



River Forest Park District

**Regular Board Meeting
January 9, 2023, 6:00 PM
401 Thatcher Avenue, River Forest, Illinois**

Agenda

If you would like to make the comment via Zoom, phone or email please email Michael Sletten at msletten@rfparks.com by 4:00 PM on Monday, January 9, 2023.

Join Zoom Meeting

<https://us06web.zoom.us/j/87627697296?pwd=bVlkUXZtZUY4ekFWMnlGR21oT1FzQT09>

Meeting ID: 876 2769 7296

Passcode: 391253

Join By Phone

312 626 6799

Meeting ID: 876 2769 7296

Passcode: 391253

1. Call to Order
2. Roll Call – Bade, Cargie, Grant, Healy, and Libera
3. WSSRA Annual Presentation
4. Approval of Minutes – December 12, 2022
5. Approval of Disbursements: December, 2022
6. Public Comment
7. Correspondence to the Board
8. Staff Reports
 - a. Park Services
 - b. Recreation Services
 - c. Administration and Finance
 - d. Executive Director
9. WSSRA Report
10. Board Reports
11. Old Business
12. New Business
13. Adjournment

**River Forest Park District
Regular Board Meeting Minutes of
December 12, 2022**

The Board of Commissioners of the River Forest Park District convened at 6:00 PM in Regular Session on Monday, December 12, 2022 at the River Forest Park District, 401 Thatcher Avenue, River Forest, Illinois.

Roll call was taken with Commissioners Bade, Cargie, Grant, Healy, and Libera present. Also present was Director Sletten.

Commissioner Grant moved to approve the November 14, 2022 Board Meeting Minutes, seconded by Commissioner Bade. A voice vote followed, and the motion was approved 5-0.

Commissioner Healy moved to approve the November, 2022 Vendor Disbursements for \$58,569.56, seconded by Commissioner Cargie. A roll call vote followed, and the motion was approved 5-0.

Public Comment: None.

Correspondence to the Board:

- A letter from the Government Finance Officers Association (GFOA) was shared acknowledging the Park District's Excellence in Financial Reporting Award from the GFOA.
- An email from Greg White, RFYBS President, regarding the \$20/participant head fee the RFYBS pays each season as part of their Affiliate Agreement.
- An email from Joe Sanfilippo regarding concerns that the design of the new Washington Commons playground could possibly remove a tree.

Staff Reports: Staff reports were submitted to the Board. Commissioner Cargie asked why the Park District bought 4 platform tennis court nets, and Director Sletten responded that 2 of the court nets needed replacement. Commissioner Cargie asked why the Park District bought 4 platform tennis racquets, and Director Sletten responded that the previous Park District racquets are missing due to players borrowing and not returning them. Commissioner Grant made some financial reporting requests.

WSSRA Report: No Report.

Board Reports: Commissioners Cargie and Healy noted they received positive responses on the Park District's Deck the Depot event. Commissioner Bade noted he will be stepping off the RFYS Board. President Libera discussed a meeting she and Director Sletten had with Dominican University representatives discussing possible partnership opportunities.

2022 Tax Levy Ordinance: Director Sletten presented a Tax Levy Narrative, a draft 2022 Tax Levy Ordinance, a draft Tax Levy Reduction Ordinance, and a Financial Projection Spreadsheet. Commissioner Bade moved to approve Ordinance 211201, An Ordinance Levying Taxes and Assessing Taxes for the Year 2022 of the River Forest Park District of Cook County, Illinois, seconded by Commissioner Healy. A roll call vote followed, and the motion was approved 5-0.

2022 Tax Levy Reduction Ordinance: Commissioner Bade moved to approve Ordinance 211202, An Ordinance of the River Forest Park District Directing the Cook County Clerk as to Reduction of the River Forest Park District's Real Estate Tax Levy for the Levy Year 2022, seconded by Commissioner Healy. A roll call vote followed, and the motion was approved 5-0.

Recreation Supervisor Position: Commissioner Healy moved to approve the job description for a new part time Recreation Supervisor, seconded by Commissioner Cargie. A roll call vote followed, and the motion was approved 5-0.

Washington Commons Playground: Director Sletten presented a draft site plan of the playground and the estimated probable costs for the project. The project has a \$400,000.00 budget in Capital Improvements Budget,

and the draft playground site plan has an estimated probable cost of \$625,000.00 when including the moving a path light pole and a contingency. Staff recommends the Washington Commons playground budget is increased to \$625,000.00. Commissioner Healy moved to increase the Washington Commons playground budget to \$625,000.00, seconded by Commissioner Cargie. A roll call vote followed, and the motion was approved 5-0.

Keystone Project – Path Light Change Order: Commissioner Grant moved to approve a Change Order for \$29,287.00 and a Change Order Credit for \$2,025.00 to replace the Keystone Project path lights, seconded by Commissioner Cargie. A roll call vote followed, and the motion was approved 5-0.

WSSRA Board Appointments: Commissioner Bade moved to continue having Director Sletten as the WSSRA Board Representative and Commissioner Healy as the WSSRA Alternate Board Representative, seconded by Commissioner Healy. A voice vote followed, and the motion was approved 5-0.

2023 Board Meeting Schedule: Commissioner Bade moved to approve the 2023 Board Meeting Schedule as presented, seconded by Commissioner Cargie. A voice vote followed, and the motion was approved 5-0.

Board Meeting Participation Option via Zoom: The Board discussed no longer offering Zoom as an option to attend and participate in the Board Meeting. The Board took no action.

Commissioner Healy moved to enter into Closed Session at 7:00 PM, seconded by Commissioner Grant. A voice vote followed, and the motion was approved 5-0

The Board reconvened into Open Session at 7:35 PM

Commissioner Grant moved to adjourn at 7: 35 PM, seconded by Commissioner Bade. A voice vote followed, and the motion was approved 5-0.

Respectfully submitted,

Michael J. Sletten, Secretary

**RIVER FOREST PARK DISTRICT
FINANCIAL STATEMENT
For the Month Ending
DECEMBER, 2022**

LIQUID CASH	DEBIT	CREDIT	BALANCE
<u>ILLINOIS FUNDS MONEY MARKET</u>			
Beginning Balance			\$ 1,574,963.41
Received State Replacement Taxes	3,574.83		
Received Interest	5,267.54		
Transfer In			
<i>Total Revenue</i>	8,842.37		
Transfer Out			
<i>Total Disbursements</i>		0.00	
ENDING CASH IN BANK			\$ 1,583,805.78
<u>FOREST PARK NATIONAL BANK - GENERAL FUND</u>			
Beginning Balance			\$ 95,578.12
Deposits Real Estate Tax Revenue	418,241.06		
Received from Forest Park Money Market Account	250,000.00		
Voided Checks	2,310.00		
<i>Total Revenue</i>	670,551.06		
Disbursements		294,482.05	
Transfer to Forest Park Money Market			
Stop Payment Bank Fee			
<i>Total Disbursements</i>		294,482.05	
ENDING CASH IN BANK			\$ 471,647.13
<u>FOREST PARK NATIONAL BANK - PAYROLL</u>			
Beginning Balance			\$ 82,947.90
Received from MM	-		
Deferred Revenue (15)	-		
Program Revenue (42)	48,160.84		
Rental Revenue (43)	-		
Donations (44)	-		
Miscellaneous Revenue (45)	2,443.96		
Reimbursements	1,500.00		
Rec'd 125 Cafeteria Plan	612.16		
Transfer from Evergreen Bank Close-out	-		
Reimbursements	-		
<i>Total Revenue</i>	52,716.96		
Transfer to FP MM		0.00	
CC & Transaction Fees		3,525.49	
Payroll Expenses		78,828.76	
Cafeteria Plan		612.16	
Stop Payment		0.00	
<i>Total Disbursements</i>		82,966.41	
ENDING CASH IN BANK			\$ 52,698.45

**RIVER FOREST PARK DISTRICT
FINANCIAL STATEMENT
For the Month Ending
DECEMBER, 2022**

LIQUID CASH	DEBIT	CREDIT	BALANCE
<u>FOREST PARK NATIONAL BANK - MONEY MARKET</u>			
Beginning Balance			\$ 2,517,675.42
Received Interest	2,942.04		
Received from Forest Park General Fund	0.00		
<i>Total Revenue</i>	2,942.04		
<i>Transferred to General Fund</i>		250,000.00	
<i>Transferred from General Fund</i>			
<i>Paid Principal and Interest on Limited Bonds</i>			
<i>Total Disbursements</i>		250,000.00	
ENDING CASH IN BANK			\$ 2,270,617.46
 <u>IPDLAF CERTIFICATES OF DEPOSIT</u>			
Beginning Balance			\$ 392,979.30
Beginning Balance			\$ 509,275.90
Deposits			
Interest	3,031.71		
<i>Total Revenue</i>	3,031.71		
Disbursements			
Transaction Fees			
Transferred to IPDLAF CD			
<i>Total Disbursements</i>		0.00	
ENDING CASH IN BANK			\$ 905,286.91
 TOTAL LIQUID ENDING CASH IN BANK			 \$ 5,284,055.73
 <u>INVESTMENTS</u>			BALANCE
<u>BYLINE BANK - CERTIFICATES OF DEPOSIT</u>			
1 Year CD @ 0.095% - Maturity 3/20/2023- 613155528			78,966.23
6 Month CD @ 0.40% - Maturity 5/20/2023-613155530			80,793.45
1 Year CD @ 0.50% - Maturity 11/20/2023- 613155529			79,130.96
TOTAL BYLINE BANK INVESTMENTS			\$ 238,890.64
 TOTAL MONIES AS OF DECEMBER 30, 2022			 \$ 5,522,946.37

River Forest Park District
Monthly Disbursements by Vendor
December 2022

Cash Basis

Date	Num	Memo	Account	Paid Amount
A T & T				
12/09/2022	10236	Acct. 708-366-6588 795 5 Dec...	520-903 · Depot Telephone	162.99
Total A T & T				162.99
A T & T Messaging				
12/20/2022	10255	ACCT 831-001-1620-171 DEC...	520-903 · Depot Telephone	16.21
Total A T & T Messaging				16.21
All Star Sports Instruction, Inc.				
12/09/2022	10253	FALL II FLOOR HOCKEY	640-230 · Athletic Program Service	1,812.09
Total All Star Sports Instruction, Inc.				1,812.09
Ancel, Glink, P.C.				
12/09/2022	10235	Stmt. 93311	610-205 · Legal Service - Rec	112.50
Total Ancel, Glink, P.C.				112.50
Chase Card Services				
12/14/2022	ACH	DEC 2022 VISA PYMT	640-836 · Marketing / Advertising	5.00
12/14/2022	ACH	DEC 2022 VISA PYMT	640-823 · Polar Express Supplies	72.50
12/14/2022	ACH	DEC 2022 VISA PYMT	640-806 · Special Events Supplies	2.50
12/14/2022	ACH	DEC 2022 VISA PYMT	640-801 · Recreation Program S...	156.41
12/14/2022	ACH	DEC 2022 VISA PYMT	640-241 · Santa Express Service	948.82
12/14/2022	ACH	DEC 2022 VISA PYMT	610-722 · Professional Developm...	40.00
12/14/2022	ACH	DEC 2022 VISA PYMT	610-706 · Staff Expenses	86.85
12/14/2022	ACH	DEC 2022 VISA PYMT	610-208 · Email Provider Service	85.70
12/14/2022	ACH	DEC 2022 VISA PYMT	610-207 · Website Service - Rec	709.78
12/14/2022	ACH	DEC 2022 VISA PYMT	610-206 · IT Service - Rec	3.98
12/14/2022	ACH	DEC 2022 VISA PYMT	525-943 · Platform Tennis Cable	125.07
12/14/2022	ACH	DEC 2022 VISA PYMT	525-216 · PT Capital Improvement	462.93
12/14/2022	ACH	DEC 2022 VISA PYMT	525-214 · Platform Tennis R&R	390.68
12/14/2022	ACH	DEC 2022 VISA PYMT	510-715 · Board Expenses	7.09
12/14/2022	ACH	DEC 2022 VISA PYMT	510-714 · Postage & Delivery	360.00
12/14/2022	ACH	DEC 2022 VISA PYMT	510-209 · Quick Books Payroll Li...	60.00
12/14/2022	ACH	DEC 2022 VISA PYMT	510-208 · Email Provider Service	85.78
Total Chase Card Services				3,603.09
Chicago Backflow, Inc.				
12/09/2022	10252	BACK FLOW INSPECTIONS	530-245 · Fertilizer / Weed Control	2,310.00
Total Chicago Backflow, Inc.				2,310.00
Coach Tom Schweitzer				
12/02/2022	10225	PRE SEASON BASKETBALL ...	640-230 · Athletic Program Service	4,950.00
12/20/2022	10264	BASKETYBALL GAMETIME C...	640-230 · Athletic Program Service	4,446.00
Total Coach Tom Schweitzer				9,396.00
Comcast				
12/09/2022	10238	Acct 8771 20 123 01555495 D...	610-207 · Website Service - Rec	209.58
12/09/2022	10238	Acct 8771 20 123 01555495 D...	520-906 · Cable Depot	103.23
Total Comcast				312.81
ComEd				
12/09/2022	10240	Acct 5553017016 Central Ave	530-923 · Electric - Athletic Field ...	915.22
12/09/2022	10239	Acct 6059347005 7715 GREE...	530-922 · Park Security Lights	57.38
12/09/2022	10240	Acct 5553017016 Central Ave	525-941 · Platform Tennis Lights	306.39
12/09/2022	10240	Acct 5553017016 Central Ave	520-931 · Keystone Pavillion Ele...	481.48
12/09/2022	10239	Acct 0275052009 Bonnie Bra	520-917 · Maintenance Fac. Elec...	99.23
12/09/2022	10239	Acct 5553373019 Lake Str	520-917 · Maintenance Fac. Elec...	225.29
12/09/2022	10239	Acct 4131064012 Washington St	520-913 · Washington Com Elect...	232.40
12/09/2022	10239	Acct 5357164002 Division St	520-909 · Priory Electricity	157.57
12/09/2022	10239	Acct 5553521006 Thatcher	520-901 · Depot Electricity	673.08
Total ComEd				3,148.04

