenue - Rec		
15-4508 · Brochure Advertising Rev - Rec	0.00	750.00
Total 15-4500 · Miscellaneous Revenue - Rec	0.00	750.00
Total 415 · REVENUE - RECREATION	26,927.10	490,530.78
430 · Revenue-Special Recreation Fund		
30-4103 · Interest Revenue - Special Rec	618.96	2,727.76
Total 430 · Revenue-Special Recreation Fund	618.96	2,727.76
435 · Revenue - Liability		
35-4500 · Miscellaneous Income -Liability		
35-4502 · Miscellaneous Income -Liability	0.00	1,500.00
Total 35-4500 · Miscellaneous Income -Liability	0.00	1,500.00
Total 435 · Revenue - Liability	0.00	1,500.00
450 · Revenue - Capital Fund		
50-4103 · Interest Revenue-Capitol Fund	7,983.38	43,440.38
Total 450 · Revenue - Capital Fund	7,983.38	43,440.38
Total 400 · REVENUE	84,097.43	771,377.28
Total Income	84,097.43	771,377.28
Gross Profit	84,097.43	771,377.28
Net Ordinary Income	84,097.43	771,377.28
Net Income	84,097.43	771,377.28

RIVER FOREST PARK DISTRICT
BUDGET REPORT
JANUARY, 2023
For the Period: May 1, 2022 - January 31, 2023

	FY 2022-2023 FISCAL YEAR BUDGET	CURRENT MONTH ACTUAL	PREVIOUS MONTH YTD ACTUAL	FISCAL YEAR 2023 MAY-JAN 2023	FY 2022-2023 YTD ACTUAL % OF BUDGET	FISCAL YEAR 2022 MAY-JAN 2022
CORPORATE FUND (10)						
INCOME SOURCES						
4100 Prior Years Real Estate Tax	0.00	0.00	0.00	0.00	0.00	-
4101 Tax Levy	1,078,842.00	814,983.42	282,438.14	1,097,421.56	101.72%	927,346.77
Total Tax Levy	\$ 1,078,842.00	\$ 814,983.42	\$ 282,438.14	\$ 1,097,421.56	101.72%	\$ 927,346.77
4102 State Replacement Tax	20,000.00	7,885.76	34,778.76	42,664.52	213.32%	24,741.18
4103 Interest Revenue	2,000.00	1,692.65	7,517.03	9,209.68	460.48%	752.57
4233 Platform Tennis Membership Fees	91,000.00	612.48	64,273.44	64,885.92	71.30%	77,960.84
4234 Platform Tennis Summer Fees	200.00	0.00	52.80	52.80	26.40%	-
4235 Platform Tennis Guest Fees	100.00	0.00	0.00	0.00	0.00%	20.00
4236 Platform Tennis Non-Res. Reimbursement	2,000.00	3,550.00	0.00	3,550.00	177.50%	-
4302 Building Rental Revenue	0.00	0.00	0.00	0.00	0.00%	-
4304 Misc Field / Facility Rentals	0.00	0.00	0.00	0.00	0.00%	-
4305 Depot Program Room Rental Revenue	9,000.00	0.00	0.00	0.00	0.00%	2,077.50
4306 Keystone Center Program Room Rental	3,500.00	0.00	0.00	0.00	0.00%	-
4307 Birthday Party Room Rental Revenue	200.00	0.00	0.00	0.00	0.00%	-
4308 Priory Room Rental Revenue	0.00	0.00	0.00	0.00	0.00%	-
4310 Athletic Field Rentals	40,000.00	30,645.00	31,595.50	62,240.50	155.60%	17,681.25
4311 Athletic Field Lights Rentals	9,000.00	3,658.08	5,069.20	8,727.28	96.97%	6,910.20
4312 Concordia Agreement Rental Revenue	5,000.00	0.00	3,663.00	3,663.00	73.26%	2,838.00
4313 Garden Plots	800.00	0.00	800.00	800.00	100.00%	800.00
4321 Platform Tennis Court Rental Revenue	12,500.00	0.00	0.00	0.00	0.00%	11,390.00
4401 Memorial Tree Donations	2,000.00	0.00	2,520.00	2,520.00	126.00%	1,675.00
4402 Memorial Brick Donations	100.00	0.00	(150.00)	(150.00)	-150.00%	150.00
4403 Donations	0.00	0.00	89.33	89.33	0.00%	-
4501 Sale of Used Equipment	0.00	0.00	0.00	0.00	0.00%	-
4502 Miscellaneous	100.00	277.02	21,973.95	22,250.97	22250.97%	1,422.21
4505 PATH Incentives Awards	0.00	0.00	0.00	0.00	0.00%	-
4509 Platform Tennis Special Event Revenue	750.00	0.00	0.00	0.00	0.00%	285.00
4510 Platform Tennis Merchandise Sales	5,000.00	247.00	9,186.36	9,433.36	188.67%	13,933.13
4511 RFYBS Revenue	2,500.00	0.00	3,241.00	3,241.00	129.64%	-
4512 RFYS Revenue	1,000.00	0.00	0.00	0.00	0.00%	-
4513 Referee Account	0.00	0.00	0.00	0.00	0.00%	-
Total Other Income	\$ 206,750.00	\$ 48,567.99	\$ 184,610.37	\$ 233,178.36	112.78%	\$ 162,636.88
Total Income w/Tax Levy	\$ 1,285,592.00	\$ 863,551.41	\$ 467,048.51	\$ 1,330,599.92	103.50%	\$ 1,089,983.65
ADMINISTRATIVE EXPENSES (10)						
Administrative Salaries & Wages						
510-101 Executive Director - Corp	67,500.00	5,268.86	49,108.67	54,377.53	80.56%	53,462.32
510-102 Finance Supervisor - Corp	32,000.00	1,733.28	15,079.71	16,812.99	52.54%	21,106.64
510-110 Director's Auto Reimbursement	3,000.00	230.78	2,077.02	2,307.80	76.93%	2,307.80
510-122 Health Insurance	97,000.00	7,228.27	51,478.63	58,706.90	60.52%	58,172.51
510-123 Employer FICA & Medicare	49,000.00	3,676.23	35,441.44	39,117.67	79.83%	36,782.32
510-124 Health / Wellness Incentive	1,400.00	0.00	392.50	392.50	28.04%	275.00
510-125 Health OPT OUT Reimbursement	1,500.00	0.00	0.00	0.00	0.00%	-
510-126 PATH Incentive Awards	1,800.00	0.00	0.00	0.00	0.00%	400.00
Total Administrative Salaries & Wages	\$ 253,200.00	\$ 18,137.42	\$ 153,577.97	\$ 171,715.39	67.82%	\$ 172,506.59
Contract Services						
510-204 Miscellaneous Service	1,000.00	0.00	149.90	149.90	14.99%	149.90
510-205 Legal Service	0.00	0.00	0.00	0.00	0.00%	-
510-206 IT Service	0.00	0.00	0.00	0.00	0.00%	-
510-207 Website Service	0.00	0.00	0.00	0.00	0.00%	-
510-208 Email Provider Service	500.00	0.00	539.84	539.84	107.97%	450.09
510-209 Quickbooks Payroll License	750.00	70.00	1,790.42	1,860.42	248.06%	229.85
510-210 Bank Fees	1,000.00	0.00	30.00	30.00	3.00%	-
Total Contract Services	\$ 3,250.00	\$ 70.00	\$ 2,510.16	\$ 2,580.16	79.39%	\$ 829.84
Administration Expense						
510-701 Office Supplies	4,000.00	0.00	559.82	559.82	14.00%	3,073.61
510-702 Office Equipment R & R	500.00	0.00	0.00	0.00	0.00%	-
510-703 Office Furniture R & R	500.00	0.00	0.00	0.00	0.00%	-
510-705 Canon Copier Maintenance Fees	500.00	0.00	381.94	381.94	76.39%	335.66
510-706 Staff Expenses	2,500.00	855.48	804.93	1,660.41	66.42%	1,833.87
510-707 Professional Association Fees	1,500.00	289.00	1,077.50	1,366.50	91.10%	1,933.00
510-708 Computer Equipment R & R	2,000.00	0.00	0.00	0.00	0.00%	-
510-709 Computer Software R & R	1,500.00	0.00	518.40	518.40	34.56%	127.49
510-710 Printing	500.00	0.00	0.00	0.00	0.00%	-
510-714 Postage & Delivery	500.00	0.00	708.00	708.00	141.60%	174.00
510-715 Board Expenses	500.00	0.00	48.48	48.48	9.70%	99.48
510-717 Criminal History Checks	100.00	0.00	0.00	0.00	0.00%	-
510-718 Miscellaneous Expense	250.00	0.00	407.99	407.99	163.20%	159.22
510-721 Telephone System R & R	500.00	0.00	0.00	0.00	0.00%	-
510-722 Professional Development	2,000.00	65.00	265.48	330.48	16.52%	305.00
510-723 Mileage Reimbursement/Tolls	1,000.00	0.00	754.91	754.91	75.49%	871.02
510-724 Physicals / Drug Tests	250.00	0.00	240.00	240.00	96.00%	-
510-725 Legal Notices / Advertising	1,000.00	0.00	1,218.00	1,218.00	121.80%	256.00
Total Administration Expense	\$ 19,600.00	\$ 1,209.48	\$ 6,985.45	\$ 8,194.93	41.81%	\$ 9,168.35
TOTAL ADMINISTRATIVE EXPENSES	\$ 276,050.00	\$ 19,416.90	\$ 163,073.58	\$ 182,490.48	66.11%	\$ 182,504.78

