



# River Forest Park District

## **Men's Travel League Representative Description**

The Men's Travel League Representative serves as a volunteer on the River Forest Park District Platform Tennis Committee a 2 year term, beginning on May 1<sup>st</sup> of even years. The role of the Men's Travel League Representative is to assist the Athletic Manager in coordinating and managing the Men's travel League.

Communication with the Athletic Manager is necessary for the program's success, and the Men's Travel League Representative shall include the Athletic Manager any communication with the league representatives and team captains.

The Men's Travel League Representative is responsible for:

1. Coordinate with Team Captains to determine the number of teams and the series level of each team for the new season by June 1. The courts are reserved for the men's travel league on Tuesdays and Thursdays from 6:00pm-11:00pm for match play.
2. Serve with the Athletic Manager as a liaison to APTA Chicago or other travel league. Review and confirm team placements in the Men's Travel League.
3. Communicate with Team Captains league and schedule information. Team Captains should contact the Athletic Manager directly for makeup games or facility requests.
4. Coordinate food and beverages for the Men's Travel League.