River Forest Park District
Monthly Disbursements by Vendor
December 2022

Cash Basis

Date	Num	Memo	Account	Paid Amount
Computer Explorers				
12/09/2022	10237	Invoice 2022135	640-231 · Program Contractual S...	406.25
Total Computer Explorers				406.25
Conserv FS, Inc.				
12/02/2022	10215	INVOICE 6420041 WILDFLO...	530-809 · Athletic Field Maint. Su...	1,199.50
12/02/2022	10215	STATEMENT CREDIT	530-809 · Athletic Field Maint. Su...	-225.43
12/20/2022	10256	INVOICE 6420391 ICE MELT	530-802 · Maintenance Equipme...	512.55
Total Conserv FS, Inc.				1,486.62
Daniel, Toccara				
12/02/2022	10216	ZUMBINI 5 FAMILIES	640-231 · Program Contractual S...	1,250.00
Total Daniel, Toccara				1,250.00
First Communications, LLC				
12/09/2022	10242	Invoice 124702514 Dec 2022 ...	520-903 · Depot Telephone	182.25
Total First Communications, LLC				182.25
Forest Security, Inc.				
12/20/2022	10257	INVOICE 142691 MAINTENA...	525-944 · Closed Circuit Television	273.00
12/20/2022	10257	INVOICE 143213 MAINTENA...	525-944 · Closed Circuit Television	177.00
12/20/2022	10257	INVOICE 143213 MAINTENA...	520-935 · Keystone Pavillion Alarm	149.85
12/20/2022	10257	INVOICE 142691 MAINTENA...	520-921 · Maintenance Bldg. Ala...	132.00
12/20/2022	10257	INVOICE 143212 MAINTENA...	520-921 · Maintenance Bldg. Ala...	125.85
12/20/2022	10257	INVOICE 142691 MAINTENA...	520-905 · Alarm Depot	366.00
Total Forest Security, Inc.				1,223.70
Frank, Kelly T.				
12/09/2022	10241	Fall II 2022 Pickleball Social a...	640-230 · Athletic Program Service	360.00
Total Frank, Kelly T.				360.00
Griest, Julia Robling				
12/20/2022	10258	FALL YOGA SESSION 2	640-231 · Program Contractual S...	793.00
Total Griest, Julia Robling				793.00
Health Equity/WageWorks, Inc				
12/20/2022	10259	INVOICE ACFIN0308753 SEC...	610-122 · Health Insurance - Rec	194.00
12/20/2022	10259	INVOICE ACFIN0308753 SEC...	510-122 · Health Insurance	291.00
Total Health Equity/WageWorks, Inc				485.00
High Touch-High Tech				
12/09/2022	10243	Stem Class Science Circus	640-231 · Program Contractual S...	360.00
Total High Touch-High Tech				360.00
Home Depot				
12/09/2022	ACH	Timer Dec 2022 Billing	525-941 · Platform Tennis Lights	30.96
12/09/2022	ACH	Touchscreen Therm Dec 2022 ...	525-941 · Platform Tennis Lights	81.39
12/09/2022	ACH	Plywood Dec 2022 Billing	520-821 · Depot R&R	112.80
Total Home Depot				225.15
Kantor, Gary				
12/09/2022	10245	Magic Class	640-231 · Program Contractual S...	128.00
Total Kantor, Gary				128.00
Lakeshore Recycling Systems				
12/02/2022	10218	INVOICE 5161757 LAKE STR...	530-817 · Trash Disposal	227.20
Total Lakeshore Recycling Systems				227.20

River Forest Park District
Monthly Disbursements by Vendor
December 2022

Cash Basis

Date	Num	Memo	Account	Paid Amount
M&M Sports Inc				
12/02/2022	10219	PARK DISTRICT HOLIDAY M...	640-836 · Marketing / Advertising	395.80
Total M&M Sports Inc				395.80
Magaly Altigracia Dietz				
12/09/2022	10246	Pop Up Music Class	640-231 · Program Contractual S...	585.00
Total Magaly Altigracia Dietz				585.00
Menards				
12/09/2022	ACH	Material for Shop	520-822 · Maintenance Facility R...	159.76
Total Menards				159.76
NiCor				
12/02/2022	10221	ACCT 52-80-85-8006 3 CENT...	525-942 · Platform Tennis Heatin...	550.41
12/02/2022	10221	ACCT 52-80-85-8006 3 CENT...	520-932 · Keystone Pavillion Hea...	137.60
12/20/2022	10262	ACCT 11-43-98-0000-1 LAKE ...	520-918 · Maintenance Fac. Hea...	475.76
12/02/2022	10221	ACCT 59-24-64-0000 2 DIVISI...	520-910 · Priory Heating Fuel	87.40
12/20/2022	10262	ACCT 34-11-98-0000-0 THAT...	520-902 · Depot Heating Fuel	254.29
Total NiCor				1,505.46
One Earth Film Festival				
12/20/2022	10261	FILMMAKING WORKSHOPS	640-231 · Program Contractual S...	1,088.00
Total One Earth Film Festival				1,088.00
PDRMA_V				
12/02/2022	10222	INVOICE 1122026H HEALTH I...	610-122 · Health Insurance - Rec	3,689.65
12/02/2022	10222	INVOICE 1122026H HEALTH I...	510-122 · Health Insurance	6,734.58
Total PDRMA_V				10,424.23
Pit Stop				
12/20/2022	10268	invoice PS504370 Franklin & ...	530-250 · Portable Restroom Ser...	35.83
Total Pit Stop				35.83
React Computer Services, Inc.				
12/02/2022	10223	INVOICE 6773	610-206 · IT Service - Rec	405.00
Total React Computer Services, Inc.				405.00
Schauer Hardware				
12/02/2022	10228	INVOICE 418139	525-214 · Platform Tennis R&R	39.75
12/20/2022	10263	INVOICE 418837 CLEANING ...	520-825 · Janitorial Supplies	24.97
12/02/2022	10228	INVOICE 418422	520-822 · Maintenance Facility R...	17.99
12/02/2022	10228	INVOICE 418402	520-822 · Maintenance Facility R...	38.68
12/02/2022	10228	INVOICE 418436	520-822 · Maintenance Facility R...	31.49
12/02/2022	10228	INVOICE 418457	520-822 · Maintenance Facility R...	41.37
12/02/2022	10228	INVOICE 418552	520-822 · Maintenance Facility R...	46.16
Total Schauer Hardware				240.41
Schultz, Mary E.				
12/02/2022	10226	FALL BRIDGE CLASSES	640-230 · Athletic Program Service	2,007.00
Total Schultz, Mary E.				2,007.00
Service Management, Inc.				
12/02/2022	10227	INVOICE 1735 SHUT DOWN I...	530-244 · Irrigation Service	1,395.00
Total Service Management, Inc.				1,395.00
Staples Business Advantage				
12/02/2022	10224	ACCOUNT 257963 11/25/2022...	610-701 · Office Supplies - Rec	773.90
Total Staples Business Advantage				773.90

River Forest Park District
Monthly Disbursements by Vendor
December 2022

Cash Basis

Date	Num	Memo	Account	Paid Amount
Stoja, Michael				
12/09/2022	10248	Adult PT Lessons	640-251 · Paddle Tennis Lessons	680.00
Total Stoja, Michael				680.00
United Rent-A-Fence, Inc.				
12/02/2022	10229	INVOICE 53002 TEMP FENC...	530-816 · Ice Rink Supplies	1,480.80
Total United Rent-A-Fence, Inc.				1,480.80
Verizon Wireless				
12/02/2022	10231	INVOICE 9920791898 NOV 20...	520-903 · Depot Telephone	36.01
Total Verizon Wireless				36.01
Village of River Forest - Fuel				
12/02/2022	10230	INVOICE 5548 OCT 2022 US...	530-806 · Vehicle Fuel	810.17
12/20/2022	10269	Invoice 5553 Fuel Usage Dec ...	530-806 · Vehicle Fuel	556.45
Total Village of River Forest - Fuel				1,366.62
Village of River Forest - Water				
12/09/2022	10250	Acct 001173-000 Division Str ...	530-921 · Irrigation Water Founta...	535.05
Total Village of River Forest - Water				535.05
Wigit's Truck Center				
12/02/2022	10232	INVOICE 112727 BOBCAT RE...	530-807 · Vehicle & Tractor Main...	998.25
Total Wigit's Truck Center				998.25
WSSR Foundation				
12/20/2022	10265	1st Quarter 2023 Share Includi...	7560 · WSSRA Special Rec Serv...	30,702.50
Total WSSR Foundation				30,702.50
Wyatt E. Coyote Ecological Services				
12/20/2022	10267	Wildflower Garden Consultant	530-243 · Ornamental Service	30.00
Total Wyatt E. Coyote Ecological Services				30.00
Xenon Paddle, LLC				
12/20/2022	10266		640-842 · P.T. Travel League Ex...	0.00
12/20/2022	10266	Invoice 5813 House Leagues	640-841 · P. T. House League E...	1,910.28
12/20/2022	10266	invoice 5813 Membership	525-211 · Platform Tennis Merch...	977.00
12/20/2022	10266	Invoice 4813 Keystone Cup	525-211 · Platform Tennis Merch...	182.72
Total Xenon Paddle, LLC				3,070.00
TOTAL				85,915.52

River Forest Park District Expenses December 2022

	Dec 22	May - Dec 22
Ordinary Income/Expense		
Expense		
500 · CORPORATE FUND EXPENSES		
510-000 · Administrative Expenses		
510-100 · Administrative Salaries & Wages		
510-101 · Executive Director	7,903.29	49,108.67
510-102 · Finance Supervisor	2,207.65	15,079.71
510-110 · Director's Auto Reimb - Corp	346.17	2,077.02
510-122 · Health Insurance	6,529.95	51,478.63
510-123 · Employer FICA & Medicare	5,380.70	35,441.44
510-124 · Health/Wellness Incentive	162.50	392.50
510-126 · PATH Incentive Award - Corp	0.00	0.00
Total 510-100 · Administrative Salaries & Wages	22,530.26	153,577.97
510-200 · Contract Services		
510-204 · Miscellaneous Service	0.00	149.90
510-208 · Email Provider Service	85.78	539.84
510-209 · Quick Books Payroll License	60.00	1,790.42
510-210 · Bank Fees	0.00	30.00
Total 510-200 · Contract Services	145.78	2,510.16
510-700 · Administration Expenses		
510-701 · Office Supplies	0.00	559.82
510-705 · Canon Copier Maintenance Fees	0.00	381.94
510-706 · Staff Expenses	0.00	804.93
510-707 · Professional Association Fees	0.00	1,077.50
510-709 · Computer Software R&R	0.00	518.40
510-714 · Postage & Delivery	360.00	708.00
510-715 · Board Expenses	7.09	48.48
510-717 · Criminal History Checks	0.00	0.00
510-718 · Miscellaneous Expense	0.00	407.99
510-722 · Professional Development	0.00	265.48
510-723 · Mileage Reimbursement	0.00	754.91
510-724 · Physicals / Drug Tests	0.00	240.00
510-725 · Legal Notices / Advertising	0.00	1,218.00
Total 510-700 · Administration Expenses	367.09	6,985.45
Total 510-000 · Administrative Expenses	23,043.13	163,073.58
520-000 · Building Expenses		
520-100 · Facility Salaries		
520-107 · Park Ambassadors	0.00	6,562.50
520-108 · Building Attendant	0.00	0.00
Total 520-100 · Facility Salaries	0.00	6,562.50
520-800 · Building Maintenance		
520-821 · Depot R&R	112.80	2,606.26
520-822 · Maintenance Facility R&R	335.45	1,149.92
520-824 · Park Bathroom Buildings R&R	0.00	2,868.46
520-825 · Janitorial Supplies	24.97	12,650.49
520-826 · Keystone Center R & R	0.00	2,077.47
Total 520-800 · Building Maintenance	473.22	21,352.60