	FY 2022-2023 FISCAL YEAR BUDGET	CURRENT MONTH ACTUAL	PREVIOUS MONTH YTD ACTUAL	FISCAL YEAR 2023 MAY-JAN 2023	FY 2022-2023 YTD ACTUAL % OF BUDGET	FISCAL YEAR 2022 MAY-JAN 2022
<u>BUILDING EXPENSES (20)</u>						
Facility Salaries						
520-107 Park Ambassadors	10,000.00	0.00	6,562.50	6,562.50	65.63%	6,447.00
520-108 Building Attendant	250.00	0.00	0.00	0.00	0.00%	47.25
Total Facility Salaries	\$ 10,250.00	\$ -	\$ 6,562.50	\$ 6,562.50	64.02%	\$ 6,494.25
Contract Services						
520-221 HVAC Service	2,000.00	0.00	0.00	0.00	0.00%	-
520-223 Inspection/Fees	2,000.00	0.00	0.00	0.00	0.00%	654.48
Total Contract Services	\$ 4,000.00	\$ -	\$ -	\$ -	0.00%	\$ 654.48
Building Maintenance						
520-821 Depot R & R	3,000.00	2,632.98	2,606.26	5,239.24	174.64%	15,352.97
520-822 Maintenance Facility R & R	2,000.00	411.76	1,149.92	1,561.68	78.08%	272.01
520-823 Batting Cage R & R	500.00	0.00	0.00	0.00	0.00%	-
520-824 Park Bathroom Buildings R & R	2,500.00	675.81	2,868.46	3,544.27	141.77%	7,087.62
520-825 Janitorial / Paper Towel Supplies	7,000.00	0.00	12,650.49	12,650.49	180.72%	5,421.09
520-826 Keystone Center R & R	2,000.00	1,118.41	2,077.47	3,195.88	159.79%	557.73
Total Building Maintenance	\$ 17,000.00	\$ 4,838.96	\$ 21,352.60	\$ 26,191.56	154.07%	\$ 28,691.42
Utilities Expense						
Depot						
520-901 Electricity	3,500.00	386.32	2,353.46	2,739.78	78.28%	1,992.99
520-902 Heating Fuel	2,000.00	825.30	771.34	1,596.64	79.83%	933.06
520-903 Telephone	7,500.00	1,006.79	4,382.87	5,389.66	71.86%	5,278.32
520-904 Water	1,000.00	96.96	820.91	917.87	91.79%	865.78
520-905 Alarm	2,500.00	0.00	1,098.00	1,098.00	43.92%	1,098.00
520-906 Cable	1,000.00	81.17	748.28	829.45	82.95%	754.04
520-907 Closed Circuit TV	1,800.00	0.00	0.00	0.00	0.00%	-
Total Depot Utilities Expense	\$ 19,300.00	\$ 2,396.54	\$ 10,174.86	\$ 12,571.40	65.14%	\$ 10,922.19
Priory						
520-909 Electricity	1,000.00	139.98	569.61	709.59	70.96%	655.55
520-910 Heating Fuel	1,000.00	547.49	368.37	915.86	91.59%	482.49
Total Priory Utilities Expense	\$ 2,000.00	\$ 687.47	\$ 937.98	\$ 1,625.45	81.27%	\$ 1,138.04
Washington Commons						
520-913 Electricity	1,500.00	316.91	997.01	1,313.92	87.59%	785.56
520-916 Water	750.00	0.00	0.00	0.00	0.00%	163.64
Total Washington Commons Utilities Expense	\$ 2,250.00	\$ 316.91	\$ 997.01	\$ 1,313.92	58.40%	\$ 949.20
Maintenance Facility						
520-917 Electricity	2,000.00	328.87	1,061.74	1,390.61	69.53%	1,420.07
520-918 Heating Fuel	3,000.00	1,552.44	1,272.41	2,824.85	94.16%	1,535.35
520-919 Telephone	0.00	0.00	0.00	0.00	0.00%	-
520-920 Water	750.00	51.24	162.19	213.43	28.46%	391.95
520-921 Alarm	1,300.00	0.00	773.55	773.55	59.50%	1,237.42
520-922 Cable / Internet	0.00	0.00	0.00	0.00	0.00%	-
Total Maintenance Facility Utilities	\$ 7,050.00	\$ 1,932.55	\$ 3,269.89	\$ 5,202.44	73.79%	\$ 4,584.79
Keystone Pavillion						
520-931 Electricity	1,500.00	393.62	680.66	1,074.28	71.62%	1,087.02
520-932 Heating Fuel	1,800.00	616.66	1,212.09	1,828.75	101.60%	506.27
520-934 Water	0.00	0.00	0.00	0.00	#DIV/0!	-
520-935 Alarm	600.00	0.00	449.55	449.55	74.93%	449.55
Total Keystone Pavillion Utilities Expense	\$ 3,900.00	\$ 1,010.28	\$ 2,342.30	\$ 3,352.58	85.96%	\$ 2,042.84
Total Utility Expenses	\$ 34,500.00	\$ 6,343.75	\$ 17,722.04	\$ 24,065.79	69.76%	\$ 19,637.06
TOTAL BUILDING EXPENSES	\$ 65,750.00	\$ 11,182.71	\$ 45,637.14	\$ 56,819.85	86.42%	\$ 55,477.21
<u>PLATFORM TENNIS MEMBERSHIP EXPENSES (25)</u>						
Contract Services						
525-201 Professional / Administration Fees	0.00	120.00	0.00	120.00	0.00%	-
525-202 Reservation Software	240.00	0.00	180.00	180.00	75.00%	180.00
525-203 Platform Tennis Services	7,500.00	0.00	0.00	0.00	0.00%	-
Total Contract Services	\$ 7,740.00	\$ 120.00	\$ 180.00	\$ 300.00	3.88%	\$ 180.00
Platform Tennis Expenses						
525-211 Merchandise	4,000.00	0.00	2,610.44	2,610.44	65.26%	2,423.00
525-212 FOB Keys	750.00	183.60	181.40	365.00	48.67%	308.22
525-213 Special Events	100.00	0.00	0.00	0.00	0.00%	50.78
525-214 Platform Tennis R & R	2,000.00	128.88	1,410.43	1,539.31	76.97%	2,244.87
525-215 Platform Tennis Social Supplies	100.00	89.61	71.98	161.59	161.59%	70.00
525-216 Capital Improvement - Platform Tennis	0.00	0.00	462.93	462.93	0.00%	-
Total Platform Tennis Expenses	\$ 6,950.00	\$ 402.09	\$ 4,737.18	\$ 5,139.27	73.95%	\$ 5,096.87
Platform Tennis Utilities						
525-941 Electricity / Lights	2,500.00	263.92	692.43	956.35	38.25%	1,273.68
525-942 Heating Fuel	4,000.00	2,466.64	1,382.74	3,849.38	96.23%	2,513.54
525-943 Cable / DISH	1,500.00	130.09	1,125.63	1,255.72	83.71%	1,175.42
525-944 Closed Circuit Television	800.00	0.00	4,553.68	4,553.68	569.21%	1,350.00
Total Platform Tennis Utilities Expenses	\$ 8,800.00	\$ 2,860.65	\$ 7,754.48	\$ 10,615.13	120.63%	\$ 6,312.64
TOTAL PLATFORM TENNIS MEMBERSHIP EXPENSES	\$ 23,490.00	\$ 3,382.74	\$ 12,671.66	\$ 16,054.40	68.35%	\$ 11,589.51

