River Forest Park District
PLATFORM TENNIS

Women's House League Representative Description

The Women's House League Representative serves as a volunteer on the River Forest Park District Platform Tennis Program Committee for a 2-year term, beginning on May 1st of odd years. The role of the Women's House League Representative is to assist the Athletic Manager in promoting and managing the Women's House League program.

Communication with the Athletic Manager is necessary for the program's success, and the Women's House League Representative shall include the Athletic Manager in any communication with league players and team captains.

The Women's House League Representative is responsible for:

Round Robin Format

1. Make "Other Expense" (i.e. social & apparel) requests to be included in the budget before the posting of the league information in the Fun Guide.
2. Recruit players to ensure a minimum 48 players are registered to run the league.
3. Provide input on the skill level of any player registered the round robin league.
4. Manage and host end of season social
5. Provide feedback to the Athletic Manager on the league and ideas to improve the league.

Team Format

1. Make "Other Expense" (i.e. social & apparel) requests to be included in the budget before the posting of the league information in the Fun Guide.
2. Recruit players to ensure a minimum 52 players are registered to run the league.
3. Recruit team captains with captains in place 2 weeks prior to the beginning of the season.
4. Provide input on the skill levels of any player registered for the team league.
5. Assist the Athletic Manager with conducting the draft on the Wednesday prior to the first week of the season. The draft will be held at The Depot, 401 Thatcher Avenue.
6. Assist the Athletic Manager in determining the league schedule.
7. Provide feedback to the Athletic Manager on the league and ideas to improve the league.