River Forest Park District
Expenses
December 2022

	Dec 22	May - Dec 22
520-900 · Utilities Expenses		
520-901 · Depot Electricity	673.08	2,353.46
520-902 · Depot Heating Fuel	254.29	771.34
520-903 · Depot Telephone	501.32	4,382.87
520-904 · Depot Water	0.00	820.91
520-905 · Alarm Depot	366.00	1,098.00
520-906 · Cable Depot	103.23	748.28
520-909 · Priory Electricity	157.57	569.61
520-910 · Priory Heating Fuel	87.40	368.37
520-913 · Washington Com Electricity	232.40	997.01
520-917 · Maintenance Fac. Electricity	324.52	1,061.74
520-918 · Maintenance Fac. Heating Fuel	475.76	1,272.41
520-920 · Maintenance Fac. Water	0.00	162.19
520-921 · Maintenance Bldg. Alarm	257.85	773.55
520-931 · Keystone Pavillion Electricity	481.48	680.66
520-932 · Keystone Pavillion Heating Fuel	137.60	1,212.09
520-935 · Keystone Pavillion Alarm	149.85	449.55
Total 520-900 · Utilities Expenses	4,202.35	17,722.04
Total 520-000 · Building Expenses	4,675.57	45,637.14
525-000 · Platform Tennis Membership Exp		
525-200 · Platform Tennis Contract Servic		
525-202 · Platform Tennis Resv Software	0.00	180.00
Total 525-200 · Platform Tennis Contract Servic	0.00	180.00
525-210 · Platform Tennis Expenses		
525-211 · Platform Tennis Merchandise	1,159.72	2,610.44
525-212 · PT FOB Keys	0.00	181.40
525-214 · Platform Tennis R&R	430.43	1,410.43
525-215 · Platform Tennis Social Supplies	0.00	71.98
525-216 · PT Capital Improvement	462.93	462.93
Total 525-210 · Platform Tennis Expenses	2,053.08	4,737.18
525-940 · PT Utilities		
525-941 · Platform Tennis Lights	418.74	692.43
525-942 · Platform Tennis Heating Fuel	550.41	1,382.74
525-943 · Platform Tennis Cable	125.07	1,125.63
525-944 · Closed Circuit Television	450.00	4,553.68
Total 525-940 · PT Utilities	1,544.22	7,754.48
Total 525-000 · Platform Tennis Membership Exp	3,597.30	12,671.66
530-000 · Park Expenses		
530-100 · Parks Salaries		
530-103 · Parks Manager	9,864.24	59,185.44
530-104 · Park Maintenance Staff	17,217.60	77,077.33
530-105 · Overtime - Laborers	788.11	16,553.03
530-106 · Seasonal Park Maintenance Staff	0.00	5,966.00
Total 530-100 · Parks Salaries	27,869.95	158,781.80
530-200 · Contract Services		
530-243 · Ornamental Service	30.00	30.00
530-244 · Irrigation Service	1,395.00	9,272.20
530-245 · Fertilizer / Weed Control	0.00	7,581.00
530-246 · Tree Services	0.00	7,375.00
530-248 · Lightning Detections Service	0.00	467.52
530-249 · Inspection Fees	0.00	1,189.26
530-250 · Portable Restroom Service	35.83	2,120.83
Total 530-200 · Contract Services	1,460.83	28,035.81

11:24 AM
 01/04/23
 Cash Basis

River Forest Park District Expenses December 2022

	Dec 22	May - Dec 22
530-800 · Park Maintenance Expense		
530-801 · Park Equipment R&R	0.00	2,950.88
530-802 · Maintenance Equipment R&R	512.55	3,511.64
530-804 · Ornamental Supplies	0.00	1,763.87
530-805 · Fertilizer / Weed Control	0.00	1,439.41
530-806 · Vehicle Fuel	1,366.62	6,794.13
530-807 · Vehicle & Tractor Maintenance	998.25	5,027.99
530-808 · Landscape Supplies	0.00	1,465.36
530-809 · Athletic Field Maint. Supplies	974.07	3,855.96
530-813 · Uniform & Safety Clothing	0.00	700.99
530-814 · Memorial Tree Program	0.00	4,051.13
530-816 · Ice Rink Supplies	1,480.80	1,505.98
530-817 · Trash Disposal	227.20	1,891.75
530-818 · Equipment Rental	0.00	124.30
530-820 · Signage	0.00	99.00
530-821 · Park Maintenance Other	0.00	17.99
Total 530-800 · Park Maintenance Expense	5,559.49	35,200.38
530-900 · Park Utilities		
530-921 · Irrigation Water Fountain Water	535.05	17,161.78
530-922 · Park Security Lights	57.38	191.32
530-923 · Electric - Athletic Field Light	915.22	4,597.21
Total 530-900 · Park Utilities	1,507.65	21,950.31
530-000 · Park Expenses - Other	0.00	0.00
Total 530-000 · Park Expenses	36,397.92	243,968.30
Total 500 · CORPORATE FUND EXPENSES	67,713.92	465,350.68
600-000 · RECREATION FUND EXPENSES		
610-000 · Administrative Expenses		
610-100 · Administrative Salaries		
610-101 · Executive Director - Rec	7,903.29	49,108.67
610-103 · Superintendent of Recreation	10,200.00	61,200.00
610-104 · Athletic Manager	6,230.76	30,585.86
610-108 · Registrar / Admin Asst.	4,117.68	25,217.13
610-109 · Registrar / Admin Asst Overtime	0.00	0.00
610-110 · Director's Auto Reimb - Rec	346.17	2,077.02
610-111 · Communicat/Marketing Supervisor	2,096.28	14,460.92
610-122 · Health Insurance - Rec	3,482.01	26,760.68
610-124 · Health / Wellness Incentive	37.50	67.50
610-125 · Health OPT OUT Reimbursement	523.08	3,138.48
610-126 · PATH Incentive Award - Rec	0.00	0.00
Total 610-100 · Administrative Salaries	34,936.77	212,616.26
610-200 · Contract Services		
610-205 · Legal Service - Rec	112.50	2,167.50
610-206 · IT Service - Rec	408.98	3,275.82
610-207 · Website Service - Rec	919.36	3,128.95
610-208 · Email Provider Service	85.70	539.76
610-213 · Reservation League Software	0.00	297.50
Total 610-200 · Contract Services	1,526.54	9,409.53

11:24 AM
01/04/23
Cash Basis

River Forest Park District Expenses December 2022

	Dec 22	May - Dec 22
610-700 · Administration Expense		
610-701 · Office Supplies - Rec	773.90	5,557.09
610-705 · Canon Copier Maintenance Fees	0.00	381.96
610-706 · Staff Expenses	86.85	2,449.72
610-707 · Professional Assoc Fees - Rec	0.00	1,828.00
610-708 · Computer Equipment - Rec	0.00	138.11
610-713 · Youth Intervention - Rec	0.00	2,352.50
610-714 · Postage & Delivery - Rec	0.00	290.00
610-717 · Criminal History Checks - Rec	0.00	26.00
610-718 · Miscellaneous Expense - Rec	0.00	180.00
610-722 · Professional Development - Rec	40.00	265.00
610-723 · Mileage Reimbursement - Rec	0.00	76.38
610-724 · Physicals / Drug Tests - Rec	0.00	143.00
610-725 · Credit Card Charges	2,043.14	17,041.27
610-726 · Registration Trans Fee	1,482.35	14,492.76
Total 610-700 · Administration Expense	4,426.24	45,221.79
Total 610-000 · Administrative Expenses	40,889.55	267,247.58
640-000 · RECREATION PROGRAM EXPENSES		
640-100 · Recreation Salaries		
640-106 · Camp Staff Salaries	0.00	40,672.23
640-110 · Seasonal Recreation Salaries	1,276.24	9,513.65
640-111 · Basketball Staff Salaries	0.00	105.00
640-114 · Birthday Party Salaries	100.00	500.00
Total 640-100 · Recreation Salaries	1,376.24	50,790.88
640-200 · Contract Services		
640-230 · Athletic Program Service	13,575.09	141,398.92
640-231 · Program Contractual Services	5,392.25	21,608.25
640-234 · Summer Camp Service	0.00	82,189.68
640-236 · Special Event Service	0.00	3,193.00
640-237 · Memorial Day Parade Service	0.00	2,560.00
640-238 · Thursday Summer Nights Service	0.00	3,995.00
640-240 · Makin Tracks Service	0.00	2,357.85
640-241 · Santa Express Service	948.82	2,418.82
640-242 · Food Truck Rally Service	0.00	2,098.00
640-243 · Contracted Birthday Party	0.00	1,408.00
640-251 · Paddle Tennis Lessons	680.00	2,460.00
640-252 · Platform Tennis League Fees	0.00	8,600.00
640-253 · P. T. Camp Contractual Service	0.00	1,000.00
Total 640-200 · Contract Services	20,596.16	275,287.52
640-800 · Recreation Expense		
640-801 · Recreation Program Supplies	156.41	2,603.81
640-802 · Athletic Program Supplies	0.00	5,104.19
640-803 · Recreation Basketball Supplies	0.00	223.99
640-806 · Special Events Supplies	2.50	3,355.40
640-807 · Summer Camp Supplies	0.00	2,513.04
640-808 · Birthday Party Supplies	0.00	400.31
640-809 · Makin Tracks	0.00	5,113.31
640-810 · Thursday Summer Nights	0.00	2,257.04
640-814 · Summer Camp Uniforms	0.00	1,696.00
640-817 · Safety Supplies	0.00	851.13
640-822 · Pool Pass Reimbursement	0.00	8,771.00
640-823 · Polar Express Supplies	72.50	975.46
640-829 · Memorial Day Parade Supplies	0.00	3,198.42
640-831 · Contractor Program Supplies	0.00	894.00
640-832 · Food Truck Rally Supplies	0.00	721.87
640-834 · Makin Tracks Donation to WSSRA	0.00	2,948.00
640-836 · Marketing / Advertising	400.80	1,113.30
640-839 · Summer Camp Trip Expenses	0.00	7,492.07

11:24 AM
 01/04/23
 Cash Basis

River Forest Park District Expenses December 2022

	Dec 22	May - Dec 22
640-841 · P. T. House League Expenses	1,910.28	5,019.69
640-842 · P.T. Travel League Expenses	0.00	1,474.12
Total 640-800 · Recreation Expense	2,542.49	56,726.15
Total 640-000 · RECREATION PROGRAM EXPENSES	24,514.89	382,804.55
Total 600-000 · RECREATION FUND EXPENSES	65,404.44	650,052.13
66900 · Reconciliation Discrepancies	0.00	-0.01
7100 · IMRF FUND		
7125 · Employer IMRF	7,058.51	43,196.61
Total 7100 · IMRF FUND	7,058.51	43,196.61
7500 · SPECIAL RECREATION FUND		
7560 · WSSRA Special Rec Services	30,702.50	86,134.00
7561 · Inclusion Expenses	0.00	445.02
Total 7500 · SPECIAL RECREATION FUND	30,702.50	86,579.02
7700 · LIABILITY FUND		
7736 · Comp. Liability Ins (PDRMA)	0.00	13,776.96
Total 7700 · LIABILITY FUND	0.00	13,776.96
7800 · AUDIT FUND		
7840 · Audit Services	0.00	11,410.00
7843 · Professional / CAFR Fees	0.00	460.00
Total 7800 · AUDIT FUND	0.00	11,870.00
7900 · CAPITAL PROJECTS FUND		
7981 · Facilities & Parks Improvements		
7981.02 · FY 22-23 Capitol Projects	211,420.72	363,810.98
Total 7981 · Facilities & Parks Improvements	211,420.72	363,810.98
Total 7900 · CAPITAL PROJECTS FUND	211,420.72	363,810.98
8000 · Payroll Expenses	0.00	1,693.09
Total Expense	382,300.09	1,636,329.46
Net Ordinary Income	-382,300.09	-1,636,329.46
Net Income	-382,300.09	-1,636,329.46

River Forest Park District Revenue December 2022

	Dec 22	May - Dec 22
Ordinary Income/Expense		
Income		
400 · REVENUE		
410 · REVENUE - CORPORATE		
10-4102 · State Replacement Tax - Corp	3,574.83	34,778.76
10-4103 · Interest Revenue - Corp	1,582.04	7,517.03
10-4200 · Program Revenue - Corp		
10-4233 · Platform Ten. Membership Fees	2,554.64	64,273.44
10-4234 · P. T. Summer Membership Fees	0.00	52.80
Total 10-4200 · Program Revenue - Corp	2,554.64	64,326.24
10-4300 · Rental Income - Corp		
10-4310 · Athletic Field Rentals - Corp	0.00	31,595.50
10-4311 · Athletic Field Lights Rental	0.00	5,069.20
10-4312 · Concordia Agreement Rent	0.00	3,663.00
10-4313 · Vegetable Garden Plots	0.00	800.00
Total 10-4300 · Rental Income - Corp	0.00	41,127.70
10-4400 · Donations - Corp Fund		
10-4401 · Memorial Tree Donation - Corp	0.00	2,520.00
10-4402 · Memorial Brick Donation - Corp	-150.00	-150.00
10-4403 · Donations / Scholarships - Corp	0.00	89.33
Total 10-4400 · Donations - Corp Fund	-150.00	2,459.33
10-4500 · Miscellaneous Revenue - Corp		
10-4502 · Miscellaneous Income - Corp	0.00	21,973.95
10-4509 · Platform Tennis Socials Revenue	-65.00	0.00
10-4510 · Platform Tennis Merchandise	768.36	9,186.36
10-4511 · RFBYS Field Maintenance Revenue	0.00	3,241.00
Total 10-4500 · Miscellaneous Revenue - Corp	703.36	34,401.31
Total 410 · REVENUE - CORPORATE	8,264.87	184,610.37
415 · REVENUE - RECREATION		
15-4103 · Interest Revenue-Rec Fund	1,618.99	7,693.04
15-4200 · Program Revenue - Rec Fund		
15-4203 · Program Fees	33,797.80	208,201.62
15-4204 · Special Event Fees	365.00	7,395.00
15-4205 · Makin Tracks Fees	0.00	4,275.51
15-4206 · Summer Camp Fees	0.00	115,181.00
15-4207 · Recreation Basketball Fees	2,633.00	59,806.00
15-4213 · Food Truck Rally	0.00	686.06
15-4220 · Paddle Tennis Lesson Fees	1,472.00	9,258.51
15-4230 · Platform Tennis League Fees		
15-4231 · PT Member House League Fee	0.00	48.40
15-4232 · PT Member Travel League Fee	7,264.40	37,290.88
Total 15-4230 · Platform Tennis League Fees	7,264.40	37,339.28
Total 15-4200 · Program Revenue - Rec Fund	45,532.20	442,142.98
15-4300 · Rental Income - Rec		
15-4303 · Birthday Party Rentals - Rec	0.00	3,225.00
Total 15-4300 · Rental Income - Rec	0.00	3,225.00
15-4400 · Donations - Rec		
15-4403 · Donations/Scholarships - Rec	0.00	1,044.04
15-4404 · Food Truck Rally Donations	0.00	100.00
15-4405 · Makin Tracks Donations	0.00	4,198.62
15-4408 · Parade Donation Reimbursement	0.00	3,450.00
15-4409 · Thursday Summer Nights Donation	0.00	1,000.00
Total 15-4400 · Donations - Rec	0.00	9,792.66