	FY 2022-2023 FISCAL YEAR BUDGET	CURRENT MONTH ACTUAL	PREVIOUS MONTH YTD ACTUAL	FISCAL YEAR 2023 MAY-JAN 2023	FY 2022-2023 YTD ACTUAL % OF BUDGET	FISCAL YEAR 2022 MAY-JAN 2022
<u>PARK EXPENSES (30)</u>						
Parks Salaries						
530-103 Park Manager	86,000.00	6,576.16	59,185.44	65,761.60	76.47%	59,727.65
530-104 Park Maintenance Staff	138,000.00	11,478.40	77,077.33	88,555.73	64.17%	95,216.77
530-105 Overtime	14,000.00	394.37	16,553.03	16,947.40	121.05%	13,527.80
530-106 Seasonal Park Maintenance Staff	10,000.00	0.00	5,966.00	5,966.00	59.66%	5,500.63
Total Park Salaries Expense	\$ 248,000.00	\$ 18,448.93	\$ 158,781.80	\$ 177,230.73	71.46%	\$ 173,972.85
Contract Services						
530-241 Athletic Fields Services	0.00	0.00	0.00	0.00	0.00%	-
530-242 Landscaping Services	4,000.00	0.00	0.00	0.00	0.00%	-
530-243 Ornamental Services	0.00	0.00	30.00	30.00	0.00%	-
530-244 Irrigation Services	6,000.00	0.00	9,272.20	9,272.20	154.54%	5,410.00
530-245 Fertilizer & Weed Control Services	5,500.00	0.00	7,581.00	7,581.00	137.84%	5,042.59
530-246 Tree Services	11,000.00	0.00	7,375.00	7,375.00	67.05%	6,890.00
530-247 Electrical Services	2,000.00	0.00	0.00	0.00	0.00%	1,077.00
530-248 Lightning Detections Services	100.00	0.00	467.52	467.52	467.52%	-
530-249 Inspection Fees	3,000.00	0.00	1,189.26	1,189.26	39.64%	1,903.06
530-250 Portable Restroom Service	2,000.00	257.83	2,120.83	2,378.66	118.93%	1,076.60
Total Contract Services	\$ 33,600.00	\$ 257.83	\$ 28,035.81	\$ 28,293.64	84.21%	\$ 21,399.25
Park Maintenance Expense						
530-801 Park Equipment R & R	7,000.00	90.00	2,950.88	3,040.88	43.44%	3,764.41
530-802 Maintenance Equipment / Supplies R & R	5,000.00	3,402.35	3,511.64	6,913.99	138.28%	3,833.66
530-803 Tree & Shrub Supplies	3,000.00	0.00	0.00	0.00	0.00%	3,085.53
530-804 Ornamental Supplies	3,000.00	0.00	1,763.87	1,763.87	58.80%	1,710.89
530-805 Fertilizer & Weed Control Supplies	15,000.00	0.00	1,439.41	1,439.41	9.60%	14,986.97
530-806 Vehicle Fuel	6,000.00	380.42	6,794.13	7,174.55	119.58%	5,021.29
530-807 Vehicle & Tractor R & R	8,000.00	2,376.76	5,027.99	7,404.75	92.56%	7,053.76
530-808 Landscape Supplies	6,000.00	0.00	1,465.36	1,465.36	24.42%	4,100.51
530-809 Athletic Field Maintenance Supplies	9,000.00	0.00	3,855.96	3,855.96	42.84%	6,801.12
530-810 RFBYS Expenses	2,500.00	0.00	0.00	0.00	0.00%	-
530-811 RFBYS Expenses	1,000.00	0.00	0.00	0.00	0.00%	-
530-812 Memorial Brick Program	250.00	0.00	0.00	0.00	0.00%	-
530-813 Uniforms & Safety Clothing	1,500.00	0.00	700.99	700.99	46.73%	1,491.83
530-814 Memorial Tree Program	2,500.00	0.00	4,051.13	4,051.13	162.05%	2,044.80
530-816 Ice Rink Supplies	2,500.00	1,562.47	1,505.98	3,068.45	122.74%	2,575.64
530-817 Trash Disposal	6,000.00	227.20	1,891.75	2,118.95	35.32%	2,045.60
530-818 Equipment Rental	1,000.00	0.00	124.30	124.30	12.43%	536.10
530-819 Garden Plots R & R	100.00	0.00	0.00	0.00	0.00%	-
530-820 Signage	1,500.00	0.00	99.00	99.00	6.60%	662.10
530-821 Park Maintenance Other	0.00	0.00	17.99	17.99	0.00%	-
Total Park Maintenance Expense	\$ 80,850.00	\$ 8,039.20	\$ 35,200.38	\$ 43,239.58	53.48%	\$ 59,714.21
Park Utilities						
530-921 Irrigation / Water Fountain Water	20,000.00	893.93	17,161.78	18,055.71	90.28%	17,934.23
530-922 Park Security Lights	500.00	38.20	191.32	229.52	45.90%	160.79
530-923 Electric - Athletic Field Lights	9,000.00	205.76	4,597.21	4,802.97	53.37%	8,205.64
Total Park Utilities	\$ 29,500.00	\$ 1,137.89	\$ 21,950.31	\$ 23,088.20	78.27%	\$ 26,300.66
TOTAL PARK EXPENSES	\$ 391,950.00	\$ 27,883.85	\$ 243,968.30	\$ 271,852.15	69.36%	\$ 281,386.97
550-900 Corporate Contingency	5,000.00	-	-	-	0.00%	4,272.16
TOTAL CORPORATE EXPENSES	\$ 762,240.00	\$ 61,866.20	\$ 465,350.68	\$ 527,216.88	69.17%	\$ 535,230.63
Fund Transfers						
560-997 FUND TRANSFER TO SPEC REC FUND	25,000.00	0.00	0.00	0.00	0.00%	-
560-999 FUND TRANSFER TO CAPITAL FUND	925,000.00	0.00	0.00	0.00	0.00%	-
Total Fund Transfers	\$ 950,000.00	\$ -	\$ -	\$ -	0.00%	-
TOTAL CORPORATE EXPENSES & FUND TRANSFERS	\$ 1,712,240.00	\$ 61,866.20	\$ 465,350.68	\$ 527,216.88	30.79%	\$ 535,230.63
CORPORATE NET FUND TOTAL (Excess Revenue over Expenses)	\$ (426,648.00)	\$ 801,685.21	\$ 1,697.83	\$ 803,383.04	60.38%	\$ 554,753.02

	FY 2022-2023 FISCAL YEAR BUDGET	CURRENT MONTH ACTUAL	PREVIOUS MONTH YTD ACTUAL	FISCAL YEAR 2023 MAY-JAN 2023	FY 2022-2023 YTD ACTUAL % OF BUDGET	FISCAL YEAR 2022 MAY-JAN 2022
RECREATION FUND (15)						
INCOME SOURCES						
4100 Prior Years Real Estate Tax	0.00	0.00	0.00	0.00	0.00%	-
4101 Tax Levy	400,000.00	284,823.42	98,759.08	383,582.50	95.90%	350,901.89
Total Tax Levy	\$ 400,000.00	\$ 284,823.42	\$ 98,759.08	\$ 383,582.50	95.90%	\$ 350,901.89
4103 Interest Income	2,000.00	1,732.17	7,693.04	9,425.21	471.26%	670.32
4202 Summer Program Fees	0.00	0.00	0.00	0.00	0.00%	-
4203 Program Fees	215,000.00	19,923.93	208,201.62	228,125.55	106.10%	171,730.63
4204 Special Event Fees	9,000.00	1,550.00	7,395.00	8,945.00	99.39%	7,551.00
4205 Makin Tracks Fees	7,000.00	0.00	4,248.00	4,248.00	60.69%	-
4206 Summer Camp Fees	185,000.00	0.00	115,181.00	115,181.00	62.26%	28,763.80
4207 Recreation Basketball Fees	50,000.00	443.00	59,806.00	60,249.00	120.50%	61,854.00
4208 Travel Basketball Fees	0.00	0.00	0.00	0.00	0.00%	-
4209 Travel Volleyball Fees	0.00	0.00	0.00	0.00	0.00%	-
4211 Parade Fees	2,500.00	0.00	0.00	0.00	0.00%	-
4212 Deck the Depot	5,000.00	0.00	0.00	0.00	0.00%	-
4213 Food Truck Rally Donations Reimbursement	0.00	0.00	686.06	686.06	0.00%	-
4218 Gift Card Revenue	0.00	0.00	0.00	0.00	0.00%	-
4219 Cancellation Fee Charge	0.00	0.00	0.00	0.00	0.00%	-
4220 Paddle Tennis Lesson Fees	12,000.00	640.00	9,258.51	9,898.51	82.49%	6,607.75
4231 Platform Tennis Member <i>House</i> League Fee	22,000.00	0.00	48.40	48.40	0.22%	22,579.30
4232 Platform Tennis Member <i>Travel</i> League Fee	20,000.00	2,288.00	37,290.88	39,578.88	197.89%	18,085.76
4237 Platform Tennis Adult Camp Fee	4,000.00	0.00	0.00	0.00	0.00%	4,000.00
4200 Program Revenue - Other	0.00	0.00	0.00	0.00	0.00%	-
4303 Birthday Parties Rentals	3,800.00	350.00	3,225.00	3,575.00	94.08%	-
4403 Donations/Scholarships	1,000.00	0.00	1,044.04	1,044.04	104.40%	970.00
4404 Food Truck Rally Donations Reimbursement	0.00	0.00	100.00	100.00	0.00%	1,555.55
4405 Makin Tracks Donations	2,000.00	0.00	4,226.13	4,226.13	211.31%	500.00
4406 Clear Sky Donations	0.00	0.00	0.00	0.00	0.00%	-
4407 Special Event Donations	0.00	0.00	0.00	0.00	0.00%	-
4408 Parade Donation Reimbursements	2,500.00	0.00	3,450.00	3,450.00	0.00%	-
4409 Thursday Summer Nights Donations	500.00	0.00	1,000.00	1,000.00	200.00%	-
4410 Recreation Basketball Sponsorships	1,500.00	0.00	0.00	0.00	0.00%	1,300.00
4501 Sale of Used Equipment	0.00	0.00	0.00	0.00	0.00%	-
4502 Miscellaneous	0.00	0.00	0.00	0.00	0.00%	20.00
4503 Keystone Concession	0.00	0.00	0.00	0.00	0.00%	-
4504 Priory Concession	0.00	0.00	0.00	0.00	0.00%	-
4505 PATH Incentive Awards	0.00	0.00	0.00	0.00	0.00%	-
4508 Brochure Advertising Revenue	1,000.00	0.00	750.00	750.00	75.00%	-
4510 Platform Tennis Merchandise	8,000.00	0.00	0.00	0.00	0.00%	-
Total Other Income	\$ 553,800.00	\$ 26,927.10	\$ 463,603.68	\$ 490,530.78	88.58%	\$ 326,188.11
TOTAL INCOME WITH TAX LEVY	\$ 953,800.00	\$ 311,750.52	\$ 562,362.76	\$ 874,113.28	91.65%	\$ 677,090.00
ADMINISTRATIVE EXPENSES (10)						
Administration Salaries						
610-101 Executive Director - Rec	67,500.00	5,268.86	49,108.67	54,377.53	80.56%	52,979.82
610-102 Business Services Supervisor	0.00	0.00	0.00	0.00	0.00%	-
610-103 Superintendent of Recreation	89,000.00	6,800.00	61,200.00	68,000.00	76.40%	62,730.79
610-104 Athletic Manager	48,000.00	4,153.84	30,585.86	34,739.70	72.37%	23,556.06
610-108 Registrar / Administrative Asst.	40,000.00	3,302.40	25,217.13	28,519.53	71.30%	28,351.84
610-109 Registrar / Admin. Asst. Overtime	2,000.00	0.00	0.00	0.00	0.00%	249.19
610-110 Director's Auto Reimbursement - Rec	3,000.00	230.78	2,077.02	2,307.80	76.93%	2,307.80
610-111 Communications / Marketing Supervisor	26,000.00	0.00	14,460.92	14,460.92	55.62%	18,017.55
610-122 Health Insurance - Rec	38,500.00	4,553.97	26,760.68	31,314.65	81.34%	27,817.55
610-124 Health / Wellness Incentive	1,200.00	0.00	67.50	67.50	5.63%	-
610-125 Health OPT OUT Reimbursement	1,500.00	361.74	3,138.48	3,500.22	233.35%	2,389.74
610-126 PATH Incentive Awards	1,500.00	0.00	0.00	0.00	0.00%	930.00
Total Administration Salaries	\$ 318,200.00	\$ 24,671.59	\$ 212,616.26	\$ 237,287.85	74.57%	\$ 219,330.34
Contract Services						
610-204 Miscellaneous Service	500.00	0.00	0.00	0.00	0.00%	-
610-205 Legal Service	10,000.00	168.75	2,167.50	2,336.25	23.36%	5,192.48
610-206 IT Service	6,000.00	408.98	3,275.82	3,684.80	61.41%	3,682.81
610-207 Website Service	2,500.00	367.60	3,128.95	3,496.55	139.86%	1,716.53
610-208 Email Provider Service	500.00	0.00	539.76	539.76	107.95%	450.09
610-209 Graphics Artist	0.00	0.00	0.00	0.00	0.00%	-
610-210 Printer Services	1,000.00	0.00	0.00	0.00	0.00%	-
610-211 Photographer	0.00	0.00	0.00	0.00	0.00%	-
610-212 Marketing Services	1,000.00	0.00	0.00	0.00	0.00%	831.60
610-213 Reservation Software	2,500.00	0.00	297.50	297.50	11.90%	311.00
Total Contract Services	\$ 24,000.00	\$ 945.33	\$ 9,409.53	\$ 10,354.86	43.15%	\$ 12,184.51