12:22 PM
 01/03/23
 Cash Basis

**River Forest Park District
 Revenue
 December 2022**

	Dec 22	May - Dec 22
15-4500 · Miscellaneous Revenue - Rec		
15-4508 · Brochure Advertising Rev - Rec	750.00	750.00
Total 15-4500 · Miscellaneous Revenue - Rec	750.00	750.00
Total 415 · REVENUE - RECREATION	47,901.19	463,603.68
430 · Revenue-Special Recreation Fund		
30-4103 · Interest Revenue - Special Rec	578.52	2,108.80
Total 430 · Revenue-Special Recreation Fund	578.52	2,108.80
435 · Revenue - Liability		
35-4500 · Miscellaneous Income -Liability		
35-4502 · Miscellaneous Income -Liability	1,500.00	1,500.00
Total 35-4500 · Miscellaneous Income -Liability	1,500.00	1,500.00
Total 435 · Revenue - Liability	1,500.00	1,500.00
450 · Revenue - Capital Fund		
50-4103 · Interest Revenue-Capitol Fund	7,461.74	35,457.00
Total 450 · Revenue - Capital Fund	7,461.74	35,457.00
Total 400 · REVENUE	65,706.32	687,279.85
Total Income	65,706.32	687,279.85
Gross Profit	65,706.32	687,279.85
Net Ordinary Income	65,706.32	687,279.85
Net Income	65,706.32	687,279.85

RIVER FOREST PARK DISTRICT
BUDGET REPORT
DECEMBER, 2022
For the Period: May 1, 2022 - December 30, 2022

	FY 2022-2023 FISCAL YEAR BUDGET	CURRENT MONTH ACTUAL	PREVIOUS MONTH YTD ACTUAL	FISCAL YEAR 2023 MAY-DEC 2022	FY 2022-2023 YTD ACTUAL % OF BUDGET	FISCAL YEAR 2022 MAY-DEC 2021
CORPORATE FUND (10)						
INCOME SOURCES						
4100 Prior Years Real Estate Tax	0.00	0.00	0.00	0.00	0.00	-
4101 Tax Levy	1,078,842.00	-	9,797.59	9,797.59	0.91%	422,761.00
Total Tax Levy	\$ 1,078,842.00	\$ -	\$ 9,797.59	\$ 9,797.59	0.91%	\$ 422,761.00
4102 State Replacement Tax	20,000.00	3,574.83	31,203.93	34,778.76	173.89%	19,310.42
4103 Interest Revenue	2,000.00	1,582.04	5,934.99	7,517.03	375.85%	676.51
4233 Platform Tennis Membership Fees	91,000.00	2,554.64	61,718.80	64,273.44	70.63%	76,053.88
4234 Platform Tennis Summer Fees	200.00	0.00	52.80	52.80	26.40%	-
4235 Platform Tennis Guest Fees	100.00	0.00	0.00	0.00	0.00%	15.00
4236 Platform Tennis Non-Res. Reimbursement	2,000.00	0.00	0.00	0.00	0.00%	-
4302 Building Rental Revenue	0.00	0.00	0.00	0.00	0.00%	-
4304 Misc Field / Facility Rentals	0.00	0.00	0.00	0.00	0.00%	-
4305 Depot Program Room Rental Revenue	9,000.00	0.00	0.00	0.00	0.00%	-
4306 Keystone Center Program Room Rental	3,500.00	0.00	0.00	0.00	0.00%	-
4307 Birthday Party Room Rental Revenue	200.00	0.00	0.00	0.00	0.00%	-
4308 Priory Room Rental Revenue	0.00	0.00	0.00	0.00	0.00%	-
4310 Athletic Field Rentals	40,000.00	0.00	31,595.50	31,595.50	78.99%	17,681.25
4311 Athletic Field Lights Rentals	9,000.00	0.00	5,069.20	5,069.20	56.32%	6,910.20
4312 Concordia Agreement Rental Revenue	5,000.00	0.00	3,663.00	3,663.00	73.26%	2,838.00
4313 Garden Plots	800.00	0.00	800.00	800.00	100.00%	800.00
4321 Platform Tennis Court Rental Revenue	12,500.00	0.00	0.00	0.00	0.00%	-
4401 Memorial Tree Donations	2,000.00	0.00	2,520.00	2,520.00	126.00%	1,675.00
4402 Memorial Brick Donations	100.00	(150.00)	0.00	(150.00)	-150.00%	150.00
4403 Donations	0.00	0.00	89.33	89.33	0.00%	-
4501 Sale of Used Equipment	0.00	0.00	0.00	0.00	0.00%	-
4502 Miscellaneous	100.00	0.00	21,973.95	21,973.95	21973.95%	626.00
4505 PATH Incentives Awards	0.00	0.00	0.00	0.00	0.00%	-
4509 Platform Tennis Special Event Revenue	750.00	(65.00)	65.00	0.00	0.00%	285.00
4510 Platform Tennis Merchandise Sales	5,000.00	768.36	8,418.00	9,186.36	183.73%	13,649.09
4511 RFYBS Revenue	2,500.00	0.00	3,241.00	3,241.00	129.64%	-
4512 RFYS Revenue	1,000.00	0.00	0.00	0.00	0.00%	-
4513 Referee Account	0.00	0.00	-	-	-	-
Total Other Income	\$ 206,750.00	\$ 8,264.87	\$ 176,345.50	\$ 184,610.37	89.29%	\$ 140,670.35
Total Income w/Tax Levy	\$ 1,285,592.00	\$ 8,264.87	\$ 186,143.09	\$ 194,407.96	15.12%	\$ 563,431.35
ADMINISTRATIVE EXPENSES (10)						
Administrative Salaries & Wages						
510-101 Executive Director - Corp	67,500.00	7,903.29	41,205.38	49,108.67	72.75%	48,419.34
510-102 Finance Supervisor - Corp	32,000.00	2,207.65	12,872.06	15,079.71	47.12%	19,565.87
510-110 Director's Auto Reimbursement	3,000.00	346.17	1,730.85	2,077.02	69.23%	2,077.02
510-122 Health Insurance	97,000.00	6,529.95	44,948.68	51,478.63	53.07%	52,066.13
510-123 Employer FICA & Medicare	49,000.00	5,380.70	30,060.74	35,441.44	72.33%	33,331.38
510-124 Health / Wellness Incentive	1,400.00	162.50	230.00	392.50	28.04%	150.00
510-125 Health OPT OUT Reimbursement	1,500.00	0.00	0.00	0.00	0.00%	-
510-126 PATH Incentive Awards	1,800.00	0.00	0.00	0.00	0.00%	-
Total Administrative Salaries & Wages	\$ 253,200.00	\$ 22,530.26	\$ 131,047.71	\$ 153,577.97	60.65%	\$ 155,609.74
Contract Services						
510-204 Miscellaneous Service	1,000.00	0.00	149.90	149.90	14.99%	149.90
510-205 Legal Service	0.00	0.00	0.00	0.00	0.00%	-
510-206 IT Service	0.00	0.00	0.00	0.00	0.00%	-
510-207 Website Service	0.00	0.00	0.00	0.00	0.00%	-
510-208 Email Provider Service	500.00	85.78	454.06	539.84	107.97%	360.09
510-209 Quickbooks Payroll License	750.00	60.00	1,730.42	1,790.42	238.72%	229.85
510-210 Bank Fees	1,000.00	0.00	30.00	30.00	3.00%	-
Total Contract Services	\$ 3,250.00	\$ 145.78	\$ 2,364.38	\$ 2,510.16	77.24%	\$ 739.84
Administration Expense						
510-701 Office Supplies	4,000.00	0.00	559.82	559.82	14.00%	2,936.59
510-702 Office Equipment R & R	500.00	0.00	0.00	0.00	0.00%	-
510-703 Office Furniture R & R	500.00	0.00	0.00	0.00	0.00%	-
510-705 Canon Copier Maintenance Fees	500.00	0.00	381.94	381.94	76.39%	335.66
510-706 Staff Expenses	2,500.00	0.00	804.93	804.93	32.20%	551.00
510-707 Professional Association Fees	1,500.00	0.00	1,077.50	1,077.50	71.83%	1,933.00
510-708 Computer Equipment R & R	2,000.00	0.00	0.00	0.00	0.00%	-
510-709 Computer Software R & R	1,500.00	0.00	518.40	518.40	34.56%	127.49
510-710 Printing	500.00	0.00	0.00	0.00	0.00%	-
510-714 Postage & Delivery	500.00	360.00	348.00	708.00	141.60%	-
510-715 Board Expenses	500.00	7.09	41.39	48.48	9.70%	99.48
510-717 Criminal History Checks	100.00	0.00	0.00	0.00	0.00%	-
510-718 Miscellaneous Expense	250.00	0.00	407.99	407.99	163.20%	113.94
510-721 Telephone System R & R	500.00	0.00	0.00	0.00	0.00%	-
510-722 Professional Development	2,000.00	0.00	265.48	265.48	13.27%	-
510-723 Mileage Reimbursement/Tolls	1,000.00	0.00	754.91	754.91	75.49%	871.02
510-724 Physicals / Drug Tests	250.00	0.00	240.00	240.00	96.00%	-
510-725 Legal Notices / Advertising	1,000.00	0.00	1,218.00	1,218.00	121.80%	256.00
Total Administration Expense	\$ 19,600.00	\$ 367.09	\$ 6,618.36	\$ 6,985.45	35.64%	\$ 7,224.18
TOTAL ADMINISTRATIVE EXPENSES	\$ 276,050.00	\$ 23,043.13	\$ 140,030.45	\$ 163,073.58	59.07%	\$ 163,573.76