	FY 2022-2023 FISCAL YEAR BUDGET	CURRENT MONTH ACTUAL	PREVIOUS MONTH YTD ACTUAL	FISCAL YEAR 2023 MAY-JAN 2023	FY 2022-2023 YTD ACTUAL % OF BUDGET	FISCAL YEAR 2022 MAY-JAN 2022
Administration Expense						
610-701 Office Supplies	4,000.00	1,428.81	5,557.09	6,985.90	174.65%	629.94
610-702 Office Equipment R & R	500.00	0.00	0.00	0.00	0.00%	-
610-704 Office Furniture R & R	500.00	0.00	0.00	0.00	0.00%	-
610-705 Canon Copier Maintenance Fees	1,000.00	0.00	381.96	381.96	38.20%	335.63
610-706 Staff Expenses	3,000.00	531.79	2,449.72	2,981.51	99.38%	3,575.27
610-707 Professional Association Fees	1,500.00	0.00	1,828.00	1,828.00	121.87%	858.00
610-708 Computer Equipment	1,500.00	0.00	138.11	138.11	9.21%	-
610-709 Computer Software	1,500.00	0.00	0.00	0.00	0.00%	599.88
610-712 Scholarships / Certificates	2,000.00	0.00	0.00	0.00	0.00%	-
610-713 Youth Intervention	5,000.00	0.00	2,352.50	2,352.50	47.05%	4,545.00
610-714 Postage & Delivery	1,500.00	0.00	290.00	290.00	19.33%	174.00
610-717 Criminal Background Checks	1,500.00	0.00	26.00	26.00	1.73%	-
610-718 Miscellaneous Expense	250.00	0.00	180.00	180.00	72.00%	1,616.00
610-721 Telephone System R & R	500.00	0.00	0.00	0.00	0.00%	-
610-722 Professional Development	3,500.00	1,007.00	265.00	1,272.00	36.34%	285.00
610-723 Mileage Reimbursement	500.00	0.00	76.38	76.38	15.28%	-
610-724 Physicals / Drug Tests	1,500.00	0.00	143.00	143.00	9.53%	459.00
610-725 Credit Card Charges	20,000.00	1,118.77	17,041.27	18,160.04	90.80%	18,404.80
610-726 Registration Transaction Fees	20,000.00	814.75	14,492.76	15,307.51	76.54%	13,587.06
Total Administration Expense	\$ 69,750.00	\$ 4,901.12	\$ 45,221.79	\$ 50,122.91	71.86%	\$ 45,069.58
TOTAL ADMINISTRATIVE EXPENSES	\$ 411,950.00	\$ 30,518.04	\$ 267,247.58	\$ 297,765.62	72.28%	\$ 276,584.43
RECREATION PROGRAM EXPENSES (40)						
Recreation Salaries						
640-106 Camp Staff Salaries	47,000.00	0.00	40,672.23	40,672.23	86.54%	23,286.25
640-110 Seasonal Recreation Salaries	12,000.00	521.69	9,513.65	10,035.34	83.63%	8,588.43
640-111 Recreation Basketball Staff Salaries	10,000.00	2,715.14	105.00	2,820.14	28.20%	2,520.00
640-112 Travel Basketball Salaries	0.00	0.00	0.00	0.00	0.00%	-
640-113 Travel Volleyball Salaries	0.00	0.00	0.00	0.00	0.00%	-
640-114 Birthday Party Salaries	500.00	0.00	500.00	500.00	100.00%	-
Total Salaries & Wages	\$ 69,500.00	\$ 3,236.83	\$ 50,790.88	\$ 54,027.71	77.74%	\$ 34,394.68
Contract Services						
640-230 Athletic Contractual Service	90,000.00	1,641.60	141,398.92	143,040.52	158.93%	91,026.50
640-231 Recreation Contractual Services	40,000.00	2,345.00	21,608.25	23,953.25	59.88%	26,486.49
640-232 Travel Basketball League	0.00	0.00	0.00	0.00	0.00%	-
640-233 Travel Volleyball League	0.00	0.00	0.00	0.00	0.00%	-
640-234 Summer Camps	80,000.00	0.00	82,189.68	82,189.68	102.74%	81,288.38
640-235 Recreation Basketball	10,000.00	364.00	0.00	364.00	3.64%	-
640-236 Special Event Service	4,000.00	0.00	3,193.00	3,193.00	79.83%	2,200.00
640-237 Memorial Day Parade Service	4,000.00	0.00	2,560.00	2,560.00	64.00%	400.00
640-238 Thursday Summer Nights Service	4,000.00	0.00	3,995.00	3,995.00	99.88%	1,500.00
640-240 Makin Tracks Service	1,500.00	0.00	2,357.85	2,357.85	157.19%	-
640-241 Polar Express Service	3,500.00	0.00	2,418.82	2,418.82	69.11%	2,758.75
640-242 Food Truck Rally Service	2,500.00	0.00	2,098.00	2,098.00	83.92%	2,304.96
640-243 Contracted Birthday Party	2,500.00	200.00	1,408.00	1,608.00	64.32%	-
640-251 Paddle Tennis Lessons	8,000.00	0.00	2,460.00	2,460.00	30.75%	16,532.40
640-252 Platform Tennis League Fees	9,000.00	0.00	8,600.00	8,600.00	95.56%	8,775.00
640-253 Platform Tennis Adult Camp Contractual Services	3,200.00	0.00	1,000.00	1,000.00	31.25%	3,000.00
Total Contract Services	\$ 262,200.00	\$ 4,550.60	\$ 275,287.52	\$ 279,838.12	106.73%	\$ 236,272.48
Recreation Expense						
640-801 Recreation Program Supplies	4,000.00	340.91	2,603.81	2,944.72	73.62%	1,362.60
640-802 Athletic Program Supplies	3,000.00	0.00	5,104.19	5,104.19	170.14%	1,699.40
640-803 Recreation Basketball Supplies	2,500.00	0.00	223.99	223.99	8.96%	83.03
640-804 Travel Basketball Supplies	0.00	0.00	0.00	0.00	0.00%	-
640-805 Travel Volleyball Supplies	0.00	0.00	0.00	0.00	0.00%	-
640-806 Special Event Supplies	8,000.00	1,221.42	3,355.40	4,576.82	57.21%	2,609.24
640-807 Summer Camp Supplies	2,500.00	0.00	2,513.04	2,513.04	100.52%	1,945.84
640-808 Birthday Party Supplies	250.00	0.00	400.31	400.31	160.12%	-
640-809 Makin Tracks Supplies	6,000.00	0.00	5,113.31	5,113.31	85.22%	380.85
640-810 Thursday Summer Nights Supplies	2,000.00	0.00	2,257.04	2,257.04	112.85%	1,465.26
640-811 Recreation Basketball Uniforms	5,500.00	6,100.45	0.00	6,100.45	110.92%	-
640-812 Travel Basketball Uniforms	0.00	0.00	0.00	0.00	0.00%	-
640-813 Travel Volleyball Uniforms	0.00	0.00	0.00	0.00	0.00%	-
640-814 Summer Camp Uniforms	3,500.00	0.00	1,696.00	1,696.00	48.46%	2,304.50
640-815 Program Uniforms	1,000.00	0.00	0.00	0.00	0.00%	301.80
640-817 Safety Supplies	500.00	0.00	851.13	851.13	170.23%	94.61
640-821 Facility Rental	6,000.00	0.00	0.00	0.00	0.00%	-
640-822 Pool Pass Reimbursement	7,500.00	0.00	8,771.00	8,771.00	116.95%	-
640-823 Polar Express Supplies	1,500.00	330.08	975.46	1,305.54	87.04%	1,039.61
640-824 Depot Program Room Rental	8,000.00	189.64	0.00	189.64	2.37%	2,077.50
640-825 Keystone Center Room Rental	2,500.00	0.00	0.00	0.00	0.00%	-
640-826 Birthday Party Room Rental	250.00	0.00	0.00	0.00	0.00%	-
640-827 Priory Program Room Rental	0.00	0.00	0.00	0.00	0.00%	-
640-828 Clear Sky Supplies	0.00	0.00	0.00	0.00	0.00%	-
640-829 Memorial Day Parade Supplies	3,500.00	0.00	3,198.42	3,198.42	91.38%	-
640-831 Contractor Program Supplies	1,500.00	0.00	894.00	894.00	59.60%	699.00
640-832 Food Truck Rally Supplies	500.00	0.00	721.87	721.87	144.37%	742.69
640-833 Paddle Tennis Program Supplies	0.00	0.00	0.00	0.00	0.00%	101.84
640-834 Makin Tracks Donation to WSSRA	1,000.00	0.00	2,948.00	2,948.00	294.80%	500.00
640-835 Parks Foundation Reimburse Expenses	0.00	0.00	0.00	0.00	0.00%	-
640-836 Marketing / Advertising	2,000.00	250.00	1,113.30	1,363.30	68.17%	-
640-837 Recreation Rental Equipment	0.00	0.00	0.00	0.00	0.00%	-
640-839 Summer Camp Trip Expenses	8,000.00	0.00	7,492.07	7,492.07	93.65%	6,175.55
640-840 Platform Tennis Adult Camp Expenses	0.00	0.00	0.00	0.00	0.00%	37.62
640-841 Platform Tennis House League Expenses	5,000.00	0.00	5,019.69	5,019.69	100.39%	2,104.00
640-842 Platform Tennis Travel League Expenses	4,000.00	0.00	1,474.12	1,474.12	36.85%	2,449.00
640-843 Platform Tennis Court Rental	9,600.00	0.00	0.00	0.00	0.00%	11,390.00
640-891 Capital Improvement - Rec	0.00	0.00	0.00	0.00	0.00%	-
Total Recreation Expense	\$ 99,600.00	\$ 8,432.50	\$ 56,726.15	\$ 65,158.65	65.42%	\$ 39,563.94
TOTAL RECREATION PROGRAM EXPENSES	\$ 431,300.00	\$ 16,219.93	\$ 382,804.55	\$ 399,024.48	92.52%	\$ 310,231.10

	FY 2022-2023 FISCAL YEAR BUDGET	CURRENT MONTH ACTUAL	PREVIOUS MONTH YTD ACTUAL	FISCAL YEAR 2023 MAY-JAN 2023	FY 2022-2023 YTD ACTUAL % OF BUDGET	FISCAL YEAR 2022 MAY-JAN 2022
CONCESSION EXPENSES (50)						
Concession Salaries						
650-115 Concession Salaries	0.00	0.00	0.00	0.00	0.00%	-
Total Concession Salaries	\$ -	\$ -	\$ -	\$ -	0.00%	-
Concession Expense						
650-851 Keystone Concession Supplies	0.00	0.00	0.00	0.00	0.00%	-
650-852 Priory Concession Supplies	0.00	0.00	0.00	0.00	0.00%	-
650-853 Keystone Concession Equipment R & R	0.00	0.00	0.00	0.00	0.00%	-
Total Concession Expense	\$ -	\$ -	\$ -	\$ -	0.00%	-
TOTAL CONCESSION EXPENSES	\$ -	\$ -	\$ -	\$ -	0.00%	-
660-999 Recreation Contingency	\$ -	\$ -	\$ -	\$ -	0.00%	-
TOTAL RECREATION EXPENSES	\$ 843,250.00	\$ 46,737.97	\$ 650,052.13	\$ 696,790.10	82.63%	\$ 586,815.53
Fund Transfers						
560-997 FUND TRANSFER TO SPEC REC FUND						
560-999 FUND TRANSFER TO CAPITAL FUND	\$ 500,000.00					
TOTAL EXPENSES & FUND TRANSFER	\$ 1,343,250.00	\$ 46,737.97	\$ 650,052.13	\$ 696,790.10	79.63%	\$ 586,815.53
RECREATION NET FUND TOTAL (Excess of Revenue over Expenses)	\$ (389,450.00)	\$ 265,012.55	\$ (87,689.37)	\$ 177,323.18	20.29%	\$ 90,274.47
ILLINOIS MUNICIPAL RETIREMENT FUND (20)						
INCOME SOURCES						
4100 Prior Years Real Estate Tax	0.00	0.00	0.00	0.00	0.00%	-
4101 Tax Levy	75,000.00	53,403.59	18,421.59	71,825.18	95.77%	29,318.26
Total Tax Levy Income	\$ 75,000.00	\$ 53,403.59	\$ 18,421.59	\$ 71,825.18	95.77%	\$ 29,318.26
Administrative Expense						
7125 Employer IMRF	60,000.00	4,125.28	43,196.61	47,321.89	78.87%	47,142.37
TOTAL IMRF EXPENSES	\$ 60,000.00	\$ 4,125.28	\$ 43,196.61	\$ 47,321.89	78.87%	\$ 47,142.37
IMRF NET FUND TOTAL (Excess of Revenue over Expenses)	\$ 15,000.00	\$ 49,278.31	\$ (24,775.02)	\$ 24,503.29	34.12%	\$ (17,824.11)
BOND & INTEREST FUND (25)						
INCOME SOURCES						
4100 Prior Years Real Estate Tax	0.00	0.00	0.00	0.00	0.00%	15.10
4101 Tax Levy	0.00	0.00	0.00	0.00	0.00%	-
Total Tax Levy Income	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 15.10
4106 Bond Proceeds	0.00	0.00	0.00	0.00	\$0.00	-
Total Other Income	\$ -	\$ -	\$ -	\$ -	\$0.00	-
Total Income w/Tax Levy	\$ -	\$ -	\$ -	\$ -	\$0.00	\$ 15.10
BOND ISSUANCES						
7350 Bond Administration Fees	0.00	0.00	0.00	0.00	0.00%	-
7366 Principal - \$196,040K, 2014 Bond	0.00	0.00	0.00	0.00	0.00%	-
7367 Interest - \$196,040K, 2014 Bond	0.00	0.00	0.00	0.00	0.00%	-
7368 Principal - \$200,550K, 2017 Bond	0.00	0.00	0.00	0.00	0.00%	-
7369 Interest - \$200,550K, 2017 Bond	0.00	0.00	0.00	0.00	0.00%	-
TOTAL BOND EXPENSES	0.00	0.00	0.00	0.00	0.00%	\$ -
BOND & INTEREST NET FUND TOTAL (Excess of Revenue over Expenses)	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 15.10