	FY 2022-2023 FISCAL YEAR BUDGET	CURRENT MONTH ACTUAL	PREVIOUS MONTH YTD ACTUAL	FISCAL YEAR 2023 MAY-DEC 2022	FY 2022-2023 YTD ACTUAL % OF BUDGET	FISCAL YEAR 2022 MAY-DEC 2021
<u>BUILDING EXPENSES (20)</u>						
Facility Salaries						
520-107 Park Ambassadors	10,000.00	0.00	6,562.50	6,562.50	65.63%	6,447.00
520-108 Building Attendant	250.00	0.00	0.00	0.00	0.00%	47.25
Total Facility Salaries	\$ 10,250.00	\$ -	\$ 6,562.50	\$ 6,562.50	64.02%	\$ 6,494.25
Contract Services						
520-221 HVAC Service	2,000.00	0.00	0.00	0.00	0.00%	-
520-223 Inspection/Fees	2,000.00	0.00	0.00	0.00	0.00%	654.48
Total Contract Services	\$ 4,000.00	\$ -	\$ -	\$ -	0.00%	\$ 654.48
Building Maintenance						
520-821 Depot R & R	3,000.00	112.80	2,493.46	2,606.26	86.88%	14,514.78
520-822 Maintenance Facility R & R	2,000.00	335.45	814.47	1,149.92	57.50%	272.01
520-823 Batting Cage R & R	500.00	0.00	0.00	0.00	0.00%	-
520-824 Park Bathroom Buildings R & R	2,500.00	0.00	2,868.46	2,868.46	114.74%	6,927.72
520-825 Janitorial / Paper Towel Supplies	7,000.00	24.97	12,625.52	12,650.49	180.72%	5,421.09
520-826 Keystone Center R & R	2,000.00	0.00	2,077.47	2,077.47	103.87%	557.73
Total Building Maintenance	\$ 17,000.00	\$ 473.22	\$ 20,879.38	\$ 21,352.60	125.60%	\$ 27,693.33
Utilities Expense						
Depot						
520-901 Electricity	3,500.00	673.08	1,680.38	2,353.46	67.24%	1,992.99
520-902 Heating Fuel	2,000.00	254.29	517.05	771.34	38.57%	520.27
520-903 Telephone	7,500.00	501.32	3,881.55	4,382.87	58.44%	4,364.18
520-904 Water	1,000.00	0.00	820.91	820.91	82.09%	764.29
520-905 Alarm	2,500.00	366.00	732.00	1,098.00	43.92%	1,098.00
520-906 Cable	1,000.00	103.23	645.05	748.28	74.83%	662.74
520-907 Closed Circuit TV	1,800.00	0.00	0.00	0.00	0.00%	-
Total Depot Utilities Expense	\$ 19,300.00	\$ 1,897.92	\$ 8,276.94	\$ 10,174.86	52.72%	\$ 9,402.47
Priory						
520-909 Electricity	1,000.00	157.57	412.04	569.61	56.96%	655.55
520-910 Heating Fuel	1,000.00	87.40	280.97	368.37	36.84%	278.04
Total Priory Utilities Expense	\$ 2,000.00	\$ 244.97	\$ 693.01	\$ 937.98	46.90%	\$ 933.59
Washington Commons						
520-913 Electricity	1,500.00	232.40	764.61	997.01	66.47%	516.19
520-916 Water	750.00	0.00	0.00	0.00	0.00%	163.64
Total Washington Commons Utilities Expense	\$ 2,250.00	\$ 232.40	\$ 764.61	\$ 997.01	44.31%	\$ 679.83
Maintenance Facility						
520-917 Electricity	2,000.00	324.52	737.22	1,061.74	53.09%	1,420.07
520-918 Heating Fuel	3,000.00	475.76	796.65	1,272.41	42.41%	697.79
520-919 Telephone	0.00	0.00	0.00	0.00	0.00%	-
520-920 Water	750.00	0.00	162.19	162.19	21.63%	324.69
520-921 Alarm	1,300.00	257.85	515.70	773.55	59.50%	1,237.42
520-922 Cable / Internet	0.00	0.00	0.00	0.00	0.00%	-
Total Maintenance Facility Utilities	\$ 7,050.00	\$ 1,058.13	\$ 2,211.76	\$ 3,269.89	46.38%	\$ 3,679.97
Keystone Pavillion						
520-931 Electricity	1,500.00	481.48	199.18	680.66	45.38%	1,087.02
520-932 Heating Fuel	1,800.00	137.60	1,074.49	1,212.09	67.34%	258.92
520-934 Water	0.00	0.00	0.00	0.00	#DIV/0!	-
520-935 Alarm	600.00	149.85	299.70	449.55	74.93%	449.55
Total Keystone Pavillion Utilities Expense	\$ 3,900.00	\$ 768.93	\$ 1,573.37	\$ 2,342.30	60.06%	\$ 1,795.49
Total Utility Expenses	\$ 34,500.00	\$ 4,202.35	\$ 13,519.69	\$ 17,722.04	51.37%	\$ 16,491.35
TOTAL BUILDING EXPENSES	\$ 65,750.00	\$ 4,675.57	\$ 40,961.57	\$ 45,637.14	69.41%	\$ 51,333.41
<u>PLATFORM TENNIS MEMBERSHIP EXPENSES (25)</u>						
Contract Services						
525-201 Professional / Administration Fees	0.00	0.00	0.00	0.00	0.00%	-
525-202 Reservation Software	240.00	0.00	180.00	180.00	75.00%	180.00
525-203 Platform Tennis Services	7,500.00	0.00	0.00	0.00	0.00%	-
Total Contract Services	\$ 7,740.00	\$ -	\$ 180.00	\$ 180.00	2.33%	\$ 180.00
Platform Tennis Expenses						
525-211 Merchandise	4,000.00	1,159.72	1,450.72	2,610.44	65.26%	2,423.00
525-212 FOB Keys	750.00	0.00	181.40	181.40	24.19%	308.22
525-213 Special Events	100.00	0.00	0.00	0.00	0.00%	50.78
525-214 Platform Tennis R & R	2,000.00	430.43	980.00	1,410.43	70.52%	2,032.87
525-215 Platform Tennis Social Supplies	100.00	0.00	71.98	71.98	71.98%	70.00
525-216 Capital Improvement - Platform Tennis	0.00	462.93	0.00	462.93	0.00%	-
Total Platform Tennis Expenses	\$ 6,950.00	\$ 2,053.08	\$ 2,684.10	\$ 4,737.18	68.16%	\$ 4,884.87
Platform Tennis Utilities						
525-941 Electricity / Lights	2,500.00	418.74	273.69	692.43	27.70%	1,273.68
525-942 Heating Fuel	4,000.00	550.41	832.33	1,382.74	34.57%	1,524.14
525-943 Cable / DISH	1,500.00	125.07	1,000.56	1,125.63	75.04%	1,050.35
525-944 Closed Circuit Television	800.00	450.00	4,103.68	4,553.68	569.21%	1,350.00
Total Platform Tennis Utilities Expenses	\$ 8,800.00	\$ 1,544.22	\$ 6,210.26	\$ 7,754.48	88.12%	\$ 5,198.17
TOTAL PLATFORM TENNIS MEMBERSHIP EXPENSES	\$ 23,490.00	\$ 3,597.30	\$ 9,074.36	\$ 12,671.66	53.94%	\$ 10,263.04

	FY 2022-2023 FISCAL YEAR BUDGET	CURRENT MONTH ACTUAL	PREVIOUS MONTH YTD ACTUAL	FISCAL YEAR 2023 MAY-DEC 2022	FY 2022-2023 YTD ACTUAL % OF BUDGET	FISCAL YEAR 2022 MAY-DEC 2021
<u>PARK EXPENSES (30)</u>						
Parks Salaries						
530-103 Park Manager	86,000.00	9,864.24	49,321.20	59,185.44	68.82%	53,770.27
530-104 Park Maintenance Staff	138,000.00	17,217.60	59,859.73	77,077.33	55.85%	88,237.57
530-105 Overtime	14,000.00	788.11	15,764.92	16,553.03	118.24%	12,764.07
530-106 Seasonal Park Maintenance Staff	10,000.00	0.00	5,966.00	5,966.00	59.66%	5,500.63
Total Park Salaries Expense	\$ 248,000.00	\$ 27,869.95	\$ 130,911.85	\$ 158,781.80	64.02%	\$ 160,272.54
Contract Services						
530-241 Athletic Fields Services	0.00	0.00	0.00	0.00	0.00%	-
530-242 Landscaping Services	4,000.00	0.00	0.00	0.00	0.00%	-
530-243 Ornamental Services	0.00	30.00	0.00	30.00	0.00%	-
530-244 Irrigation Services	6,000.00	1,395.00	7,877.20	9,272.20	154.54%	5,410.00
530-245 Fertilizer & Weed Control Services	5,500.00	0.00	7,581.00	7,581.00	137.84%	5,042.59
530-246 Tree Services	11,000.00	0.00	7,375.00	7,375.00	67.05%	6,340.00
530-247 Electrical Services	2,000.00	0.00	0.00	0.00	0.00%	1,077.00
530-248 Lightning Detections Services	100.00	0.00	467.52	467.52	467.52%	-
530-249 Inspection Fees	3,000.00	0.00	1,189.26	1,189.26	39.64%	1,903.06
530-250 Portable Restroom Service	2,000.00	35.83	2,085.00	2,120.83	106.04%	1,051.27
Total Contract Services	\$ 33,600.00	\$ 1,460.83	\$ 26,574.98	\$ 28,035.81	83.44%	\$ 20,823.92
Park Maintenance Expense						
530-801 Park Equipment R & R	7,000.00	0.00	2,950.88	2,950.88	42.16%	3,716.76
530-802 Maintenance Equipment / Supplies R & R	5,000.00	512.55	2,999.09	3,511.64	70.23%	3,725.19
530-803 Tree & Shrub Supplies	3,000.00	0.00	0.00	0.00	0.00%	3,085.53
530-804 Ornamental Supplies	3,000.00	0.00	1,763.87	1,763.87	58.80%	1,710.89
530-805 Fertilizer & Weed Control Supplies	15,000.00	0.00	1,439.41	1,439.41	9.60%	14,986.97
530-806 Vehicle Fuel	6,000.00	1,366.62	5,427.51	6,794.13	113.24%	4,527.71
530-807 Vehicle & Tractor R & R	8,000.00	998.25	4,029.74	5,027.99	62.85%	6,887.17
530-808 Landscape Supplies	6,000.00	0.00	1,465.36	1,465.36	24.42%	3,967.51
530-809 Athletic Field Maintenance Supplies	9,000.00	974.07	2,881.89	3,855.96	42.84%	6,801.12
530-810 RFYBS Expenses	2,500.00	0.00	0.00	0.00	0.00%	-
530-811 RFYS Expenses	1,000.00	0.00	0.00	0.00	0.00%	-
530-812 Memorial Brick Program	250.00	0.00	0.00	0.00	0.00%	-
530-813 Uniforms & Safety Clothing	1,500.00	0.00	700.99	700.99	46.73%	1,311.83
530-814 Memorial Tree Program	2,500.00	0.00	4,051.13	4,051.13	162.05%	2,044.80
530-816 Ice Rink Supplies	2,500.00	1,480.80	25.18	1,505.98	60.24%	2,575.64
530-817 Trash Disposal	6,000.00	227.20	1,664.55	1,891.75	31.53%	1,869.60
530-818 Equipment Rental	1,000.00	0.00	124.30	124.30	12.43%	536.10
530-819 Garden Plots R & R	100.00	0.00	0.00	0.00	0.00%	-
530-820 Signage	1,500.00	0.00	99.00	99.00	6.60%	662.10
530-821 Park Maintenance Other	0.00	0.00	17.99	17.99	0.00%	-
Total Park Maintenance Expense	\$ 80,850.00	\$ 5,559.49	\$ 29,640.89	\$ 35,200.38	43.54%	\$ 58,408.92
Park Utilities						
530-921 Irrigation / Water Fountain Water	20,000.00	535.05	16,626.73	17,161.78	85.81%	16,706.63
530-922 Park Security Lights	500.00	57.38	133.94	191.32	38.26%	160.79
530-923 Electric - Athletic Field Lights	9,000.00	915.22	3,681.99	4,597.21	51.08%	8,205.64
Total Park Utilities	\$ 29,500.00	\$ 1,507.65	\$ 20,442.66	\$ 21,950.31	74.41%	\$ 25,073.06
TOTAL PARK EXPENSES	\$ 391,950.00	\$ 36,397.92	\$ 207,570.38	\$ 243,968.30	62.24%	\$ 264,578.44
550-900 Corporate Contingency	5,000.00	-	-	-	0.00%	4,272.16
TOTAL CORPORATE EXPENSES	\$ 762,240.00	\$ 67,713.92	\$ 397,636.76	\$ 465,350.68	61.05%	\$ 494,020.81
Fund Transfers						
560-997 FUND TRANSFER TO SPEC REC FUND	25,000.00	0.00	0.00	0.00	0.00%	-
560-999 FUND TRANSFER TO CAPITAL FUND	925,000.00	0.00	0.00	0.00	0.00%	-
Total Fund Transfers	\$ 950,000.00	\$ -	\$ -	\$ -	0.00%	-
TOTAL CORPORATE EXPENSES & FUND TRANSFERS	\$ 1,712,240.00	\$ 67,713.92	\$ 397,636.76	\$ 465,350.68	27.18%	\$ 494,020.81
CORPORATE NET FUND TOTAL	\$ (426,648.00)	\$ (59,449.05)	\$ (211,493.67)	\$ (270,942.72)	-139.37%	\$ 69,410.54
(Excess Revenue over Expenses)						