	FY 2022-2023 FISCAL YEAR BUDGET	CURRENT MONTH ACTUAL	PREVIOUS MONTH YTD ACTUAL	FISCAL YEAR 2023 MAY-JAN 2023	FY 2022-2023 YTD ACTUAL % OF BUDGET	FISCAL YEAR 2022 MAY-JAN 2022
SPECIAL RECREATION FUND (30)						
INCOME SOURCES						
4100 Prior Years Real Estate Tax	0.00	0.00	0.00	0.00	0.00%	-
4101 Tax Levy	81,462.00	58,005.01	20,103.53	78,108.54	95.88%	66,470.23
Total Tax Levy Income	\$ 81,462.00	\$ 58,005.01	\$ 20,103.53	\$ 78,108.54	95.88%	\$ 66,470.23
4103 Interest Income	500.00	618.96	2,108.80	2,727.76	545.55%	90.86
Total Other Income	\$ 500.00	\$ 618.96	\$ 2,108.80	\$ 2,727.76	545.55%	\$ 90.86
Total Income w/Tax Levy	\$ 81,962.00	\$ 58,623.97	\$ 22,212.33	\$ 80,836.30	98.63%	\$ 66,561.09
4109 FUND TRANSFER	\$ 25,000.00	\$ -	\$ -	\$ -	0.00%	-
Program Expense						
7560 WSSRA Special Recreation Dues	115,000.00	0.00	86,134.00	86,134.00	74.90%	70,587.97
7561 Inclusion	5,000.00	0.00	445.02	445.02	8.90%	2,186.12
Total Program Expense	\$ 120,000.00	\$ -	\$ 86,579.02	\$ 86,579.02	72.15%	\$ 72,774.09
ADA Compliance						
7591 ADA Capital Improvements	0.00	0.00	0.00	0.00	0.00%	-
Total ADA Compliance	0.00	0.00	0.00	0.00	0.00%	-
TOTAL SPECIAL RECREATION EXPENSES	\$ 120,000.00	\$ -	\$ 86,579.02	\$ 86,579.02	72.15%	\$ 72,774.09
SPECIAL RECREATION NET FUND TOTAL (Excess of Revenue Over Expenses)	\$ (13,038.00)	\$ 58,623.97	\$ (64,366.69)	\$ (5,742.72)	-7.10%	\$ (6,213.00)
LIABILITY FUND (35)						
INCOME SOURCES						
4100 Prior Years Real Estate Tax	0.00	0.00	0.00	0.00	0.00%	-
4101 Tax Levy	45,000.00	32,047.17	11,073.28	43,120.45	95.82%	24,395.16
Total Tax Levy Income	\$ 45,000.00	\$ 32,047.17	\$ 11,073.28	\$ 43,120.45	95.82%	\$ 24,395.16
4502 Miscellaneous	1,500.00	0.00	1,500.00	1,500.00	100.00%	1,500.00
Total Other Income	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,500.00	100.00%	\$ 1,500.00
Total Income w/Tax Levy	\$ 46,500.00	\$ 32,047.17	\$ 12,573.28	\$ 44,620.45	95.96%	\$ 25,895.16
Administration Expense						
7735 Unemployment Insurance	10,000.00	0.00	0.00	0.00	0.00%	-
7736 Comp. Liability Ins - PDRMA	36,000.00	6,888.48	13,776.96	20,665.44	57.40%	21,821.22
7737 Safety Committee & Training	1,500.00	0.00	0.00	0.00	0.00%	82.04
TOTAL LIABILITY EXPENSES	\$ 47,500.00	\$ 6,888.48	\$ 13,776.96	\$ 20,665.44	43.51%	\$ 21,903.26
LIABILITY NET FUND TOTAL (Excess of Revenue over Expenses)	\$ (1,000.00)	\$ 25,158.69	\$ (1,203.68)	\$ 23,955.01	53.69%	\$ 3,991.90
AUDIT FUND (40)						
INCOME SOURCES						
4100 Prior Years Real Estate Tax	0.00	0.00	0.00	0.00	0.00%	-
4101 Tax Levy	10,000.00	7,114.64	2,467.89	9,582.53	95.83%	9,756.48
Total Tax Levy Income	\$ 10,000.00	\$ 7,114.64	\$ 2,467.89	\$ 9,582.53	95.83%	\$ 9,756.48
Contractual & Professional Services						
7840 Audit Services	11,410.00	0.00	11,410.00	11,410.00	100.00%	12,950.00
7841 Accounting Services	0.00	0.00	0.00	0.00	0.00%	-
7842 Publication Fees	0.00	0.00	0.00	0.00	0.00%	-
7843 Professional / CAFR Fees	500.00	0.00	460.00	460.00	92.00%	460.00
TOTAL AUDIT EXPENSES	\$ 11,910.00	\$ -	\$ 11,870.00	\$ 11,870.00	99.66%	\$ 13,410.00
AUDIT NET FUND TOTAL (Excess of Revenue over Expenses)	\$ (1,910.00)	\$ 7,114.64	\$ (9,402.11)	\$ (2,287.47)	-23.87%	\$ (3,653.52)
CAPITAL IMPROVEMENT FUND (50)						
INCOME SOURCES						
4103 Interest Income	0.00	7,983.38	35,457.00	43,440.38	0.00%	4,411.90
4106 Bond Proceeds	0.00	0.00	0.00	0.00	0.00%	-
4202 Miscellaneous	0.00	0.00	0.00	0.00	0.00%	-
Total Other Income	\$ -	\$ 7,983.38	\$ 35,457.00	\$ 43,440.38	0.00%	\$ 4,411.90
4109 FUND TRANSFER	\$ 1,425,000.00	\$ -	\$ -	\$ -	0.00%	-
EXPENDITURES						
7980 Design Services	0.00	0.00	0.00	0.00	0.00%	-
7981 Facilities & Parks Improvements	1,331,000.00	90,002.40	363,810.98	453,813.38	34.10%	91,126.18
TOTAL CAPITAL EXPENSES	\$ 1,331,000.00	\$ 90,002.40	\$ 363,810.98	\$ 453,813.38	34.10%	\$ 91,126.18
CAPITAL NET FUND TOTAL (Excess of Revenue over Expenses)	\$ 94,000.00	\$ (82,019.02)	\$ (328,353.98)	\$ (410,373.00)	-944.68%	\$ (86,714.28)

	FY 2022-2023 FISCAL YEAR BUDGET	CURRENT MONTH ACTUAL	PREVIOUS MONTH YTD ACTUAL	FISCAL YEAR 2023 MAY-JAN 2023	FY 2022-2023 YTD ACTUAL % OF BUDGET	FISCAL YEAR 2022 MAY-JAN 2022
TOTAL OTHER INCOME	\$ 762,550.00	\$ 84,097.43	\$ 687,279.85	\$ 771,377.28	101.16%	\$ 494,827.75
TOTAL TAX LEVY	\$ 1,690,304.00	\$ 1,250,377.25	\$ 433,263.51	\$ 1,683,640.76	99.61%	\$ 1,408,203.89
TOTAL REVENUE	\$ 2,452,854.00	\$ 1,334,474.68	\$ 1,120,543.36	\$ 2,455,018.04	100.09%	\$ 1,903,031.64
TOTAL EXPENSES	\$ 3,175,900.00	\$ 209,620.33	\$ 1,636,329.47	\$ 1,845,949.79	58.12%	\$ 1,368,402.07
TOTAL NET FUND TOTAL (Excess Revenue over Expenses)	\$ (723,046.00)	\$ 1,124,854.35	\$ (515,786.11)	\$ 609,068.25	24.81%	\$ 534,629.57
TOTAL REVENUE & FUND TRANSFERS	\$ 3,902,854.00	\$ 1,334,474.68	\$ 1,120,543.36	\$ 2,455,018.04	62.90%	\$ 1,903,031.64
TOTAL EXPENSES & FUND TRANSFERS	\$ 4,625,900.00	\$ 209,620.33	\$ 1,634,636.38	\$ 1,844,256.71	39.87%	\$ 1,368,402.06
TOTAL NET FUND TOTAL W / TRANSFERS (Excess Revenue over Expenses and Transfers)	\$ (723,046.00)	\$ 1,124,854.35	\$ (514,093.02)	\$ 610,761.33	24.88%	\$ 534,629.58

Memo

To: Board of Commissioners
From: John Beto
cc: Michael Sletten
Date: 02/13/23
Re: February Board Report – Park Services

Platform Tennis Courts: The new social deck heater part finally arrived and all 3 units are operating. Staff inspected and made repairs to 2 under deck dryers on 2/6.

Ice Rink/Sled Hill: The Ice rink was open the last week in January for 6 days giving us a total of about 12 days for the year. The weather forecast is not good for reopening the ice rink or the sled hill the rest of this season.

Maintenance Garage: Staff is working on prevented maintenance on mowers, weed whips and other landscaping equipment that will be used this spring.

Memo

River Forest Park District

To: Board of Commissioners
From: Karen Stille & Thomas Divello
CC: Michael Sletten
Date: 2/13/2023
Re: February Board Report – Recreation Services

Summer Camp Fun Guide

The Summer Camp Fun Guide is expected to be online Monday, February 13th. Resident registration will begin on Tuesday, February 21st and non-resident registration on Monday, March 13th.

Youth Athletic Programs

We have a variety of Youth Athletic Programs taking place at Willard Elementary School this winter. Programs are offered for ages 3-13. Programs include: Dodgeball, Sports & More, Youth Tennis Lessons, Basketball Gametime, Floor Hockey, and Indoor Soccer. Currently, there are 237 children registered for the winter of 2023.

NEW: Little Ninjas Tae Kwon Do and Next Level Tae Kwon Do Program (ages 4-12): Grand Master Jerry Kidd leads these new and exciting programs at The Depot. This specialized program has an age-specific curriculum professionally designed to teach children important life skills in a fun, exciting, and enriching manner. The next level program crosses into other areas of life by enhancing physical conditioning, self-defense, self-discipline, self-esteem, self-control, and respect. Currently, there are 19 children registered for this new winter program.

Youth Recreation Basketball Leagues (grades 1-8): There are 52 teams with a total of 495 participants for the 2023 winter season. We are at the half-way point of the season, with the season running thru Saturday, March 18th, 2023.

Youth Co-Ed Outdoor NFL Flag Football League (ages 7-13): There are 10 teams registered for the 2023 winter season. Games began on Monday, February 6th. Games are played on Mondays at 4pm, 5pm, and 6pm. The season runs thru Monday, March 20th.

Adult Athletic Programs

Indoor Pickleball & Open Play (ages 18 & up): Instructor Kelly Frank leads the program which continues to be quite popular. This program runs on Tuesdays and Thursdays at the River Forest Community Center with 38 participants.

Adult Basketball (ages 18 & up): Fun, yet competitive scrimmage games are offered on Wednesday evenings at Roosevelt Middle School. Informal games and scrimmages are the rules, no league play is allowed. There are 16 adults currently registered.

Adult Co-Ed Volleyball (ages 18 & up): Informal pick-up games are offered on Thursday nights at Roosevelt Middle School. There are 26 adults currently registered.

Platform Tennis

House Leagues: For the winter season, the Men's League has 97 players; the Women's Monday League has 42 players; the Women's Thursday League has 58 players. House League Schedules can be found on our website at <https://rfparks.com/platform-tennis?tab=4>

Lessons: Mike Stoja instructs all Platform Tennis Lessons. Adult Lessons are offered on Wednesdays, Thursdays and Fridays. There are a total of 14 participants enrolled for the winter.

Special Events: The **8th Annual Keystone Cup Tournament** has 8 teams registered for the Men's B Division, 8 teams registered for the Men's C Division, 8 teams registered for the Women's A Division, and 8 teams registered for the Women's B Division. Second round play began on Wednesday, February 1st. The second round of play will be completed by Sunday, February 19th. Keystone Cup Brackets can be found on <https://www.quickscores.com/rfparks>

Women's Platform Tennis Southwest Spring Travel League: We are currently working on preparations for the Women's Platform Tennis Southwest Travel League. There are currently 39 women registered for this Wednesday night travel league that is scheduled to begin on April 12th.

Cooking Classes

iCook Around the World! (ages 5-11): Chefs-in-training will learn how to make delicious and nutritious recipes inspired by international cuisine. This class takes place at The Depot on Mondays and is taught by iCook staff.

Cozy Cooking (ages 3-10): This NEW cooking class will bring out the chef in any child! Cooking is made fun by integrating age-appropriate stories and crafts that coincide with the recipe of the day. Participants will learn about kitchen safety and table manners. This class takes place at The Depot on Tuesdays and is taught by our Recreation Supervisor, Ellie Olayo.

Special Holiday Offering

Valentine's Day Gift Boxes (all ages): 20 Valentine's Day Gift Boxes have been purchased. Each gift box contains heart-shaped cookies from Reuter's Bakery, assorted chocolates from La Maison de Bonbon, balloons from 99 Haus Balloons, a dried floral arrangement and popcorn from the River Forest Park District.

Memo

To: Board of Commissioners
From: Barbara Maziarek
CC: Michael Sletten
Date: February 13, 2023
Re: January Board Report - Administration & Finance

Tax Collections: A total of \$364,112.60 of property tax collections were received in the month of January. Total collections per fiscal year are \$797,376.10 and these collections are 8.54% less than the prior fiscal year to date.

Finance: There were no negative numbers to report. The new IMRF employer contribution rate went into effect this month, and the new rate is 9.74% which is down from the 11.12% of the prior year.

Personnel/Payroll: This is my 2nd-year anniversary with the Park District was reached in January. The Park District has welcomed Elizabeth Olayo as the new part time Recreation Supervisor.

PDRMA: PATH will be doing a different incentive payout this year. Instead of on big payout at the end of the year everyone will now get a quarterly payout, every quarter you have the opportunity to earn \$100. PDRMA will send out a report at the end of every quarter to let us know what everyone has earned and then we will receive a check in the mail for the total amount earned to be distributed accordingly.

The first quarter challenge has started, it is called United States National Parks and it is a team steps challenge. All members whose total steps for the challenge are at least 120,000 steps will be rewarded with 1,000 points.

Safety: Discussions of inspections, certificates of insurance, winter programs, capital projects, and park improvements; as well as, suggestions for a community survey and master plan.

Memo

To: Board of Commissioners
From: Barbara Maziarek
CC: Michael Sletten
Date: February 13, 2023
Re: January Board Report - Administration & Finance

TAX COLLECTIONS

A total of \$364,112.60 of property tax collections were received in the month of January. Total collections per fiscal year are \$797,376.10 and these collections are 8.54% less than the prior fiscal year to date.

FINANCE

There were no negative numbers to report. The new IMRF employer contribution rate went into effect this month, and the new rate is 9.74% which is down from the 11.12% of the prior year.

The contract with Lauterbach & Amen, LLP ended with their audit services for fiscal year 2022. Requests for audit proposals were sent to three firms: Lauterbach & Amen, LLP; GW & Associates; and Seldon Fox, LTD. Only one firm sent a proposal, Lauterbach & Amen, LLP, and their fees are as follows:

- FY2023 \$10,100 (this is the same amount as FY22)
- FY2024 \$10,400
- FY2025 \$10,700
- FY2026 \$11,000

Staff recommends accepting the proposal from Lauterbach & Amen, LLP for their audit services for the Fiscal Years 2023 through 2026.

PERSONNEL / PAYROLL

My second year anniversary with the Park District was reached in January. The Park District has welcomed Elizabeth Olayo as the new part time Recreation Supervisor.

PDRMA/PATH

PATH will be doing a different incentive payout this year. Instead of on big payout at the end of the year everyone will now get a quarterly payout, every quarter you have the opportunity to earn \$100. PDRMA will send out a report at the end of every quarter to let us know what everyone has earned and then we will receive a check in the mail for the total amount earned to be distributed accordingly.

The first quarter challenge has started, it is called United States National Parks and it is a team steps challenge. All members whose total steps for the challenge are at least 120,000 steps will be rewarded with 1,000 points

SAFETY

Discussions of inspections, certificates of insurance, winter programs, capital projects, and park improvements; as well as, suggestions for a community survey and master plan.

Memo

To: Board of Commissioners
From: Michael Sletten
Date: 2/13/23
Re: February Board Report

Reports

Staff Reports: Included are the Staff Reports.

WSSRA Report: The next WSSRA Board Meeting is Tuesday, March 14th at the WSSRA Offices

Old Business

Washington Commons Playground: Your Board Packet will include 3 color option renderings of the Washington Commons playground. The bid to install all the equipment and rubber surface goes out on 2/14, and the bids will be open on 2/2. The Park District is purchasing all the equipment, including the play equipment, the park benches, the picnic tables, and the garbage cans. This project is scheduled between 6/15-8/15.

Master Plan/Community Survey: The Board will continue their discussion on the Master Plan and a Community Survey.

New Business

Audit Service: Our 3-year audit contract with Lauterbach & Amen, LLP ended for fiscal year 2022. Requests for Proposals for Audit Services were posted and sent to 3 firms: Lauterbach & Amen, LLP; GW & Associates; and Seldon Fox, LTD. Only Lauterbach & Amen, LLP, sent a proposal, and their fees are as follows:

- FY2023: \$10,100 (this is the same amount as FY22)
- FY2024: \$10,400
- FY2025: \$10,700
- FY2026: \$11,000

Motion recommended to approve Lauterbach & Amen, LLP for their audit services for the Fiscal Years 2023 through 2026.

Investment - Wintrust Bank: The Park District is opening a \$500,000 money market account with Wintrust Bank, Oak Park at a rate of 4.311%. \$250,000 is FDIC Insured, and the remainder is collateralized. Wintrust requires Board action to open the account.

Motion recommended to approve opening a Money Market Account with Wintrust, Oak Park, with a deposit of \$500,000.