	FY 2022-2023 FISCAL YEAR BUDGET	CURRENT MONTH ACTUAL	PREVIOUS MONTH YTD ACTUAL	FISCAL YEAR 2023 MAY-DEC 2022	FY 2022-2023 YTD ACTUAL % OF BUDGET	FISCAL YEAR 2022 MAY-DEC 2021
RECREATION FUND (15)						
INCOME SOURCES						
4100 Prior Years Real Estate Tax	0.00	0.00	0.00	0.00	0.00%	-
4101 Tax Levy	400,000.00	0.00	3,450.35	3,450.35	0.86%	154,020.39
Total Tax Levy	\$ 400,000.00	\$ -	\$ 3,450.35	\$ 3,450.35	0.86%	\$ 154,020.39
4103 Interest Income	2,000.00	1,618.99	6,074.05	7,693.04	384.65%	592.50
4202 Summer Program Fees	0.00	0.00	0.00	0.00	0.00%	-
4203 Program Fees	215,000.00	33,797.80	174,403.82	208,201.62	96.84%	163,879.96
4204 Special Event Fees	9,000.00	365.00	7,030.00	7,395.00	82.17%	6,525.00
4205 Makin Tracks Fees	7,000.00	0.00	4,248.00	4,248.00	60.69%	-
4206 Summer Camp Fees	185,000.00	0.00	115,181.00	115,181.00	62.26%	28,763.80
4207 Recreation Basketball Fees	50,000.00	2,633.00	57,173.00	59,806.00	119.61%	61,495.00
4208 Travel Basketball Fees	0.00	0.00	0.00	0.00	0.00%	-
4209 Travel Volleyball Fees	0.00	0.00	0.00	0.00	0.00%	-
4211 Parade Fees	2,500.00	0.00	0.00	0.00	0.00%	-
4212 Deck the Depot	5,000.00	0.00	0.00	0.00	0.00%	-
4213 Food Truck Rally Donations Reimbursement	0.00	0.00	686.06	686.06	0.00%	-
4218 Gift Card Revenue	0.00	0.00	0.00	0.00	0.00%	-
4219 Cancellation Fee Charge	0.00	0.00	0.00	0.00	0.00%	-
4220 Paddle Tennis Lesson Fees	12,000.00	1,472.00	7,786.51	9,258.51	77.15%	6,607.75
4231 Platform Tennis Member <i>House</i> League Fee	22,000.00	0.00	48.40	48.40	0.22%	20,204.30
4232 Platform Tennis Member <i>Travel</i> League Fee	20,000.00	7,264.40	30,026.48	37,290.88	186.45%	18,085.76
4237 Platform Tennis Adult Camp Fee	4,000.00	0.00	0.00	0.00	0.00%	4,000.00
4200 Program Revenue - Other	0.00	0.00	0.00	0.00	0.00%	-
4303 Birthday Parties Rentals	3,800.00	0.00	3,225.00	3,225.00	84.87%	-
4403 Donations/Scholarships	1,000.00	0.00	1,044.04	1,044.04	104.40%	970.00
4404 Food Truck Rally Donations Reimbursement	0.00	0.00	100.00	100.00	0.00%	1,555.55
4405 Makin Tracks Donations	2,000.00	0.00	4,226.13	4,226.13	211.31%	500.00
4406 Clear Sky Donations	0.00	0.00	0.00	0.00	0.00%	-
4407 Special Event Donations	0.00	0.00	0.00	0.00	0.00%	-
4408 Parade Donation Reimbursements	2,500.00	0.00	3,450.00	3,450.00	0.00%	-
4409 Thursday Summer Nights Donations	500.00	0.00	1,000.00	1,000.00	200.00%	-
4410 Recreation Basketball Sponsorships	1,500.00	0.00	0.00	0.00	0.00%	1,300.00
4501 Sale of Used Equipment	0.00	0.00	0.00	0.00	0.00%	-
4502 Miscellaneous	0.00	0.00	0.00	0.00	0.00%	20.00
4503 Keystone Concession	0.00	0.00	0.00	0.00	0.00%	-
4504 Priory Concession	0.00	0.00	0.00	0.00	0.00%	-
4505 PATH Incentive Awards	0.00	0.00	0.00	0.00	0.00%	-
4508 Brochure Advertising Revenue	1,000.00	750.00	0.00	750.00	75.00%	-
4510 Platform Tennis Merchandise	8,000.00	0.00	0.00	0.00	0.00%	-
Total Other Income	\$ 553,800.00	\$ 47,901.19	\$ 415,702.49	\$ 463,603.68	83.71%	\$ 314,499.62
TOTAL INCOME WITH TAX LEVY	\$ 953,800.00	\$ 47,901.19	\$ 419,152.84	\$ 467,054.03	48.97%	\$ 468,520.01
ADMINISTRATIVE EXPENSES (10)						
Administration Salaries						
610-101 Executive Director - Rec	67,500.00	7,903.29	41,205.38	49,108.67	72.75%	47,936.84
610-102 Business Services Supervisor	0.00	0.00	0.00	0.00	0.00%	-
610-103 Superintendent of Recreation	89,000.00	10,200.00	51,000.00	61,200.00	68.76%	56,657.71
610-104 Athletic Manager	48,000.00	6,230.76	24,355.10	30,585.86	63.72%	20,017.60
610-108 Registrar / Administrative Asst.	40,000.00	4,117.68	21,099.45	25,217.13	63.04%	25,379.04
610-109 Registrar / Admin. Asst. Overtime	2,000.00	0.00	0.00	0.00	0.00%	249.19
610-110 Director's Auto Reimbursement - Rec	3,000.00	346.17	1,730.85	2,077.02	69.23%	2,077.02
610-111 Communications / Marketing Supervisor	26,000.00	2,096.28	12,364.64	14,460.92	55.62%	16,190.07
610-122 Health Insurance - Rec	38,500.00	3,482.01	23,278.67	26,760.68	69.51%	24,674.91
610-124 Health / Wellness Incentive	1,200.00	37.50	30.00	67.50	5.63%	-
610-125 Health OPT OUT Reimbursement	1,500.00	523.08	2,615.40	3,138.48	209.23%	2,041.02
610-126 PATH Incentive Awards	1,500.00	0.00	0.00	0.00	0.00%	-
Total Administration Salaries	\$ 318,200.00	\$ 34,936.77	\$ 177,679.49	\$ 212,616.26	66.82%	\$ 195,223.40
Contract Services						
610-204 Miscellaneous Service	500.00	0.00	0.00	0.00	0.00%	-
610-205 Legal Service	10,000.00	112.50	2,055.00	2,167.50	21.68%	4,977.48
610-206 IT Service	6,000.00	408.98	2,866.84	3,275.82	54.60%	3,271.84
610-207 Website Service	2,500.00	919.36	2,209.59	3,128.95	125.16%	1,501.17
610-208 Email Provider Service	500.00	85.70	454.06	539.76	107.95%	360.09
610-209 Graphics Artist	0.00	0.00	0.00	0.00	0.00%	-
610-210 Printer Services	1,000.00	0.00	0.00	0.00	0.00%	-
610-211 Photographer	0.00	0.00	0.00	0.00	0.00%	-
610-212 Marketing Services	1,000.00	0.00	0.00	0.00	0.00%	453.60
610-213 Reservation Software	2,500.00	0.00	297.50	297.50	11.90%	311.00
Total Contract Services	\$ 24,000.00	\$ 1,526.54	\$ 7,882.99	\$ 9,409.53	39.21%	\$ 10,875.18

	FY 2022-2023 FISCAL YEAR BUDGET	CURRENT MONTH ACTUAL	PREVIOUS MONTH YTD ACTUAL	FISCAL YEAR 2023 MAY-DEC 2022	FY 2022-2023 YTD ACTUAL % OF BUDGET	FISCAL YEAR 2022 MAY-DEC 2021
Administration Expense						
610-701 Office Supplies	4,000.00	773.90	4,783.19	5,557.09	138.93%	629.94
610-702 Office Equipment R & R	500.00	0.00	0.00	0.00	0.00%	-
610-704 Office Furniture R & R	500.00	0.00	0.00	0.00	0.00%	-
610-705 Canon Copier Maintenance Fees	1,000.00	0.00	381.96	381.96	38.20%	335.63
610-706 Staff Expenses	3,000.00	86.85	2,362.87	2,449.72	81.66%	2,827.40
610-707 Professional Association Fees	1,500.00	0.00	1,828.00	1,828.00	121.87%	858.00
610-708 Computer Equipment	1,500.00	0.00	138.11	138.11	9.21%	-
610-709 Computer Software	1,500.00	0.00	0.00	0.00	0.00%	599.88
610-712 Scholarships / Certificates	2,000.00	0.00	0.00	0.00	0.00%	-
610-713 Youth Intervention	5,000.00	0.00	2,352.50	2,352.50	47.05%	3,375.00
610-714 Postage & Delivery	1,500.00	0.00	290.00	290.00	19.33%	-
610-717 Criminal Background Checks	1,500.00	0.00	26.00	26.00	1.73%	-
610-718 Miscellaneous Expense	250.00	0.00	180.00	180.00	72.00%	1,616.00
610-721 Telephone System R & R	500.00	0.00	0.00	0.00	0.00%	-
610-722 Professional Development	3,500.00	40.00	225.00	265.00	7.57%	285.00
610-723 Mileage Reimbursement	500.00	0.00	76.38	76.38	15.28%	-
610-724 Physicals / Drug Tests	1,500.00	0.00	143.00	143.00	9.53%	459.00
610-725 Credit Card Charges	20,000.00	2,043.14	14,998.13	17,041.27	85.21%	17,634.73
610-726 Registration Transaction Fees	20,000.00	1,482.35	13,010.41	14,492.76	72.46%	13,019.28
Total Administration Expense	\$ 69,750.00	\$ 4,426.24	\$ 40,795.55	\$ 45,221.79	64.83%	\$ 41,639.86
TOTAL ADMINISTRATIVE EXPENSES	\$ 411,950.00	\$ 40,889.55	\$ 226,358.03	\$ 267,247.58	64.87%	\$ 247,738.44
RECREATION PROGRAM EXPENSES (40)						
Recreation Salaries						
640-106 Camp Staff Salaries	47,000.00	0.00	40,672.23	40,672.23	86.54%	23,286.25
640-110 Seasonal Recreation Salaries	12,000.00	1,276.24	8,237.41	9,513.65	79.28%	7,827.49
640-111 Recreation Basketball Staff Salaries	10,000.00	0.00	105.00	105.00	1.05%	-
640-112 Travel Basketball Salaries	0.00	0.00	0.00	0.00	0.00%	-
640-113 Travel Volleyball Salaries	0.00	0.00	0.00	0.00	0.00%	-
640-114 Birthday Party Salaries	500.00	100.00	400.00	500.00	100.00%	-
Total Salaries & Wages	\$ 69,500.00	\$ 1,376.24	\$ 49,414.64	\$ 50,790.88	73.08%	\$ 31,113.74
Contract Services						
640-230 Athletic Contractual Service	90,000.00	13,575.09	127,823.83	141,398.92	157.11%	91,026.50
640-231 Recreation Contractual Services	40,000.00	5,392.25	16,216.00	21,608.25	54.02%	25,030.49
640-232 Travel Basketball League	0.00	0.00	0.00	0.00	0.00%	-
640-233 Travel Volleyball League	0.00	0.00	0.00	0.00	0.00%	-
640-234 Summer Camps	80,000.00	0.00	82,189.68	82,189.68	102.74%	81,288.38
640-235 Recreation Basketball	10,000.00	0.00	0.00	0.00	0.00%	-
640-236 Special Event Service	4,000.00	0.00	3,193.00	3,193.00	79.83%	2,200.00
640-237 Memorial Day Parade Service	4,000.00	0.00	2,560.00	2,560.00	64.00%	400.00
640-238 Thursday Summer Nights Service	4,000.00	0.00	3,995.00	3,995.00	99.88%	1,500.00
640-240 Makin Tracks Service	1,500.00	0.00	2,357.85	2,357.85	157.19%	-
640-241 Polar Express Service	3,500.00	948.82	1,470.00	2,418.82	69.11%	2,758.75
640-242 Food Truck Rally Service	2,500.00	0.00	2,098.00	2,098.00	83.92%	2,304.96
640-243 Contracted Birthday Party	2,500.00	0.00	1,408.00	1,408.00	56.32%	-
640-251 Paddle Tennis Lessons	8,000.00	680.00	1,780.00	2,460.00	30.75%	16,532.40
640-252 Platform Tennis League Fees	9,000.00	0.00	8,600.00	8,600.00	95.56%	8,775.00
640-253 Platform Tennis Adult Camp Contractual Services	3,200.00	0.00	1,000.00	1,000.00	31.25%	3,000.00
Total Contract Services	\$ 262,200.00	\$ 20,596.16	\$ 254,691.36	\$ 275,287.52	104.99%	\$ 234,816.48
Recreation Expense						
640-801 Recreation Program Supplies	4,000.00	156.41	2,447.40	2,603.81	65.10%	1,325.20
640-802 Athletic Program Supplies	3,000.00	0.00	5,104.19	5,104.19	170.14%	1,699.40
640-803 Recreation Basketball Supplies	2,500.00	0.00	223.99	223.99	8.96%	-
640-804 Travel Basketball Supplies	0.00	0.00	0.00	0.00	0.00%	-
640-805 Travel Volleyball Supplies	0.00	0.00	0.00	0.00	0.00%	-
640-806 Special Event Supplies	8,000.00	2.50	3,352.90	3,355.40	41.94%	2,442.44
640-807 Summer Camp Supplies	2,500.00	0.00	2,513.04	2,513.04	100.52%	1,945.84
640-808 Birthday Party Supplies	250.00	0.00	400.31	400.31	160.12%	-
640-809 Makin Tracks Supplies	6,000.00	0.00	5,113.31	5,113.31	85.22%	380.85
640-810 Thursday Summer Nights Supplies	2,000.00	0.00	2,257.04	2,257.04	112.85%	1,465.26
640-811 Recreation Basketball Uniforms	5,500.00	0.00	0.00	0.00	0.00%	-
640-812 Travel Basketball Uniforms	0.00	0.00	0.00	0.00	0.00%	-
640-813 Travel Volleyball Uniforms	0.00	0.00	0.00	0.00	0.00%	-
640-814 Summer Camp Uniforms	3,500.00	0.00	1,696.00	1,696.00	48.46%	2,304.50
640-815 Program Uniforms	1,000.00	0.00	0.00	0.00	0.00%	301.80
640-817 Safety Supplies	500.00	0.00	851.13	851.13	170.23%	94.61
640-821 Facility Rental	6,000.00	0.00	0.00	0.00	0.00%	-
640-822 Pool Pass Reimbursement	7,500.00	0.00	8,771.00	8,771.00	116.95%	-
640-823 Polar Express Supplies	1,500.00	72.50	902.96	975.46	65.03%	713.53
640-824 Depot Program Room Rental	8,000.00	0.00	0.00	0.00	0.00%	-
640-825 Keystone Center Room Rental	2,500.00	0.00	0.00	0.00	0.00%	-
640-826 Birthday Party Room Rental	250.00	0.00	0.00	0.00	0.00%	-
640-827 Priory Program Room Rental	0.00	0.00	0.00	0.00	0.00%	-
640-828 Clear Sky Supplies	0.00	0.00	0.00	0.00	0.00%	-
640-829 Memorial Day Parade Supplies	3,500.00	0.00	3,198.42	3,198.42	91.38%	-
640-831 Contractor Program Supplies	1,500.00	0.00	894.00	894.00	59.60%	699.00
640-832 Food Truck Rally Supplies	500.00	0.00	721.87	721.87	144.37%	742.69
640-833 Paddle Tennis Program Supplies	0.00	0.00	0.00	0.00	0.00%	101.84
640-834 Makin Tracks Donation to WSSRA	1,000.00	0.00	2,948.00	2,948.00	294.80%	500.00
640-835 Parks Foundation Reimburse Expenses	0.00	0.00	0.00	0.00	0.00%	-
640-836 Marketing / Advertising	2,000.00	400.80	712.50	1,113.30	55.67%	-
640-837 Recreation Rental Equipment	0.00	0.00	0.00	0.00	0.00%	-
640-839 Summer Camp Trip Expenses	8,000.00	0.00	7,492.07	7,492.07	93.65%	6,175.55
640-840 Platform Tennis Adult Camp Expenses	0.00	0.00	0.00	0.00	0.00%	37.62
640-841 Platform Tennis House League Expenses	5,000.00	1,910.28	3,109.41	5,019.69	100.39%	2,104.00
640-842 Platform Tennis Travel League Expenses	4,000.00	0.00	1,474.12	1,474.12	36.85%	2,449.00
640-843 Platform Tennis Court Rental	9,600.00	0.00	0.00	0.00	0.00%	-
640-891 Capital Improvement - Rec	0.00	0.00	0.00	0.00	0.00%	-
Total Recreation Expense	\$ 99,600.00	\$ 2,542.49	\$ 54,183.66	\$ 56,726.15	56.95%	\$ 25,483.13
TOTAL RECREATION PROGRAM EXPENSES	\$ 431,300.00	\$ 24,514.89	\$ 358,289.66	\$ 382,804.55	88.76%	\$ 291,413.35

	FY 2022-2023 FISCAL YEAR BUDGET	CURRENT MONTH ACTUAL	PREVIOUS MONTH YTD ACTUAL	FISCAL YEAR 2023 MAY-DEC 2022	FY 2022-2023 YTD ACTUAL % OF BUDGET	FISCAL YEAR 2022 MAY-DEC 2021
CONCESSION EXPENSES (50)						
Concession Salaries						
650-115 Concession Salaries	0.00	0.00	0.00	0.00	0.00%	-
Total Concession Salaries	\$ -	\$ -	\$ -	\$ -	0.00%	-
Concession Expense						
650-851 Keystone Concession Supplies	0.00	0.00	0.00	0.00	0.00%	-
650-852 Priory Concession Supplies	0.00	0.00	0.00	0.00	0.00%	-
650-853 Keystone Concession Equipment R & R	0.00	0.00	0.00	0.00	0.00%	-
Total Concession Expense	\$ -	\$ -	\$ -	\$ -	0.00%	-
TOTAL CONCESSION EXPENSES	\$ -	\$ -	\$ -	\$ -	0.00%	-
660-999 Recreation Contingency	\$ -	\$ -	\$ -	\$ -	0.00%	-
TOTAL RECREATION EXPENSES	\$ 843,250.00	\$ 65,404.44	\$ 584,647.69	\$ 650,052.13	77.09%	\$ 539,151.79
Fund Transfers						
560-997 FUND TRANSFER TO SPEC REC FUND						
560-999 FUND TRANSFER TO CAPITAL FUND	\$ 500,000.00					
TOTAL EXPENSES & FUND TRANSFER	\$ 1,343,250.00	\$ 65,404.44	\$ 584,647.69	\$ 650,052.13	74.09%	\$ 539,151.79
RECREATION NET FUND TOTAL (Excess of Revenue over Expenses)	\$ (389,450.00)	\$ (17,503.25)	\$ (165,494.85)	\$ (182,998.10)	-39.18%	\$ (70,631.78)
ILLINOIS MUNICIPAL RETIREMENT FUND (20)						
INCOME SOURCES						
4100 Prior Years Real Estate Tax	0.00	0.00	0.00	0.00	0.00%	-
4101 Tax Levy	75,000.00	0.00	614.55	614.55	0.82%	9,673.23
Total Tax Levy Income	\$ 75,000.00	\$ -	\$ 614.55	\$ 614.55	0.82%	\$ 9,673.23
Administrative Expense						
7125 Employer IMRF	60,000.00	7,058.51	36,138.10	43,196.61	71.99%	42,993.74
TOTAL IMRF EXPENSES	\$ 60,000.00	\$ 7,058.51	\$ 36,138.10	\$ 43,196.61	71.99%	\$ 42,993.74
IMRF NET FUND TOTAL (Excess of Revenue over Expenses)	\$ 15,000.00	\$ (7,058.51)	\$ (35,523.55)	\$ (42,582.06)	-6928.98%	\$ (33,320.51)
BOND & INTEREST FUND (25)						
INCOME SOURCES						
4100 Prior Years Real Estate Tax	0.00	0.00	0.00	0.00	0.00%	15.10
4101 Tax Levy	0.00	0.00	0.00	0.00	0.00%	-
Total Tax Levy Income	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 15.10
4106 Bond Proceeds	0.00	0.00	0.00	0.00	\$0.00	-
Total Other Income	\$ -	\$ -	\$ -	\$ -	\$0.00	-
Total Income w/Tax Levy	\$ -	\$ -	\$ -	\$ -	\$0.00	\$ 15.10
BOND ISSUANCES						
7350 Bond Administration Fees	0.00	0.00	0.00	0.00	0.00%	-
7366 Principal - \$196,040K, 2014 Bond	0.00	0.00	0.00	0.00	0.00%	-
7367 Interest - \$196,040K, 2014 Bond	0.00	0.00	0.00	0.00	0.00%	-
7368 Principal - \$200,550K, 2017 Bond	0.00	0.00	0.00	0.00	0.00%	-
7369 Interest - \$200,550K, 2017 Bond	0.00	0.00	0.00	0.00	0.00%	-
TOTAL BOND EXPENSES	0.00	0.00	0.00	0.00	0.00%	\$ -
BOND & INTEREST NET FUND TOTAL (Excess of Revenue over Expenses)	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 15.10

	FY 2022-2023 FISCAL YEAR BUDGET	CURRENT MONTH ACTUAL	PREVIOUS MONTH YTD ACTUAL	FISCAL YEAR 2023 MAY-DEC 2022	FY 2022-2023 YTD ACTUAL % OF BUDGET	FISCAL YEAR 2022 MAY-DEC 2021
SPECIAL RECREATION FUND (30)						
INCOME SOURCES						
4100 Prior Years Real Estate Tax	0.00	0.00	0.00	0.00	0.00%	-
4101 Tax Levy	81,462.00	0.00	698.04	698.04	0.86%	30,021.21
Total Tax Levy Income	\$ 81,462.00	\$ -	\$ 698.04	\$ 698.04	0.86%	\$ 30,021.21
4103 Interest Income	500.00	578.52	1,530.28	2,108.80	421.76%	77.93
Total Other Income	\$ 500.00	\$ 578.52	\$ 1,530.28	\$ 2,108.80	421.76%	\$ 77.93
Total Income w/Tax Levy	\$ 81,962.00	\$ 578.52	\$ 2,228.32	\$ 2,806.84	3.42%	\$ 30,099.14
4109 FUND TRANSFER	\$ 25,000.00	\$ -	\$ -	\$ -	0.00%	-
Program Expense						
7560 WSSRA Special Recreation Dues	115,000.00	30,702.50	55,431.50	86,134.00	74.90%	70,587.97
7561 Inclusion	5,000.00	0.00	445.02	445.02	8.90%	2,186.12
Total Program Expense	\$ 120,000.00	\$ 30,702.50	\$ 55,876.52	\$ 86,579.02	72.15%	\$ 72,774.09
ADA Compliance						
7591 ADA Capital Improvements	0.00	0.00	0.00	0.00	0.00%	-
Total ADA Compliance	0.00	0.00	0.00	0.00	0.00%	-
TOTAL SPECIAL RECREATION EXPENSES	\$ 120,000.00	\$ 30,702.50	\$ 55,876.52	\$ 86,579.02	72.15%	\$ 72,774.09
SPECIAL RECREATION NET FUND TOTAL (Excess of Revenue Over Expenses)	\$ (13,038.00)	\$ (30,123.98)	\$ (53,648.20)	\$ (83,772.18)	-2984.57%	\$ (42,674.95)
LIABILITY FUND (35)						
INCOME SOURCES						
4100 Prior Years Real Estate Tax	0.00	0.00	0.00	0.00	0.00%	-
4101 Tax Levy	45,000.00	0.00	374.78	374.78	0.83%	9,640.50
Total Tax Levy Income	\$ 45,000.00	\$ -	\$ 374.78	\$ 374.78	0.83%	\$ 9,640.50
4502 Miscellaneous	1,500.00	1,500.00	0.00	1,500.00	100.00%	1,500.00
Total Other Income	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 1,500.00	100.00%	\$ 1,500.00
Total Income w/Tax Levy	\$ 46,500.00	\$ 1,500.00	\$ 374.78	\$ 1,874.78	4.03%	\$ 11,140.50
Administration Expense						
7735 Unemployment Insurance	10,000.00	0.00	0.00	0.00	0.00%	-
7736 Comp. Liability Ins - PDRMA	36,000.00	0.00	13,776.96	13,776.96	38.27%	14,547.48
7737 Safety Committee & Training	1,500.00	0.00	0.00	0.00	0.00%	82.04
TOTAL LIABILITY EXPENSES	\$ 47,500.00	\$ -	\$ 13,776.96	\$ 13,776.96	29.00%	\$ 14,629.52
LIABILITY NET FUND TOTAL (Excess of Revenue over Expenses)	\$ (1,000.00)	\$ 1,500.00	\$ (13,402.18)	\$ (11,902.18)	-634.86%	\$ (3,489.02)
AUDIT FUND (40)						
INCOME SOURCES						
4100 Prior Years Real Estate Tax	0.00	0.00	0.00	0.00	0.00%	-
4101 Tax Levy	10,000.00	0.00	87.14	87.14	0.87%	3,856.19
Total Tax Levy Income	\$ 10,000.00	\$ -	\$ 87.14	\$ 87.14	0.87%	\$ 3,856.19
Contractual & Professional Services						
7840 Audit Services	11,410.00	0.00	11,410.00	11,410.00	100.00%	12,950.00
7841 Accounting Services	0.00	0.00	0.00	0.00	0.00%	-
7842 Publication Fees	0.00	0.00	0.00	0.00	0.00%	-
7843 Professional / CAFR Fees	500.00	0.00	460.00	460.00	92.00%	460.00
TOTAL AUDIT EXPENSES	\$ 11,910.00	\$ -	\$ 11,870.00	\$ 11,870.00	99.66%	\$ 13,410.00
AUDIT NET FUND TOTAL (Excess of Revenue over Expenses)	\$ (1,910.00)	\$ -	\$ (11,782.86)	\$ (11,782.86)	-13521.76%	\$ (9,553.81)
CAPITAL IMPROVEMENT FUND (50)						
INCOME SOURCES						
4103 Interest Income	0.00	7,461.74	27,995.26	35,457.00	0.00%	4,053.14
4106 Bond Proceeds	0.00	0.00	0.00	0.00	0.00%	-
4202 Miscellaneous	0.00	0.00	0.00	0.00	0.00%	-
Total Other Income	\$ -	\$ 7,461.74	\$ 27,995.26	\$ 35,457.00	0.00%	\$ 4,053.14
4109 FUND TRANSFER	\$ 1,425,000.00	\$ -	\$ -	\$ -	0.00%	-
EXPENDITURES						
7980 Design Services	0.00	0.00	0.00	0.00	0.00%	-
7981 Facilities & Parks Improvements	1,331,000.00	211,420.72	152,390.26	363,810.98	27.33%	87,512.43
TOTAL CAPITAL EXPENSES	\$ 1,331,000.00	\$ 211,420.72	\$ 152,390.26	\$ 363,810.98	27.33%	\$ 87,512.43
CAPITAL NET FUND TOTAL (Excess of Revenue over Expenses)	\$ 94,000.00	\$ (203,958.98)	\$ (124,395.00)	\$ (328,353.98)	-926.06%	\$ (83,459.29)

	FY 2022-2023 FISCAL YEAR BUDGET	CURRENT MONTH ACTUAL	PREVIOUS MONTH YTD ACTUAL	FISCAL YEAR 2023 MAY-DEC 2022	FY 2022-2023 YTD ACTUAL % OF BUDGET	FISCAL YEAR 2022 MAY-DEC 2021
TOTAL OTHER INCOME	\$ 762,550.00	\$ 65,706.32	\$ 621,573.53	\$ 687,279.85	90.13%	\$ 460,801.04
TOTAL TAX LEVY	\$ 1,690,304.00	\$ -	\$ 15,022.45	\$ 15,022.45	0.89%	\$ 629,987.62
TOTAL REVENUE	\$ 2,452,854.00	\$ 65,706.32	\$ 636,595.98	\$ 702,302.30	28.63%	\$ 1,090,788.66
TOTAL EXPENSES	\$ 3,175,900.00	\$ 382,300.09	\$ 1,254,029.38	\$ 1,636,329.46	51.52%	\$ 1,264,492.39
TOTAL NET FUND TOTAL (Excess Revenue over Expenses)	\$ (723,046.00)	\$ (316,593.77)	\$ (617,433.40)	\$ (934,027.16)	-133.00%	\$ (173,703.73)
TOTAL REVENUE & FUND TRANSFERS	\$ 3,902,854.00	\$ 65,706.32	\$ 636,595.98	\$ 702,302.30	17.99%	\$ 1,090,788.66
TOTAL EXPENSES & FUND TRANSFERS	\$ 4,625,900.00	\$ 382,300.09	\$ 1,252,336.29	\$ 1,634,636.38	35.34%	\$ 1,264,492.38
TOTAL NET FUND TOTAL W / TRANSFERS (Excess Revenue over Expenses and Transfers)	\$ (723,046.00)	\$ (316,593.77)	\$ (615,740.31)	\$ (932,334.08)	-132.75%	\$ (173,703.72)

Memo

To: Board of Commissioners
From: John Beto
CC: Michael Sletten
Date: 01/09/23
Re: January Board Report

Keystone Center: Staff has repaired the walls and repainted the interior.

The Depot: Staff has repaired the walls and repainted Rooms A & B.

Ice Rink/Sled Hill: The ice rink was opened for 5 days prior to Christmas; however, has been closed since due to weather. The sled hill was open a couple of days during the 12/22 storm.

Parks: Staff is trimming trees and completing miscellaneous repairs in the parks.

Memo

River Forest Park District

To: Board of Commissioners
From: Karen Stille & Thomas Divello
CC: Michael Sletten
Date: 1/9/2023
Re: January Board Report – Recreation Services

Winter Fun Guide

The Winter Fun Guide is online and registration is open. Programs will begin on Monday, January 9th.

Adult-Tot Programs

Pop Up Music School: General & World Music (ages newborn-5 years with adult): On Thursday mornings at The Depot, Magaly Cordero Dietz conducts fun music classes with instruments, props, singing, dancing, and more!

Zumbini® (ages newborn-5 years with adult): Zumbini classes are offered on Wednesday evenings at The Depot with Toccara Daniel. Zumbini combines music, dance, and educational tools for 45 minutes of can't-stop, won't-stop bonding, learning, and fun!

My First Dance (ages 2-4 with adult): Tots will learn to dance through movement, balance, and basic dance steps in a fun, friendly and positive manner. Classes are taught by Ellie Olayo and take place at The Depot on Tuesday evenings.

Youth Programs

iCook: Rainbow of Flavor (ages 5-11): Chefs-in-training will create a variety of recipes using a wide array of colorful ingredients. Foundational cooking skills will be taught, including proper techniques for baking, roasting, measuring, mixing, slicing, dicing, and kitchen safety. iCook instructs this class that takes place at The Depot on Monday afternoons.

Dance (ages 3-5, 6-8): Ellie Olayo will be teaching a variety of dance classes at The Depot that will include, Ballet, Tap, Jazz, and Pop. Classes take place on Tuesdays and Thursdays and culminate with a Recital on March 10th at Roosevelt Middle School.

FUN-Gineering (ages 4-6; 7-12): In this fun STEM class, students will build working models of simple machines using LEGO Educational Kits. While building fun and interactive models, students will learn about levers, pulleys, gears, wheels and axles. Fun-Gineering classes take place at The Depot on Wednesday afternoons.

Volcanology 101 (ages 6-12): This STEM class is all about volcanoes! Students will learn about shifting tectonic plates, the different types of volcanoes, and will even create their own volcano to take home and explode! High Touch High Tech instructs this class that takes place at the Keystone Center on Tuesday afternoons.

MusicStart (ages 4-8): Kids will learn to read music and play tunes in this class instructed by Afterschool Enrichment Solutions and The Music Path Company. Kids will use specialized, proprietary MusicStart keyboards to play familiar tunes in a group setting by color, letter, and note matching. This class takes place at The Depot on Tuesday evenings.

Youth Athletic Programs

We have a variety of Youth Athletic Programs scheduled at Willard Elementary School this winter. Programs are offered for ages 3-13. Programs included are: Dodgeball, Sports & More, Youth Tennis Lessons, Basketball Gametime, Floor Hockey, and Indoor Soccer. Currently, there are 195 children registered for the winter of 2023.

NEW: Little Ninjas Tae Kwon Do and Next Level Tae Kwon Do Program (ages 4-12): Grand Master Jerry Kidd leads these new and exciting programs at The Depot. This specialized program has an age-specific curriculum professionally designed to teach children important life skills in a fun, exciting, and enriching manner. The next level program crosses into other areas of life by enhancing physical conditioning, self-defense, self-discipline, self-esteem, self-control, and respect. Currently, there are 12 children registered for this new winter program.

Youth Recreation Basketball Leagues (grades 1-8): There are 52 teams set to go for the 2023 winter season. Practices begin Monday, January 9th. Games begin Saturday, January 14th. The season runs thru Saturday, March 18th, 2023.

Adult Athletic Programs

NEW: Indoor Pickleball & Open Play (ages 18 & up): Instructor Kelly Frank leads the program which continues to be quite popular. This program runs on Tuesdays and Thursdays at the River Forest Community Center and is FULL with 99 participants.

Adult Basketball (ages 18 & up): Fun yet competitive scrimmage games are offered on Wednesday evenings. Informal games and scrimmages are the rules, no league play is allowed. Play takes place at the Roosevelt North Gym. There are 10 adults currently registered.

Adult Co-Ed Volleyball (ages 18 & up): Informal pick-up games are offered on Thursday nights. Play takes place at the Roosevelt North Gym. There are 20 adults currently registered.

Platform Tennis

Annual Passes: We are currently at 321 adult pass holders and 4 junior pass holders.

House Leagues: The Men's & Women's House Leagues will begin play the week of January 9th. The Men's League has 87 players; the Women's Monday League has 41 players; the Women's Thursday League has 58 players. House League Schedules can be found on our website at <https://rfparks.com/platform-tennis?tab=4>

Lessons: Mike Stoja instructs all Platform Tennis Lessons. Youth Lessons are offered on Wednesdays and Adult Lessons are offered on Mondays, Tuesdays, Wednesdays, and Fridays. There are a total of 11 participants enrolled. Lessons begin the week of January 9th.

Special Events: The **8th Annual Keystone Cup Tournament** has 8 teams registered for the Men's B Division, 8 teams registered for the Men's C Division, 8 teams registered for the Women's A Division, and 8 teams registered for the Women's B Division. Play begins on Saturday, January 7th. The tournament is set-up as a Consolation Bracket. The first round of play will be completed by Sunday, January 22nd. Keystone Cup Brackets can be found on <https://www.quickscores.com/rfparks>

School Day Off & Parent's Night Out

Need something for the kids to do? The Park District is offering LEGO Camps and themed Parent's Night Out events. Kids can be dropped off at The Depot on days when there is no school and on designated Friday evenings. Upcoming Lego Camps are scheduled for January 13th and January 16th. The first Parent's Night Out is scheduled for January 20th and is a LEGO theme.

Memo

To: Board of Commissioners
From: Barbara Maziarek
CC: Michael Sletten
Date: January 9, 2023
Re: December Board Report - Administration & Finance

TAX COLLECTIONS

A total of \$418,241.06 of property tax collections were received in the month of December, and the total collections for this fiscal year are \$433,263.51

FINANCE

Account 10-4402 Memorial Brick Donations shows a negative \$150.00 due to recording a refund issued. Account 10-4509 Platform Tennis Special Event Revenue also show a negative \$65.00 for a refund issued.

The contract for audit services with Lauterbach & Amen LLP has ended with the report for Fiscal Year 2022; therefore, RFP requests for audit services will be going out shortly for fiscal years 2023 through 2026. The results of the RFP will be presented at the next meeting in February.

PERSONNEL / PAYROLL

There were no anniversaries in the month of December.

SAFETY

A Safety Meeting was held in December. Monthly inspections reports/checklists were completed. Several upcoming capital projects and repairs were discussed; as well as a presentation from AFLAC for their insurance policy services they provide.

Memo

To: Board of Commissioners
From: Barbara Maziarek
CC: Michael Sletten
Date: January 9, 2023
Re: December Board Report - Administration & Finance

TAX COLLECTIONS

A total of \$418,241.06 of property tax collections were received in the month of December, and the total collections for this fiscal year are \$433,263.51

FINANCE

Account 10-4402 Memorial Brick Donations shows a negative \$150.00 due to recording a refund issued. Account 10-4509 Platform Tennis Special Event Revenue also show a negative \$65.00 for a refund issued.

The contract for audit services with Lauterbach & Amen LLP has ended with the report for Fiscal Year 2022; therefore, RFP requests for audit services will be going out shortly for fiscal years 2023 through 2026. The results of the RFP will be presented at the next meeting in February.

PDRMA / PATH

The new year has started, and everyone's points have been set back to zero! Make sure you are starting the year off right and logging in everyday to track your steps, activities, and setting a new goal to help you reach that end of the year bonus! There will be a healthy habits challenge that will start on January 9th called Eating Healthy. They want us to track for 5 out of 7 days that you are eating healthier to start the new year off on the right path. The next Mindfulness of Mental Health Webinar will be on January 23rd called Understanding Depression.

PERSONNEL / PAYROLL

There were no anniversaries in the month of December.

SAFETY

A Safety Meeting was held in December Monthly inspections reports/checklists were completed. Several upcoming capital projects and repairs were discussed; as well as, a presentation from AFLAC for their insurance policy services they provide.

Memo

To: Board of Commissioners
From: Michael Sletten
Date: 1/9/23
Re: January Board Report

WSSRA Annual Presentation

Marianne Birko, WSSRA Executive Director, will be making the agency's annual presentation to the Board, and answer any questions.

Reports

Staff Reports: Included are the Staff Reports.

WSSRA Report: The next WSSRA Board Meeting is Tuesday, January 10th. Attached is the 2023 WSSRA Board Meeting schedule. The May 9th Board Meeting will be held at The Depot and Park Board Members are invited to attend.

Other

Summer Pool Vouchers: A number of changes are taking place for the summer pool passes at Oak Park and Forest Park:

- The Park District of Forest Park is eliminating their Family Pass option and will only be selling individual passes. In 2023, both Oak Park and Forest Park will only be offering individual summer pool passes.
- Both the Park District of Oak Park and the Park District of Forest Park are significantly increasing their non-residents annual pool pass rates, to double the resident rate.
- We have provided approximately \$15/person to subsidized non-resident rate for River Forest residents. Because of the significant non-resident rate increase, we are going to increase the subsidy to \$25/person in 2023.

PDRMA Loss Prevention Incentive: Attached is a letter from PDRMA confirming our continued "A" Rating and a \$1,500 incentive for continuing to meet that criterion. The incentive is applied to staff training.

C. Approval of Proposed 2023 WSSRA Board of Directors Meeting schedule

action

2023 WSSRA Board Meeting Dates	Time	Location
January 10, 2023	4:00pm	WSSRA
No February Meeting		
March 14, 2023	4:00pm	WSSRA
No April Meeting		
May 9, 2023	4:00pm	River Forest Park District
No June Meeting		
July 11, 2023	4:00pm	Park District of Forest Park
No August Meeting		
September 12, 2023	4:00pm	Park District of Franklin Park
October 10, 2023	4:00pm	WSSRA
November 14, 2023	4:00pm	WSSRA
December 12, 2023	4:00pm	Location to be Determined

December 12, 2022

RECEIVED

Michael Sletten
River Forest Park District
401 Thatcher
River Forest, IL 60305

Re: 2022 Risk Management Review Incentive

Dear Michael,

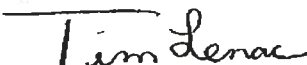
I am pleased to inform you that your Agency's loss prevention efforts for meeting the established criteria of the 2022 risk management review continue to be acknowledged with a **\$1,500 cash incentive**.

Enclosed is your agency's incentive check. While not a requirement, we hope you will use the cash incentive to strengthen your agency's loss control program.

Please share this correspondence with your Safety Coordinator, Safety Committee, and all others involved in your loss control program.

PDRMA's risk pool members truly appreciate your continued efforts in safety and loss prevention.

Sincerely,



Tim Lenac, ARM-P, CPO, CPSI, AINS, CEAS-1
Risk Management Services Supervisor

PRIVILEGED AND CONFIDENTIAL INFORMATION This communication and any attached materials constitute claims, loss or risk management information, communications and/or advice, and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or use of the information contained herein (including any reliance thereon) is STRICTLY PROHIBITED.